

City of Prescott  
**CDBG Citizens Advisory Committee**



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May 20, 2026 | 1:30 PM  
201 N. Montezuma Street  
Council Chambers, 1st Floor  
Prescott, AZ 86301

**AGENDA**

The following Agenda will be considered by the **CDBG Citizens Advisory Committee** at their meeting to be held **May 20, 2026**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION & ACTION ITEMS**

A.

Approval of Minutes from April 15, 2026 CDBG Citizen Advisory Committee Meeting.

**Recommended Action:**

**MOVE to approve the minutes as presented**

- B. Presentation & Discussion Regarding the Program Year 2026 Annual Action Plan, Multi-Year CDBG Award History, and Subrecipient Expenditure Status.  
**Recommended Action: This item is for discussion only. No formal action will be taken.**
- C. Presentation & Discussion Regarding an Update on the Minor Home Repair Program and the Prescott Cares Program.  
**Recommended Action: This item is for discussion only. No formal action will be taken.**

4. **ADJOURNMENT**

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));

- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 5/13/26 at 4:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

*Sarah M. Thornhill*

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Sarah M. Thornhill, City Clerk



TO: MAYOR AND CITY COUNCIL  
AGENDA: May 20 CDBG Citizens Advisory Committee  
DATE: May 20, 2026  
DEPT: Community Development  
ITEM #: 3.A  
SUBJECT: Approval of Minutes from April 15, 2026 CDBG  
Citizen Advisory Committee Meeting.

## ITEM SUMMARY

This item is for the approval of meeting minutes from April 15, 2026 CDBG Citizens Advisory Committee Meeting. Staff recommends approving the minutes as presented.

## BACKGROUND

None.

## FINANCIAL IMPACT

There is no fiscal impact associated with this item.

## RECOMMENDED ACTION

MOVE to approve the minutes as presented

## ATTACHMENTS

1. April 15, 2026 CDBG Citizens Advisory Committee Minutes



CITY OF PRESCOTT  
**Citizen Advisory Subcommittee**

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April 15, 2026 | 11:00 am  
201 N. Montezuma Street  
Council Chambers, 1<sup>st</sup> Floor  
Prescott, AZ 86301

**MINUTES**

**1. CALL TO ORDER**

Chair Mary Ann Suttles called the meeting to order at 1:30 p.m.

**2. ROLL CALL**

Chair Mary Ann Suttles  
Member Jinger Cutting  
Member Betsy Howe  
Member Dan Hurlbert  
Member Deborrah Miller  
Member Debbie Savoini  
Member Denise Mitten (arrived after Item 3.A vote)

**3. DISCUSSION & ACTION ITEMS**

A. Approval of Minutes from March 18, 2026 CDBG Citizen Advisory Committee Meeting.

**MEMBER CUTTING MOVED TO APPROVE THE MARCH 18, 2026 MINUTES AS PRESENTED; SECONDED BY MEMBER SAVOINI. PASSED (6-0)**

B. Presentation & Discussion Regarding Committee Member Introductions of Newly Appointed and Re-Appointed Members; and Nomination & Selection of Chair and Vice Chair for One-Year Terms.

Staff Liaison Michael McInnes welcomed the Committee's new and returning members — Dan Hurlbert, Deborrah Miller, and Denise Mitten — and invited each member to provide a brief introduction. Members shared their backgrounds, prior community and committee service, and professional experience relevant to the Committee's work. Chair Suttles also recognized Councilman Jay Ruby as the City Council liaison to the Committee.

Mr. McInnes opened nominations for Chair. Member Jinger Cutting and Chair Mary Ann Suttles were nominated. Each provided remarks regarding their interest in serving.

**MEMBER SAVOINI MOVED TO APPOINT MEMBER SUTTLES AS CHAIRPERSON FOR A ONE-YEAR TERM; SECONDED BY MEMBER MILLER. PASSED (5-1-1)  
MEMBER CUTTING DISSENTING AND MEMBER MITTEN ABSTAINING**

Mr. McInnes then opened nominations for Vice Chair. Member Cutting, Member Miller, and Member Savoini were nominated. Members Miller and Savoini provided remarks regarding their interest in serving.

**CHAIR SUTTLES MOVED TO APPOINT MEMBER SAVOINI AS VICE CHAIRPERSON FOR A ONE-YEAR TERM; SECONDED BY MEMBER HOWE. PASSED (6-0-1) MEMBER MITTEN ABSTAINING**

C. Presentation & Discussion Regarding the CDBG Citizen Advisory Committee Orientation.

Mr. McInnes informed the Committee that HUD had released the Program Year 2026 allocation in the amount of \$265,856, slightly above the \$260,000 figure used for planning purposes. Applying the proportional weighted formula adopted in the Committee's March 18, 2026 motion, staff adjusted award amounts upward across both the public service and construction categories. Activities already funded at their full requested amount — the Down Payment Assistance Program, the Prescott Chamber of Commerce Foundation, and the Salvation Army — were not adjusted further. The remaining balance was distributed evenly among the four eligible construction projects: Agape House, Coalition for Compassion and Justice (CCJ), Polara Health, and the Adult Center.

Mr. McInnes then presented the CDBG Orientation. The presentation reviewed the Program Year 2026 timeline; the purpose of the Community Needs Assessment Workshop; the structure and history of the City's CDBG program since 2004; HUD's three national objectives, with emphasis on the requirement that at least 70% of CDBG funds benefit low- and moderate-income (LMI) persons; the FY 2025 income limits for the Prescott–Prescott Valley area; CDBG funding caps (65% construction floor, 15% public service cap, and 20% administration cap); and presumed-benefit populations exempt from individual income verification, including the elderly, persons with HIV/AIDS, and persons with disabilities. Mr. McInnes also reviewed the priorities established in the City's 2025–2029 Five-Year Consolidated Plan and outlined the role of the CDBG Coordinator and the annual cycle of CAC and staff responsibilities.

Member Howe inquired whether any current subrecipients are holding unspent HUD funds.

Mr. McInnes stated he would prepare a status update on subrecipient expenditures for the next meeting and noted that some projects, such as the U.S. VETS project at the VA campus, can take several years to complete due to environmental review requirements and multi-agency coordination.

Member Cutting requested a multi-year inventory of CDBG applications and allocations be provided in advance of the next funding cycle.

Mr. McInnes agreed to compile that information.

Council Liaison Ruby provided an update on the Woda Cooper project, reporting that City Council approved a loan and an impact fee reduction in support of the developer's Low-Income Housing Tax Credit application; as a result, the Committee's contingency CDBG allocation will not be needed. He further encouraged the Committee to consider recommending that City Council pursue additional grant funding sources to expand the resources available for community needs, noting that demonstrated need this cycle exceeded available CDBG funding by approximately threefold.

Member Savoini asked why such an effort would be directed to the CAC rather than the Workforce Housing Committee.

Council Liaison Ruby responded that the Workforce Housing Committee's scope was limited to policy development, while the CAC has an established track record of distributing funds for both housing-related and social-service activities.

Member Miller cautioned that any expansion of the Committee's role would need to be reviewed against Resolution No. 2026-1968, which establishes the Committee's scope, and that any change outside that scope would require Council action to amend the resolution.

Member Cutting asked about the status of the Workforce Housing Committee.

Planning Manager Alex Bramlet explained that the Workforce Housing Committee had completed its charge of developing the workforce housing policy adopted by City Council in November 2025, and that Council subsequently directed that the Committee be disbanded; the remaining implementation initiatives are staff- and consultant-driven. The Committee held its final meeting earlier in April.

