



City of Prescott

Prescott Preservation Commission

March 13, 2026 | 9:00 AM
201 N Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chair Sprain called the meeting to order at 9:02 a.m.

2. ROLL CALL

Richard Sprain, Chair
Diane Travis, Vice Chair
Rob Johnson, Member
James McCarver, Member
Mike King, Member (Excused)
Rick Kimery, Member

3. DISCUSSION & ACTION ITEMS

A. Approval of January 9, 2026 Prescott Preservation Commission Meeting Minutes.

MOTION BY VICE CHAIR TRAVIS TO APPROVE THE JANUARY 9, 2026, PRESERVATION COMMISSION MEETING MINUTES; SECONDED BY COMMISSIONER JOHNSON: PASSED (5-0).

B. **HP26-001:** A Request for Approval for Upgrades to Ken Lindley Field & Park. Location: 702 E. Gurley Street, APN: 114-04-044. Owner: City of Prescott. Applicant: Kimley Horn and Associates Inc.

Community Planner Tammy DeWitt gave a presentation regarding proposed improvements to the Ken Lindley Park. She provided a historical background and photos of the site. She stated that the proposed upgrades included 2 new digital signs, and new digital scoreboard along the western park boundary, and the grandstands are to be renovated and shared the locations of the 2 proposed digital signs and new scoreboard. Additionally, there will be four new bronze sculptures installed, a concrete technique wall, and portable restrooms. She stated that this property is part of the Armory Historic Preservation Master Plan and shared the review criteria for this district. Staff recommended to approve or deny HP26-001.

Commissioner McCarver asked what the bronze sculptures depicted.

Applicant Glenn Deudolo, President of OJBFC stated the sculptures will be high quality and of kids playing soccer.

Commissioner McCarver asked if they would obscure vision of the field.

Mr. Deudolo said the tallest sculpture will be 42 inches.

Commissioner McCarver asked if there were any requirements for this district, in regard to signs not displaying advertising.

Ms. DeWitt said the signs will not be allowed off-site advertising and will only advertise for events at the park.

Commissioner McCarver said the picture of the scoreboard showed four boxes for sponsors.

Ms. DeWitt stated that it was for the scoreboard and will remain there for whoever sponsors the events or helps with activities.

Commissioner McCarver asks if it is not permanent but rotating.

Commissioner McCarver said his feeling is that there will be permanent sponsors. Also, the rule for downtown development says there cannot be outside advertising for signs on storefronts.

Mr. Deudolo stated that they were under the impression that since the scoreboard was facing into the facility, those sponsor signs were acceptable. Donations are \$25k a piece. He said we have sold two out of the three, and they are two two-year commitments.

Commissioner McCarver asked if the signs along the street will have advertisements.

Mr. Deudolo said they will be displaying upcoming events.

Ms. DeWitt stated that since it is a city park it is exempt from a lot of regulations, however the signs will be advertising only for park events.

Commissioner McCarver disagreed.

Ms. DeWitt said we allow this for school property as well.

Vice Chair Travis clarified this is not within the downtown district and the signage doesn't apply the same. The digital signage in the park conforms with the Department of the Interior Standards, which encourage historic use of the property. Fenway and Wrigley field used as examples.

Commissioner McCarver said we have an ordinance for the downtown area, but he didn't read specifically for the area where the park was at. He is okay with it but does not want to set a precedent.

Alex Bramlette Planning Manager clarified the sponsorships on the scoreboard will face in towards the property and the street signs will not include off-site advertising.

Chair Sprain asked if the scoreboard sign will only be used during operation hours.

Ms. DeWitt confirmed.

Commissioner Johnson asked if the restrooms are standalone or porta potties.

Mr. Deudolo stated they will be high-end porta potties and will be easier to access and less dangerous for the elderly community.

Vice Chair Travis said her only concern with the exterior signage is flashing and bright lights. She asked if it is possible to keep the lights muted so it doesn't distract from the property.