Mr. McInnes confirmed that the next regular meeting is scheduled for May 20, 2026, and will include a draft of the Program Year 2026 Annual Action Plan for Committee review, along with the subrecipient expenditure update and the multi-year allocation history requested by Members Howe and Cutting. Mr. McInnes noted that a June meeting is not anticipated to be necessary.

This item was for presentation and discussion only. No action was taken.

#### **4. ADJOURNMENT**

There being no further business to discuss, Chair Suttles adjourned the meeting at 2:31 p.m.

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Mary Ann Suttles, Chair

ATTEST:

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Michael McInnes, Staff Liaison



TO: MAYOR AND CITY COUNCIL  
AGENDA: May 20 CDBG Citizens Advisory Committee  
DATE: May 20, 2026  
DEPT: Community Development  
ITEM #: 3.B  
SUBJECT: Presentation & Discussion Regarding the Program Year 2026 Annual Action Plan, Multi-Year CDBG Award History, and Subrecipient Expenditure Status.

## ITEM SUMMARY

This item provides the Committee with a draft of the Program Year (PY) 2026 Annual Action Plan (AAP) for review and discussion. The presentation also includes a multi-year inventory of CDBG awards and a status update on subrecipient expenditures, in response to Committee requests at the April 15, 2026 meeting.

## BACKGROUND

The Annual Action Plan is the City's annual submission to HUD identifying the activities to be funded under the CDBG program for the upcoming program year. The draft PY 2026 AAP reflects the Committee's funding recommendations approved on March 18, 2026, adjusted to align with the final HUD allocation of \$265,856. Following Committee review, staff will present the AAP to City Council for final approval on May 26, 2026, and submit it to HUD by the end of June 2026. The presentation also responds to Committee requests at the April 15, 2026 meeting for a multi-year history of CDBG awards by subrecipient and a status update on funds drawn versus remaining balances across active program years.

## FINANCIAL IMPACT

There is no fiscal impact associated with this item.

## RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

## ATTACHMENTS

1. Program Year 2026 CDBG AAP (Draft)
2. Annual Action Plan Presentation



# Community Development Block Grant (CDBG) Annual Action Plan Program Year 2026

Mayor	Cathey Rusing
Mayor Pro Tem	Lois Fruhwirth
Council Member	Mary Frederickson
Council Member	Jim Garing
Council Member	Patrick Grady
Council Member	Jay Ruby
Council Member	Ted Gambogi

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Annual Action Plan (AAP) is submitted to the U.S. Department of Housing and Urban Development (HUD) on an annual basis and serves as the formal application for the distribution of Community Development Block Grant (CDBG) entitlement funds received by the City of Prescott.

The City of Prescott's Annual Action Plan describes allocations for the Community Development Block Grant program for the coming year – Program Year 2026 (July 1, 2026 – June 30, 2027), the second year of the 2025–2029 Consolidated Plan. The Consolidated Plan guides the allocation of funds over five years and addresses the goals and priorities identified by the community. New activities selected for funding were determined through a Notice of Funding Available and an application process approved by the Prescott City Council.

The City of Prescott has participated in the CDBG program since 2004. The Program Year 2026 HUD allocation for the City of Prescott is \$265,856. The CDBG program's National Objectives are to develop viable communities principally for low- and moderate-income persons through:

- Providing Decent Housing
- Providing a Suitable Living Environment
- Expanding Economic Opportunities

### 2. Summarize the objectives and outcomes identified in the Plan

The Annual Action Plan defines one-year activities in relationship to the five-year goals and objectives of the 2025–2029 Consolidated Plan and provides a description of the programs and projects of the City of Prescott in Program Year 2026 (PY 2026). The PY2026 Annual Action Plan is administered by the City's Community Development Department.

The PY2026 HUD allocation of \$265,856 is distributed as follows: 15% (\$39,878) for public services; 20% (\$53,171) for administration; and the remaining balance (\$172,807) for construction and housing activities. Eleven subrecipients were selected through a competitive application process aligned with the 2025–2029 Consolidated Plan's four strategic goal areas:

Public Facility/Infrastructure and Housing: ADA restroom accessibility improvements at the Adult Center of Prescott; transitional housing renovations at Agape House; affordable housing unit

replacement by Coalition for Compassion and Justice; sensory-friendly facility updates at Polara Health's Cortez Facility; a pilot Down Payment Assistance Program administered by the City of Prescott Community Development; and the Minor Home Repair Program through the Prescott Chamber of Commerce Foundation.

Public Services: Transportation assistance for elderly and disabled residents through People Who Care; workforce re-entry programming through Firemedx International; winter emergency shelter through The Salvation Army; after-school meals and food literacy through The Launch Pad Teen Center; and hygiene supply assistance through Wrapped in Love Diaper Bank.

Administration: Management, compliance, reporting, fair housing activities, and subrecipient coordination citywide.

The City anticipates PY2026 activities will serve LMI Prescott residents across housing, shelter, transportation, food access, and economic opportunity needs, consistent with the goals of the 2025–2029 Consolidated Plan.

### 3. Evaluation of past performance

Each year, HUD assesses the City of Prescott's management of CDBG funds, the City's compliance with the Consolidated Plan, and the extent to which the City is preserving and developing decent affordable housing, creating a suitable living environment, and expanding economic opportunities. A program assessment is performed annually through HUD's review of the Consolidated Annual Performance and Evaluation Report (CAPER).

The City of Prescott is proud of its prior CDBG accomplishments and continues to utilize available resources to improve quality of life in the community. A landmark achievement in Program Year 2024 was the completion of the U.S. VETS Officer's Quarters renovation at the Fort Whipple campus, a critical multi-year project that created quality transitional housing for formerly homeless veterans in a historic setting. This project represented a significant milestone in the City's commitment to addressing veteran homelessness and leveraging CDBG investment for durable, long-term housing solutions.

The City's public service programs continued to exceed expectations in PY2024. Transportation assistance programs through People Who Care and New Horizons Disability Empowerment Center served hundreds of low-income elderly and disabled Prescott residents, with People Who Care surpassing its service target by more than 5%. Prescott Meals on Wheels delivered meals to 614 CDBG-funded clients, achieving one of the highest service volumes in the program's history while maintaining its no-waitlist and no-financial-barriers policy.

The Prescott Minor Home Repair Program, administered through the Prescott Chamber of Commerce Foundation, has grown from a pilot initiative into an established program, assisting LMI homeowners

with critical repairs including electrical upgrades, plumbing repairs, ADA access improvements, and hot water heater replacements — repairs that enable vulnerable residents to safely remain in their homes.

The City has made significant progress on all priority areas identified in both the prior 2020–2024 Consolidated Plan and the new 2025–2029 Consolidated Plan. These past accomplishments and the needs identified through the community engagement process informed the City's selection of PY2026 projects and the continued emphasis on housing stability, accessible public facilities, and essential services for LMI residents.

#### 4. Summary of Citizen Participation Process and consultation process

The City of Prescott's Annual Action Plan for Program Year 2026 was developed in conjunction with input from citizens, social service agencies, non-profit providers, the Prescott CDBG Citizens Advisory Committee (CAC), and other interested persons.

The Citizens Advisory Committee (CAC), appointed by the Mayor and City Council, consists of seven local residents. The CAC works with City staff, advisors, and the community on issues and subjects associated with housing and community needs. The CAC then advises the City Council on the best way to address those needs. Meetings are open to the public.

##### Public Meetings, Hearings, and Notifications:

The City of Prescott hosted the PY2026 CDBG Community Needs Assessment Workshop and Public Hearing on November 19, 2025, at the Prescott Public Library, Founders Suite, 215 E. Goodwin Street, Prescott, AZ. There were 25 attendees representing local agencies, city departments, housing providers, social service organizations, and community members interested in CDBG funding. City staff provided an overview of the CDBG program, eligible activities, and national objectives. Representatives from multiple community organizations presented on local needs including affordable housing, veteran services, emergency shelter, transportation, food security, and senior services. Two community members also provided public comment at this hearing, highlighting housing instability challenges facing low-income seniors and individuals with disabilities.

A grant application how-to workshop video was made available on-demand on the City's CDBG webpage to assist applicants in completing applications. The application period opened December 1, 2025, and closed January 30, 2026. Applications were received from organizations across the public service, construction, and housing categories.

On February 18, 2026, the CAC heard presentations from all PY2026 CDBG applicants at a public meeting held at City Hall, Council Chambers, 201 N. Montezuma Street, Prescott, AZ 86301. Twenty-four applicants presented their proposed projects. A three-member Ranking Subcommittee (Members Cutting, Evans, and Suttles) was appointed to review and rank applications prior to the full CAC recommendation meeting.

On March 18, 2026, the CAC made their final funding recommendations following subcommittee review and scoring of all applications.

A draft of the PY2026 Annual Action Plan was made available for a 30-day public review and comment period beginning April 26, 2026, at: City Hall, Community Development Department, 201 N. Montezuma Street, Prescott, AZ 86301; Prescott Public Library, 215 E. Goodwin Street, Prescott, AZ 86303; and on the City's CDBG webpage at [prescott-az.gov/planning-and-zoning/cdbg/](http://prescott-az.gov/planning-and-zoning/cdbg/).

The Program Year 2026 Annual Action Plan is scheduled to be presented to the Prescott City Council at the May 26, 2026 public voting session, which will serve as the public hearing closing the 30-day comment period.

## 5. Summary of public comments

The 30-day public comment period is open from April 26, 2026 through May 26, 2026. A summary of any public comments received will be incorporated into this section prior to submission of the final Annual Action Plan to HUD.

During the November 19, 2025 Community Needs Workshop, two community members provided public comment. One community member spoke to the impact of housing instability on individuals with disabilities living on limited incomes. A senior housing resident spoke on behalf of senior women on fixed Social Security incomes, highlighting the growing gap between annual rent increases and Social Security cost-of-living adjustments as a driver of housing insecurity among elderly residents.

## 6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were received during the formal 30-day public comment period as of the date of this plan's submission. A final accounting will be completed upon the close of the public comment period on May 26, 2026.

## 7. Summary

The City's outcomes for this planning period are directed at increased housing stability, expanded access to essential public services, and facility improvements that directly benefit low- and moderate-income Prescott residents — including veterans, elderly individuals, persons with disabilities, homeless families, and youth.

The PY2026 Annual Action Plan reflects the second year of implementation of the City's 2025–2029 Consolidated Plan and continues the City's commitment to maximizing the impact of limited federal resources through strategic partnerships, responsible stewardship, and programs that create lasting community benefit.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PRESCOTT	Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The City of Prescott Community Development Department is the lead agency for the Consolidated Plan and administers the Prescott CDBG Program. The Community Development Department works with a Citizens Advisory Committee (CAC), a seven-member advisory body appointed by and approved by City Council. The CAC plays an important role in Consolidated Planning activities, making recommendations to the City Council on five-year priorities and annual CDBG projects. The program is executed via a variety of subrecipient non-profit and government agencies as outlined in the Annual Action Plan Executive Summary.

Consolidated Plan Public Contact Information

Michael McInnes, CDBG Coordinator City of Prescott Community Development Department 201 N. Montezuma Street Prescott, Arizona 86301  
 Phone: 928-777-1205 Email: michael.mcinnnes@prescott-az.gov Website: <https://prescott-az.gov/planning-and-zoning/cdbg/>

## AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

### 1. Introduction

The City of Prescott encourages citizen involvement in the planning, implementing, and evaluation of its CDBG Annual Action Plan. This includes activities intended to assist residents of the City, particularly those with low incomes and those with supportive housing needs. The following section details the opportunities for public involvement in preparing the PY2026 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Prescott, as well as Yavapai County, does not have a Public Housing Authority. The City participates in the Collective Impact Partnership — which serves as the area's Continuum of Care — and receives regular feedback between public and private agencies regarding mental health, housing, and social services needed and provided throughout the region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City participates in bimonthly meetings with the Collective Impact Partnership, which includes all local homeless service providers, Veterans Services, and public and private agencies. All CoC agencies that are eligible are current or past subrecipients of the City of Prescott CDBG program. The CIP/CoC was consulted on October 21, 2025 as part of the PY2026 program planning process. Through this ongoing coordination, the City assesses emergency shelter and transitional housing needs and connects agencies serving homeless and at-risk populations with CDBG resources.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Prescott is not an ESG grantee.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CDBG Citizen Advisory Committee
	Agency/Group/Organization Type	Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Seven-member CAC appointed by the Mayor and Council to reviews applications, conducts public hearings, and makes funding recommendations. Participated in Nov. 19, 2025 Needs Workshop and Feb. 18, 2026 applicant presentations.

2	Agency/Group/Organization	Collective Impact Partnership
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Other government - County Other government - Local Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted October 21, 2025. The Collective Impact Partnership serves as the area's Continuum of Care and convenes monthly to coordinate services and assess community needs across the region. Member organizations include Coalition for Compassion and Justice, Prescott Area Shelter Services, Catholic Charities, The Salvation Army, YPLAN, VA Prescott Healthcare System, Prescott Public Library, Yavapai Community College, Prescott Unified School District, United Way of Yavapai County, and many others. Regular coordination addresses homeless services, housing needs, behavioral health, veteran services, youth services, and resource allocation across the region. Anticipated outcome is improved service delivery, reduced duplication of services, and more effective use of resources for LMI and vulnerable populations throughout Prescott and Yavapai County.
3	Agency/Group/Organization	United States Veterans Initiative (U.S.VETS - Prescott)
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on housing and basic needs for veterans. Anticipated outcome is improved housing and services for veterans in Prescott.
4	Agency/Group/Organization	Prescott Adult Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on accessibility and facility needs for LMI seniors and the aging population. Anticipated outcome is improved facility accessibility and safety for seniors utilizing the Center, including persons with mobility challenges and disabilities.
5	Agency/Group/Organization	Prescott Area Chamber of Commerce Foundation
	Agency/Group/Organization Type	Housing Services - Housing Services-Employment Business Leaders Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on administration of the Minor Home Repair Program and local economic conditions. Anticipated outcome is enhanced delivery of home repair services to LMI homeowners.
6	Agency/Group/Organization	People Who Care
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on transportation and support service needs of elderly and disabled LMI residents. Anticipated outcome is improved mobility and independence for vulnerable seniors.
7	Agency/Group/Organization	ARIZONA DEPT OF HOUSING /ARIZONA HOUSING FINANCE AUTHORITY
	Agency/Group/Organization Type	Housing Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on state housing programs, funding opportunities, and housing market data. Anticipated outcome is improved alignment with state housing initiatives.
8	Agency/Group/Organization	Northland Cares
	Agency/Group/Organization Type	Services - Housing Services-Persons with HIV/AIDS Health Agency
	What section of the Plan was addressed by Consultation?	HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on specialized needs of persons living with HIV/AIDS in northern Arizona. Anticipated outcome is improved coordination of health and housing services for this population.