Mr. Deudolo said that he believes when they go through the permitting process the city will have requirements that we will have to adhere to.

Ms. DeWitt confirmed that the lights will need to be turned down at night.

Commissioner McCarver asked to pull up the park side alterations slide again. He asked for clarification regarding how water will undermine flagstone and create maintenance and safety issues.

Mr. Deudolo said they were worried about flagstone cracking and being a tripping hazard. They asked the historic society if they can keep it concrete.

Commissioner McCarver asked to confirm that the material will be concrete.

Mr. Deudolo confirmed.

Commissioner McCarver asked to confirm where the sidewalk was on the map.

Mr. Deudolo said it will be 5ft wide.

MOTION BY VICE CHAIR TRAVIS TO APPROVE HP26-001; SECONDED BY COMMISSIONER KIMERY: PASSED (5-0).

- C. **HP26-002:** A Request for Approval for Upgrades at the City's Park & Recreation Administrative Offices. Location: 125 N. Arizona Avenue, APN: 114-04-047. Applicant: City of Prescott Facilities.

Community Planner Tammy DeWitt gave a presentation and outlined the proposed changes to the City of Prescott Parks & Recreation Offices. The changes will include construction of a gabled porch roof to make more head clearance to meet ADA requirements for the ramp. She provided a site plan and rendering of the proposed changes. She stated this property is part of the Armory Preservation Master Plan. Staff recommended to approve or deny HP26-002.

Commissioner McCarver asked how long the building had been there.

Ms. DeWitt said most of the buildings around there were constructed in the 1930's or 1940's.

Commissioner McCarver said his take on it is to primarily conform to the ADA requirements.

MOTION BY COMMISSIONER KIMERY TO APPROVE HP26-002; SECONDED BY VICE CHAIR TRAVIS. PASSED (5-0).

- D. **LDC26-003:** An Amendment to the City of Prescott Land Development Code Appendices by Replacing the Former Prescott Preservation Commission (PPC) Bylaws with the Newly Amended PPC Bylaws. Applicant: City of Prescott-Planning & Zoning Division.

Community Planner Tammy DeWitt gave a presentation regarding changes to the Prescott Preservation Commission Bylaws. She stated the following changes to be made:

- 1) If any member shall be absent more than 3 meetings without prior notice to the chairman, city clerk or staff liaison, he or she shall upon notification by the Chairman to City Council, and by a majority vote of the Council, cease to hold office. Exceptions will be made in emergency situations.
- 2) At the first meeting following April 1st of each calendar year, the Commission shall elect from its membership, a chair and vice chair.

Chair Sprain asked if this was something they actually needed to pass.

Ms. DeWitt confirmed.

MOTION BY VICE CHAIR TRAVIS TO APPROVE LDC26-003; SECONDED BY COMMISSIONER JOHNSON. PASSED (5-0).

STAFF UPDATES

Ms. Bramlette informed the commissioners that there will be a meeting April 10th. She stated there is overlap between council subcommittee for appointments picking new members. The PPC application has been extended to March 20th. Council will have their subcommittee on appointments meeting at the end of March, and what they recommend will go to council on April 14th. She shared there were provisions in the bylaws allowing existing members to stay seated until new members are selected. At the April 10th meeting we should have recommendations from the subcommittee, then pending final approval from council on April 14th.

Chair Sprain asked if it would take effect in May.

Ms. Bramlette said if we had a May meeting that would be the first one with the full new commission.

Chair Sprain asked if that is also when the commission would vote for chair and vice chair.

Ms. Bramlette confirmed.

Commissioner McCarver asked if there will be a video of the Training for Open Meeting Laws in April.

Ms. Bramlette said they will be able to watch the recording, and that it takes place on April 9.

4. ADJOURNMENT

There being no further business to discuss, Chairman Sprain adjourned the meeting at 9:29 a.m.



RICHARD SPRAIN, Chairman

ATTEST:



Recording Secretary

4/10/2026

Date