9	Agency/Group/Organization	Polara Health
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on mental health and behavioral health facility needs. Anticipated outcome is better integration of mental health services with housing programs.
10	Agency/Group/Organization	Prescott Community Cupboard Food Bank, Inc.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on food insecurity and basic needs access for LMI Prescott residents. Prescott Community Cupboard operates as the primary food bank serving the greater Prescott area, distributing food and essential items to individuals and families in need. Anticipated outcome is improved coordination of food access resources and alignment with CDBG-funded basic needs activities.

11	Agency/Group/Organization	City of Prescott
	Agency/Group/Organization Type	Other government - Local Civic Leaders Major Employer
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted internal City departments including Community Development, Parks and Recreation, and Public Works on community development needs, infrastructure priorities, and capital improvement projects serving LMI residents. Public Works provided input on the Dexter Neighborhood drainage and infrastructure needs. Parks and Recreation provided insight on recreational facility accessibility and programming needs for LMI residents and seniors. Anticipated outcome is improved coordination between CDBG-funded activities and broader City capital improvement and service delivery efforts.
12	Agency/Group/Organization	Prescott Meals on Wheels
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on nutrition and meal delivery needs for homebound elderly and disabled LMI residents in Prescott. Anticipated outcome is improved coordination of nutrition services and alignment with CDBG-funded senior services activities.

13	Agency/Group/Organization	Boys and Girls Club of Central Arizona
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on youth development needs. Anticipated outcome is improved services for at-risk youth.
14	Agency/Group/Organization	The Launch Pad
	Agency/Group/Organization Type	Services-Children Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted on youth workforce development and food access needs. Anticipated outcome is improved services for LMI youth.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Prescott made extensive efforts to consult with a wide range of organizations representing housing, homeless services, health, mental health, veteran services, youth services, food access, transportation, education, and economic development during the PY2026 planning process. Through direct outreach, the November 19, 2025 Community Needs Assessment Workshop, and ongoing participation in the Collective Impact Partnership, the City engaged organizations representing virtually all agency types relevant to CDBG program priorities. No significant

agency types were intentionally excluded from the consultation process. The City will continue to expand and strengthen its consultation network in future planning cycles as new community partners and needs are identified.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Arizona Department of Housing	The City and State both seek to address the needs of homeless persons and persons at risk of homelessness and may fund the same agencies and/or projects.
2025 to 2029 Consolidated Plan	City of Prescott	The PY2026 AAP is the second year of the Consolidated Plan and directly implements its five-year goals and priorities for housing, community development, and public services.
Yavapai County Continuum of Care Plan	Collective Impact Partnership	Coordinates regional strategies for addressing homelessness, housing instability, and supportive services across Yavapai County, directly informing CDBG homelessness priorities.
Workforce Housing Policy Framework	City of Prescott	Adopted in 2025, addresses housing affordability barriers identified in the CDBG Consolidated Plan through voluntary, incentive-based tools for workforce housing development.
Workforce Housing Strategy and Implementation Plan	City of Prescott	Adopted in 2026, provides a roadmap for advancing workforce housing goals in a manner consistent with CDBG priorities and community values.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Prescott developed the PY2026 Annual Action Plan through an extensive consultation process involving housing providers, social service agencies, government entities, and nonprofit organizations. Consultations were guided by the priorities established in the 2025–2029 Consolidated Plan and informed by relevant local, regional, state, and federal planning efforts to ensure alignment with broader community development and human services strategies.

## AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting

The City of Prescott's PY2026 Annual Action Plan was developed with input from citizens, social service agencies, non-profit providers, the CDBG Citizens Advisory Committee (CAC), and other interested persons. The seven-member CAC, appointed by the Mayor and City Council, advises the City Council on housing and community development needs. All CAC meetings are open to the public.

The citizen participation process included the November 19, 2025 Community Needs Assessment Workshop and Public Hearing (25 attendees), outreach at the October 21, 2025 Collective Impact Partnership/CoC meeting, a KYCA radio appearance on January 23, 2026, an on-demand application workshop video, CAC applicant presentations on February 18, 2026, and a 30-day public comment period from April 26 to May 26, 2026. All public hearing notices were published in the Prescott Daily Courier at least 15 days in advance per the City's Citizen Participation Plan.

Community input identified affordable housing, transportation, emergency shelter, senior services, and basic needs as the highest priorities, directly shaping the selected projects for PY2026 funding.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Public notice published once in the Prescott Daily Courier in accordance with 24 CFR 91.105(e)(1) and the City of Prescott CDBG Citizen Participation Plan, announcing the PY2026 CDBG Community Needs Assessment Workshop and Public Hearing to be held November 19, 2025 at 1:00 PM at the Prescott Public Library, Founders Suite, 215 E. Goodwin Street, Prescott, AZ 86303	N/A. This was a notice for an upcoming event.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Continuum of Care / Collective Impact Partnership Meeting	Non-targeted/broad community  Homeless service providers, housing organizations, and social service agencies	City CDBG Coordinator presented information about the PY2026 Community Needs Assessment Workshop and upcoming CDBG application period at the Collective Impact Partnership (CIP) bimonthly meeting held October 21, 2025. The CIP serves as the area's Continuum of Care and includes local homeless service providers, veterans' services, public and private agencies, and housing organizations operating throughout the Prescott area.	CIP member organizations were informed of the November 19, 2025 Needs Workshop and the December 1, 2025 application opening. Member agencies were encouraged to attend the workshop and apply for PY2026 CDBG funding.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	Information about the PY2026 CDBG Community Needs Assessment Workshop shared on City of Prescott social media platforms and posted on the City's CDBG webpage prior to the November 19, 2025 event.	N/A. This was promotion for an upcoming event.	N/A	<a href="https://prescott-az.gov/planning-and-zoning/cdbg/">https://prescott-az.gov/planning-and-zoning/cdbg/</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	<p>PY2026 CDBG Community Needs Assessment Workshop and Public Hearing held November 19, 2025 at the Prescott Public Library, Founders Suite, 215 E. Goodwin Street, Prescott, AZ. Twenty-five attendees representing local agencies, city departments, housing providers, social service organizations, and community members participated.</p>	<p>Community members and organization representatives identified affordable housing, senior services, transportation, emergency shelter, veteran housing, and basic needs assistance as the highest priority community needs. Two community members provided public comment highlighting housing instability affecting individuals with disabilities and senior women on fixed Social Security incomes.</p>	<p>All comments were accepted and considered in the development of the PY2026 Annual Action Plan.</p>	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Radio Broadcast	Non-targeted/broad community	City CDBG Coordinator Michael McInnes appeared on KYCA radio (1490 AM, Prescott) on January 23, 2026 to discuss the PY2026 CDBG program and the open application period. The broadcast reached a broad community audience in the Prescott area and encouraged interested organizations and residents to learn more about the CDBG funding opportunity before the January 30, 2026 application deadline.	N/A. This was a public information broadcast.	N/A	<a href="https://kyca.info/">https://kyca.info/</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Non-targeted/broad community	All PY2026 CDBG applicants presented their proposed projects to the Citizen Advisory Committee at a public meeting held February 18, 2026 at City Hall, Council Chambers, 201 N. Montezuma Street, Prescott, AZ. Twenty-four applicants presented across construction, housing, and public service categories.	Each applicant presented their project and answered questions from the CAC. Two community members provided public comment regarding rent burden and housing instability affecting fixed-income seniors.	All comments accepted.	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Newspaper Ad	Non-targeted/broad community	Public notice published in The Daily Courier announcing the 30-day public review and comment period for the Draft PY2026 Annual Action Plan, open April 26, 2026 through May 26, 2026, and the public hearing at the May 26, 2026 City Council meeting.	No public comment received as of the date of plan submission. To be updated following close of comment period.	N/A	N/A
8	Public Hearing	Non-targeted/broad community	Public Hearing held during the May 26, 2026 Prescott City Council meeting. City Council closed the public comment period and voted to approve the Program Year 2026 Annual Action Plan. (To be completed following the May 26 Council meeting.)	(To be completed following the May 26 Council meeting)	N/A	N/A

Table 4 – Citizen Participation Outreach

Annual Action Plan  
2026

25

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

A City and HUD CDBG program goal is to increase the ability to leverage federal, state, and local funds to support community development and housing improvements. The following amounts are based on the anticipated funding and are subject to change. Of the \$265,856 PY2026 allocation, a maximum of 15% (\$39,878.40) may be used for public service projects and 20% (\$53,171.20) for administrative costs. The remaining balance (\$172,806.40) will be programmed and available for construction, infrastructure, and housing activities.

The City received applications for PY2026 CDBG funding from a broad range of organizations. Twenty-four applicants presented to the Citizen Advisory Committee on February 18, 2026, representing public service, construction, and housing categories. Eleven organizations were selected for funding. The PY2026 cycle includes the City of Prescott's newly established Down Payment Assistance Program, a pilot revolving loan fund

designed to generate program income in future years to expand the reach of the CDBG program over time.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	265,856.00	0.00	5,000.00	270,856.00	0.00	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

A City and HUD CDBG program goal is to increase the ability to leverage federal, state, and local funds to support community development and housing improvements. CDBG applicants are encouraged to provide matching funds, either public or private, to help support their programs and projects. While matching funds are not required, they are considered in the funding decision process and demonstrate organizational commitment to project success. Leveraging typically ranges from 25% to 100% of the CDBG award, significantly expanding the impact of federal dollars.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No publicly owned land or property will be used to address the needs stated within the Plan at this time.

#### Discussion

All members of the Citizen Advisory Committee reviewed and scored the PY2026 applications. A three-member subcommittee met during the first week of March 2026 to review scores and applications and provide funding recommendations to the full CAC. Final CAC funding recommendations were made at the March 18, 2026 CAC meeting and forwarded to the Prescott City Council for approval.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration and Program Management	2025	2029	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Administration and Planning	CDBG: \$53,171.00	
2	Public Facilities and Infrastructure Improvements	2025	2029	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Public Facilities and Infrastructure	CDBG: \$36,689.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2600 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Housing Support and Rehabilitation	2025	2029	Affordable Housing	Citywide	Housing Activities	CDBG: \$84,541.00	Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Rehabilitated: 6 Household Housing Unit Direct Financial Assistance to Homebuyers: 3 Households Assisted
4	Emergency Shelter and Transitional Housing	2025	2029	Homeless	Citywide	Housing Activities	CDBG: \$51,577.00	Homelessness Prevention: 55 Persons Assisted
5	Basic Needs and Essential Services	2025	2029	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Public Services	CDBG: \$39,878.00	Public service activities other than Low/Moderate Income Housing Benefit: 950 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Administration and Program Management
	Goal Description	Continue to expand partnerships with non-profit organizations, government agencies, and private entities to widen the reach of the Prescott CDBG Program. Lead and administer the PY2026 CDBG Annual Action Plan in accordance with federal guidelines. Work with the Prescott CDBG Citizen Advisory Committee to execute the 2025–2029 Consolidated Plan. Coordinate with subrecipients to ensure execution of projects and timely reporting of outcomes. Ensure required expenditures of CDBG program funds are met in a timely fashion.
2	Goal Name	Public Facilities and Infrastructure Improvements
	Goal Description	The PY2026 Annual Action Plan will improve public facilities serving low- and moderate-income residents, seniors, and persons with disabilities. The Adult Center ADA Restroom Accessibility Project will improve accessibility and safety for LMI seniors utilizing the facility. Polara Health's Sensory-Friendly Updates to the Children's Services Facility will improve the therapeutic environment for children with behavioral health needs.
3	Goal Name	Housing Support and Rehabilitation
	Goal Description	The PY2026 Annual Action Plan will improve housing quality and expand homeownership opportunities for LMI Prescott residents. The Prescott Minor Home Repair Program will assist LMI homeowners with critical health, safety, and accessibility repairs. The City's pilot Down Payment Assistance Program will provide financial assistance to income-qualified homebuyers, establishing a revolving loan fund for future program years. Coalition for Compassion and Justice will continue replacement of an affordable housing unit in Kodiak Mobile Home Park.
4	Goal Name	Emergency Shelter and Transitional Housing
	Goal Description	The PY2026 Annual Action Plan will improve transitional housing conditions for homeless families through facility renovations at Agape House of Prescott. Agape House serves as a family transitional housing program in Prescott, providing interim housing along with mentoring, case management, and life-skills training to help families achieve stable self-sufficiency and transition to permanent housing.

5	Goal Name	Basic Needs and Essential Services
	Goal Description	The PY2026 Annual Action Plan will serve LMI Prescott residents through essential public services addressing transportation, emergency shelter, food access, workforce re-entry, and basic needs assistance. People Who Care will provide transportation for elderly and disabled residents. The Salvation Army will operate the Winter Warm-Up emergency shelter. Firemedx International will deliver workforce re-entry programming for formerly incarcerated individuals. The Launch Pad Teen Center will provide after-school meals and food literacy for income-qualifying youth. Wrapped in Love Diaper Bank will distribute essential hygiene supplies to LMI families.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The City's Program Year 2026 CDBG projects and activities address priorities identified in the 2025–2029 Consolidated Plan, focusing on public facility improvements, emergency shelter and transitional housing, housing support and rehabilitation, basic needs and essential services, and program administration that benefit low- and moderate-income residents. PY2026 marks the launch of the City's pilot Down Payment Assistance Program, a revolving loan fund designed to expand homeownership opportunities for income-qualified LMI households and generate program income to sustain and expand the program in future years. All activities were selected through a competitive application process reviewed by the City's CDBG Citizen Advisory Committee.

### Projects

#	Project Name
1	CDBG Administration
2	Public Facilities and Infrastructure Improvement Projects
3	Emergency Shelter and Transitional Housing Projects
4	Housing Support and Rehabilitation Projects
5	Basic Needs and Essential Services Projects

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities reflect the goals of the 2025–2029 Consolidated Plan and the most pressing needs identified through the PY2026 Community Needs Assessment Workshop, Citizen Advisory Committee review, and the 2025 Housing Needs Assessment. The City prioritizes housing stability, essential public services, and facility improvements that directly benefit low- and moderate-income residents. The launch of the Down Payment Assistance Program as a revolving loan fund represents a strategic shift toward creating sustainable program income to serve more families over time.

The primary obstacles are the limitation of the \$265,856 CDBG allocation, HUD's 15% public service cap (\$39,878), and Prescott's housing affordability crisis with a median home price of \$528,500 that far exceeds what CDBG resources alone can address. Rising construction costs and the capacity limitations of some smaller nonprofits further constrain the City's ability to meet the full scope of community need. Despite these challenges, the City maximizes impact through subrecipient matching funds, proven program partnerships, and regional coordination.

AP-38 Project Summary  
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	Citywide
	Goals Supported	Administration and Program Management
	Needs Addressed	Administration and Planning
	Funding	CDBG: \$53,171.00
	Description	Administration costs for managing Prescott's CDBG Program, including overall program management, coordination, monitoring, and evaluation activities necessary for effective program implementation and regulatory compliance.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Administrative activities support all CDBG program beneficiaries. Effective administration ensures proper program oversight and maximizes benefit delivery to approximately 1,500+ LMI residents served through various CDBG-funded activities annually.
	Location Description	Administration activities are citywide and support all CDBG-funded projects and activities throughout Prescott.
	Planned Activities	General program administration activities including staff salaries and related costs for CDBG program management, monitoring, evaluation, and compliance. Activities include coordination with the Citizens Advisory Committee, subrecipient oversight, preparation of required HUD reports, public participation activities, fair housing support, financial management, and other administrative costs necessary for effective CDBG program implementation and regulatory compliance. Matrix Code 21A.
2	Project Name	Public Facilities and Infrastructure Improvement Projects
	Target Area	Citywide
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$41,689.00

	Description	Renovation and improvement of public facilities serving low- and moderate-income residents, seniors, and persons with disabilities. Includes ADA restroom accessibility improvements at the Adult Center of Prescott and sensory-friendly facility updates at Polara Health's Children's Services Facility (Cortez property). Also includes \$5,000 reallocated from unused prior program year funds originally designated for the Polara Health Haddon House Patio Repaving Project (PY2024).
	Target Date	6/30/2029
	Estimate the number and type of families that will benefit from the proposed activities	The project will benefit approximately 2,600 LMI Prescott residents including seniors, persons with disabilities, and children with behavioral health needs accessing improved public facilities.
	Location Description	Adult Center of Prescott, 1280 E. Rosser Street, Prescott, AZ 86301; Polara Health Children's Services Facility, 505 S. Cortez Street, Prescott, AZ 86303.
	Planned Activities	Activity 1: ADA restroom accessibility renovation at the Adult Center of Prescott ("Aging with Dignity" project) including ADA-compliant stalls, properly positioned fixtures, automatic door openers, grab bars, and updated plumbing to improve accessibility and safety for 2,500 LMI seniors and community members. Matrix Code 03A — Senior Centers: Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors [24 CFR 570.201(c) or 42 USC 5305(a)(2)]. National Objective LMC. (\$31,126 — PY2026 funds)  Activity 2: Sensory-friendly updates to Polara Health's Children's Services Facility including environmental modifications to improve the therapeutic setting for 100 LMI children receiving behavioral health services. Matrix Code 03B — Facilities for Persons with Disabilities: Acquisition, construction, or rehabilitation of centers, group homes, and other facilities (except permanent housing) for persons with disabilities [24 CFR 570.201(c) or 42 USC 5305(a)(2)]. National Objective LMC. (\$10,563 — \$5,563 PY2026 funds + \$5,000 PY2024 prior year reallocation from Polara Health Haddon House patio repaving project)
3	Project Name	Emergency Shelter and Transitional Housing Projects
	Target Area	Citywide
	Goals Supported	Emergency Shelter and Transitional Housing
	Needs Addressed	Housing Activities
	Funding	CDBG: \$51,577.00

	Description	Facility renovations at Agape House of Prescott to ensure safe, habitable conditions for homeless families accessing transitional housing and wraparound support services on their path to permanent housing and independent living.
	Target Date	6/30/2029
	Estimate the number and type of families that will benefit from the proposed activities	The project will benefit 55 LMI individuals in homeless families accessing transitional housing services and wraparound support programs at Agape House of Prescott.
	Location Description	Agape House of Prescott transitional housing facility serving families experiencing homelessness in Prescott, AZ.
	Planned Activities	Facility renovations and improvements at Agape House of Prescott. The Prescott Improvements Project addresses critical deferred maintenance and safety improvements including concrete and drainage work, electrical improvements, door and hardware replacements, plumbing repairs, gutter and roofline repairs, fencing, exterior paint, and HVAC upgrades. Agape House serves as a family transitional housing program in Prescott which provides interim housing along with mentoring, case management, and life-skills training to help families achieve stable self-sufficiency and transition to permanent housing. Matrix Code 03C — Homeless Facilities (not operating costs): Acquisition, construction, conversion of buildings, or rehabilitation of temporary shelters and transitional housing for the homeless [24 CFR 570.201(c) or 42 USC 5305(a)(2)]. National Objective LMC. (\$51,577 — PY2026 funds)
4	Project Name	Housing Support and Rehabilitation Projects
	Target Area	Citywide
	Goals Supported	Housing Support and Rehabilitation
	Needs Addressed	Housing Activities
	Funding	CDBG: \$84,541.00
	Description	Housing rehabilitation, homeownership assistance, and affordable housing preservation for LMI Prescott residents. Includes the City's pilot Down Payment Assistance Program, the Prescott Minor Home Repair Program administered by the Prescott Chamber of Commerce Foundation, and continued affordable housing unit replacement at Kodiak Mobile Home Park through the Coalition for Compassion and Justice.
	Target Date	6/30/2029

Estimate the number and type of families that will benefit from the proposed activities	The City's Down Payment Assistance Program estimates assisting 3 LMI household with homeownership. The Prescott Minor Home Repair Program estimates serving 6 LMI homeowners with minor home repairs. The Coalition for Compassion and Justice estimates housing 1 LMI household through continued affordable unit replacement at Kodiak Mobile Home Park.	
Location Description	Project service area is citywide. The Down Payment Assistance Program serves income-qualified households within City of Prescott limits. The Minor Home Repair Program serves LMI homeowners citywide. The CCJ unit is located at Kodiak Mobile Home Park, Prescott, AZ.	
Planned Activities	<p>Activity 1: City of Prescott Community Development Department — Down Payment Assistance Program (DPAP), a pilot revolving loan fund providing deferred payment down payment assistance to LMI households at or below 80% of Area Median Income to support homeownership opportunities in Prescott. The loan structure is designed to generate program income to sustain and expand the program in future years. Matrix Code 13B — Homeownership Assistance (excluding Housing Counseling under 24 CFR 5.100): CDBG funds used to provide direct homeownership assistance under 24 CFR 570.201(n) and Section 105(a)(24) of the HCDA under the low- and moderate-income housing national objective [24 CFR 570.208(a)(3) and 570.483(b)(3)]. National Objective LMH. (\$50,000)</p> <p>Activity 2: Prescott Chamber of Commerce Foundation — Prescott Minor Home Repair Program providing grants up to \$5,000 per household for critical health, safety, accessibility, and code-related repairs for LMI homeowners, including electrical upgrades, plumbing repairs, ADA modifications, and life-safety corrections. Matrix Code 14A — Rehabilitation: Single-Unit Residential: Rehabilitation of privately owned, single-unit homes [24 CFR 570.202(a)(1) or 42 USC 5305(a)(4)]. National Objective LMH. (\$30,000)</p> <p>Activity 3: Coalition for Compassion and Justice (CCJ) — Continued replacement of one affordable housing unit at Kodiak Mobile Home Park to preserve and expand safe, decent, affordable housing options for LMI residents. Matrix Code 14G — Rehabilitation: Acquisition: Acquisition of property to be rehabilitated for housing [24 CFR 570.202(b)(1) or 42 USC 5305(a)(1)]. National Objective LMH. (\$4,541)</p>	
5	Project Name	Basic Needs and Essential Services Projects
	Target Area	Citywide

Goals Supported	Basic Needs and Essential Services
Needs Addressed	Public Services
Funding	CDBG: \$39,878.00
Description	Essential public services addressing transportation, emergency shelter, workforce re-entry, youth food access, and hygiene supply distribution for LMI Prescott residents through five nonprofit subrecipients.
Target Date	6/30/2027
Estimate the number and type of families that will benefit from the proposed activities	The project will benefit approximately 950 LMI Prescott residents including elderly and disabled adults unable to drive, formerly incarcerated individuals and veterans re-entering the workforce, single men experiencing homelessness, at-risk youth from LMI households, and low-income families with children and elderly residents requiring essential hygiene supplies.
Location Description	Services provided citywide through nonprofit partners serving low- and moderate-income Prescott residents.

<p>Planned Activities</p>	<p>Activity 1: People Who Care — Escorted Transportation and Non-Medical Support Services providing free escorted transportation to medical appointments, pharmacies, and grocery stores, along with non-medical support services including technology assistance, friendly visits, home safety assessments, low vision services, personal paperwork assistance, and caregiver relief for 305 LMI Prescott adults who cannot drive due to age, illness, disability, or vision loss. Matrix Code 05A — Senior Services: Services for the elderly [24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)]. National Objective LMC. (\$12,327)</p> <p>Activity 2: Firemedx International — DOC Reentry Outreach Workforce Education and Reentry Program providing a structured 12-month workforce pipeline for Department of Corrections state fire crew and veteran reentry candidates. Program includes intake, housing stabilization, wildfire risk reduction certification, NWCG/AWIMA coursework aligned to task books, PPE issuance, and paid on-site practical training through employer partners to support long-term workforce deployment for 10 LMI formerly incarcerated individuals and veterans. Matrix Code 05H — Employment Training: Assistance to increase self-sufficiency, including training students in a particular field or skill [24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)]. National Objective LMC. (\$10,281)</p> <p>Activity 3: The Salvation Army — Winter Warm-Up seasonal emergency overnight shelter program operating nightly November through March providing overnight accommodations on cots, hot dinners, and evening snacks for 35 LMI single men experiencing homelessness during the coldest months of the year. Matrix Code 03T — Homeless/AIDS Patients Programs: Costs associated with the operation of programs for the homeless, such as staff costs, utilities, maintenance, and insurance [24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)]. Note: 03T expenditures are included in the calculation of the Public Services cap. National Objective LMC. (\$10,000)</p> <p>Activity 4: The Launch Pad Teen Center — All Access Pass Meals, Free Snacks &amp; Food Literacy program providing complimentary after-school meals, free snacks, and food literacy education including field trips, nutrition education, and Gardening Club activities for 190 LMI income-qualifying youth from City of Prescott households participating in drop-in and after-school programs. Matrix Code 05D — Youth Services: Services for young people age 13 to 19 [24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)]. National Objective LMC. (\$2,101)</p>
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		<p>Activity 5: Wrapped in Love Diaper Bank — Diapering Essentials program providing diapers, feminine hygiene products, and incontinence supplies to 410 LMI Prescott residents including infants, school-age youth, and elderly adults, distributed through 24+ community partner organizations and schools. Matrix Code 05Z — Other Public Services Not Listed in 03T and 05A–05Y: Public services that do not fall under a more specific 05A–05Y code [24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)]. National Objective LMC. (\$5,169)</p>
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## AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All PY2026 CDBG public service programs will be available to eligible low- and moderate-income residents citywide. Public facility improvement projects are located at specific facilities within the City of Prescott serving LMI residents, seniors, persons with disabilities, and homeless families. Housing support and rehabilitation activities serve income-qualified LMI homeowners and homebuyers citywide.

### Geographic Distribution

Target Area	Percentage of Funds
Dexter Neighborhood	
West Side Neighborhood	
Gail Gardner Neighborhood	
Citywide	100
Census Tract 9, Group 4	
Census Tract 10, Group 6	
Census Tract 3, Block Group 2	
Census Tract 9, Group 2	
Census Tract 9, Group 1	

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The City allocates CDBG funds based on demonstrated need and benefit to low- and moderate-income residents throughout Prescott. All PY2026 activities are available citywide, reflecting the City's competitive grant process and the broad geographic distribution of LMI households across the community. The Prescott CDBG program is a competitive grant program and the division of investments by neighborhood will vary year to year. The three designated CDBG target neighborhoods — Dexter, Gail Gardner, and West Side — contain higher concentrations of LMI households and remain priority areas for future targeted investment as eligible projects are identified.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Housing affordability is a critical challenge in Prescott, with 29.2% of all households cost-burdened according to the 2025 Housing Needs Assessment. The city's median home value of \$528,500 and average apartment rent of \$1,548 per month create significant barriers for low- and moderate-income residents. With 40.5% of residents over age 65 and housing costs having increased substantially in recent years, addressing housing needs across the income spectrum remains a priority. PY2026 marks the launch of the City's pilot Down Payment Assistance Program, a revolving loan fund designed to expand homeownership opportunities for LMI households and generate program income for future years.

One Year Goals for the Number of Households to be Supported	
Homeless	55
Non-Homeless	8
Special-Needs	0
Total	63

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	6
Acquisition of Existing Units	1
Total	7

Table 10 - One Year Goals for Affordable Housing by Support Type

### Discussion

The City of Prescott's PY2026 CDBG allocation includes direct housing activities targeting LMI homeowners, first-time homebuyers, and homeless families.

The Prescott Minor Home Repair Program will assist 6 LMI homeowners with critical health, safety, accessibility, and code-related repairs, helping elderly and disabled residents age in place safely while preserving affordable housing stock. The Coalition for Compassion and Justice will continue replacement of one affordable housing unit at Kodiak Mobile Home Park, preserving affordable rental housing for LMI residents.

The City's pilot Down Payment Assistance Program will provide deferred payment loan assistance to 1

income-qualified LMI household to support homeownership. Structured as a revolving loan fund, the DPAP is designed to generate program income that will allow the City to serve additional LMI homebuyers in future program years without additional federal appropriation.

Agape House of Prescott will receive facility renovation funding to ensure safe, habitable transitional housing conditions for 55 individuals in homeless families working toward permanent housing and independent living.

The City continues to address housing needs broadly through coordination with regional partners, support for the Arizona Public Housing Authority's Housing Choice Voucher program serving Yavapai County, and ongoing implementation of workforce housing strategies identified in the 2025–2029 Consolidated Plan.

## AP-60 Public Housing – **91.220(h)**

### Introduction

The City of Prescott does not have a public housing authority.

### Actions planned during the next year to address the needs to public housing

The City does not operate public housing and there is no local or regional interest in establishing a Public Housing Authority. The City will continue to address the housing needs of LMI residents through CDBG-funded programs including the Minor Home Repair Program and the pilot Down Payment Assistance Program. The City participates in the Collective Impact Partnership to coordinate with agencies providing housing and supportive services throughout the region.

### Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City connects residents with affordable housing resources through the Arizona Department of Housing (ADOH) website, which provides statewide housing contacts and information on low-income housing tax credit apartments and senior housing locations throughout the region.

### If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. There is no designated Public Housing Authority in Prescott or Yavapai County.

### Discussion

Not applicable.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

### Introduction

The City of Prescott CDBG Program works with the nonprofit community each year to address the needs of the homeless population as well as special needs populations. Prescott's demographic profile — with 40.5% of residents over age 65, significant numbers of veterans, and persons with disabilities — creates substantial demand for specialized services and accessible facilities. Virtually all local and county-wide organizations that serve homeless and special needs populations participate in the Collective Impact Partnership, which also serves as the area's Continuum of Care. This group convenes bimonthly to discuss progress on ending homelessness and serving those who are highly mobile or choosing to live outdoors. All homeless-serving organizations in Prescott practice Coordinated Intake to ensure special populations are not falling through the cracks.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City supports outreach and needs assessment activities through partnerships with local homeless service providers including Agape House, Coalition for Compassion and Justice, US VETS, Prescott Area Shelter Services (PASS), Catholic Charities, and many others. These organizations participate in the Collective Impact Partnership and coordinate outreach efforts, Point-in-Time counts, and individual needs assessments for homeless persons throughout the community.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will fund facility renovations at Agape House of Prescott in PY2026, ensuring safe and habitable conditions for previously homeless families accessing transitional housing and wraparound support services. The Salvation Army's Winter Warm-Up program will provide seasonal emergency overnight shelter for individuals experiencing homelessness during the November through March cold season.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's CDBG Coordinator works with the Collective Impact Coalition to connect agencies serving the homeless, mentally ill, formerly incarcerated, and other vulnerable populations with CDBG resources.

CDBG-funded agencies including Agape House, US VETS, and the Coalition for Compassion and Justice work with these populations to help them transition to permanent housing and prevent a return to homelessness. Firemedx International's workforce re-entry program supports formerly incarcerated individuals and veterans in building sustainable employment pathways that reduce long-term housing instability.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Through regular participation in the Collective Impact Partnership, the City can assess the emergency shelter and transitional housing needs of persons at risk of homelessness. People Who Care's transportation services help elderly and disabled LMI residents maintain access to medical appointments, groceries, and essential services — reducing the risk of housing instability. The City's pilot Down Payment Assistance Program will help income-qualified LMI households access homeownership, providing long-term housing stability. The Minor Home Repair Program assists LMI homeowners with critical repairs that prevent deterioration and displacement.

## Discussion

The City's one-year goals focus on maintaining and improving the capacity of existing service providers while addressing the facility and infrastructure needs that support vulnerable populations. The City will continue to monitor the local homeless situation, track emerging needs through CoC participation, and encourage eligible homeless-serving organizations to apply for CDBG funding in future program years.

## AP-75 Barriers to affordable housing – 91.220(j)

### Introduction:

The 2025–2029 Consolidated Plan identified several significant barriers to affordable housing in Prescott. Chief among these is the City's commitment to responsible water conservation. Prescott's location within the Prescott Active Management Area requires careful management of water resources, and the City's leadership remains committed to ensuring long-term water sustainability for current and future residents. This commitment necessarily influences the pace and scale of new residential development.

Prescott also faces significant geographic and terrain constraints. As a largely built-out community, available vacant land is limited, and many remaining parcels present substantial development challenges including steep grading, rocky terrain, and infrastructure extension costs that make new construction expensive and difficult. These physical realities, combined with rising construction costs region-wide, make it increasingly challenging for developers to produce housing units that are affordable to lower- and moderate-income households.

Community values around managed growth, neighborhood character, and environmental stewardship further shape the housing development landscape in Prescott. The City recognizes and respects these values while continuing to seek balanced strategies that address the housing needs of its LMI residents within appropriate parameters.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City continues to evaluate policies and regulatory tools that support housing options for Prescott's workforce and low- and moderate-income residents while preserving community character and honoring the City's commitment to responsible water stewardship. In 2025, the City adopted a Workforce Housing Policy Framework, followed by a Workforce Housing Strategy and Implementation Plan in 2026, providing guidance for addressing housing needs in a manner consistent with community values.

### Discussion:

The City remains committed to thoughtful, community-driven approaches to housing that balance the needs of LMI residents with Prescott's values around responsible growth, water conservation, and the preservation of open space that defines the character and quality of life in Prescott.

## AP-85 Other Actions – 91.220(k)

### Introduction:

The City implements targeted strategies to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies, building on the priorities established in the 2025–2029 Consolidated Plan.

### Actions planned to address obstacles to meeting underserved needs

The City maximizes the impact of its limited CDBG allocation by requiring subrecipients to leverage matching funds from private, foundation, and other public sources, significantly expanding the reach of federal dollars. The City prioritizes multi-benefit projects that address multiple community needs simultaneously and supports proven programs with established track records of serving LMI residents. Technical assistance is provided to smaller nonprofit organizations to strengthen their capacity to manage federal funds effectively. Active participation in the Collective Impact Partnership coordinates services across more than 20 organizations, reducing duplication and ensuring comprehensive coverage of community needs.

### Actions planned to foster and maintain affordable housing

The City's adopted Workforce Housing Policy Framework and Workforce Housing Strategy and Implementation Plan provide a voluntary, incentive-based roadmap for expanding housing options consistent with community values. The Minor Home Repair Program helps LMI homeowners preserve their homes and age in place safely, maintaining affordable housing stock citywide. The pilot Down Payment Assistance Program launches in PY2026 as a revolving loan fund designed to expand homeownership opportunities for income-qualified LMI households and generate program income to serve additional families over time. The Coalition for Compassion and Justice continues replacement of an affordable housing unit at Kodiak Mobile Home Park, preserving affordable rental options for LMI residents.

### Actions planned to reduce lead-based paint hazards

All CDBG-funded rehabilitation activities comply with applicable lead-based paint requirements. When lead-based paint is identified during rehabilitation work, appropriate remediation measures are taken in accordance with federal regulations prior to project completion.

### Actions planned to reduce the number of poverty-level families

The City's PY2026 CDBG activities address poverty through a coordinated strategy of transportation access, basic needs support, workforce re-entry, and housing stability. People Who Care provides free

escorted transportation for 305 elderly and disabled LMI residents, reducing barriers to employment, healthcare, and essential services. Firemedx International's workforce re-entry program supports formerly incarcerated individuals and veterans in building sustainable employment pathways. Wrapped in Love Diaper Bank reduces household expenses for LMI families, helping stretch limited incomes. The Minor Home Repair Program and Down Payment Assistance Program address housing cost burden by preserving existing homes and expanding homeownership access for LMI households.

#### Actions planned to develop institutional structure

The City will continue to work with Continuum of Care organizations through the Collective Impact Partnership, which has proven effective in coordinating services and maximizing impact across the region. The City will continue to update planning documents and program structures (i.e. Down Payment Assistance Program) to reflect emerging community needs, including ongoing implementation of the 2025–2029 Consolidated Plan.

#### Actions planned to enhance coordination between public and private housing and social service agencies

The City coordinates with public and private housing and social service agencies through ongoing participation in the Collective Impact Partnership and regular subrecipient monitoring and reporting throughout the program year.

#### Discussion:

These actions reflect the City's commitment to maximizing the impact of available CDBG resources through strategic partnerships, proven program models, and coordination across the institutional delivery system. By focusing on both immediate needs and longer-term housing stability, the City's PY2026 program advances the goals of the 2025–2029 Consolidated Plan while building sustainable capacity to serve LMI residents in future program years.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

The City of Prescott was designated a CDBG Entitlement Community by HUD in 2003. The PY2026 Annual Action Plan is the second year of the 2025–2029 Consolidated Plan. Since its designation, the City has submitted HUD-approved annual plans which include subrecipient grants for HUD-approved programs and projects. The City does not currently have an Urgent Need designation. Therefore 100% of CDBG funds will be allocated to serving LMI Prescott residents.

### Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |   |
|--|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements  | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0 |
| 5. The amount of income from float-funded activities   | 0 |
| Total Program Income:  | 0 |

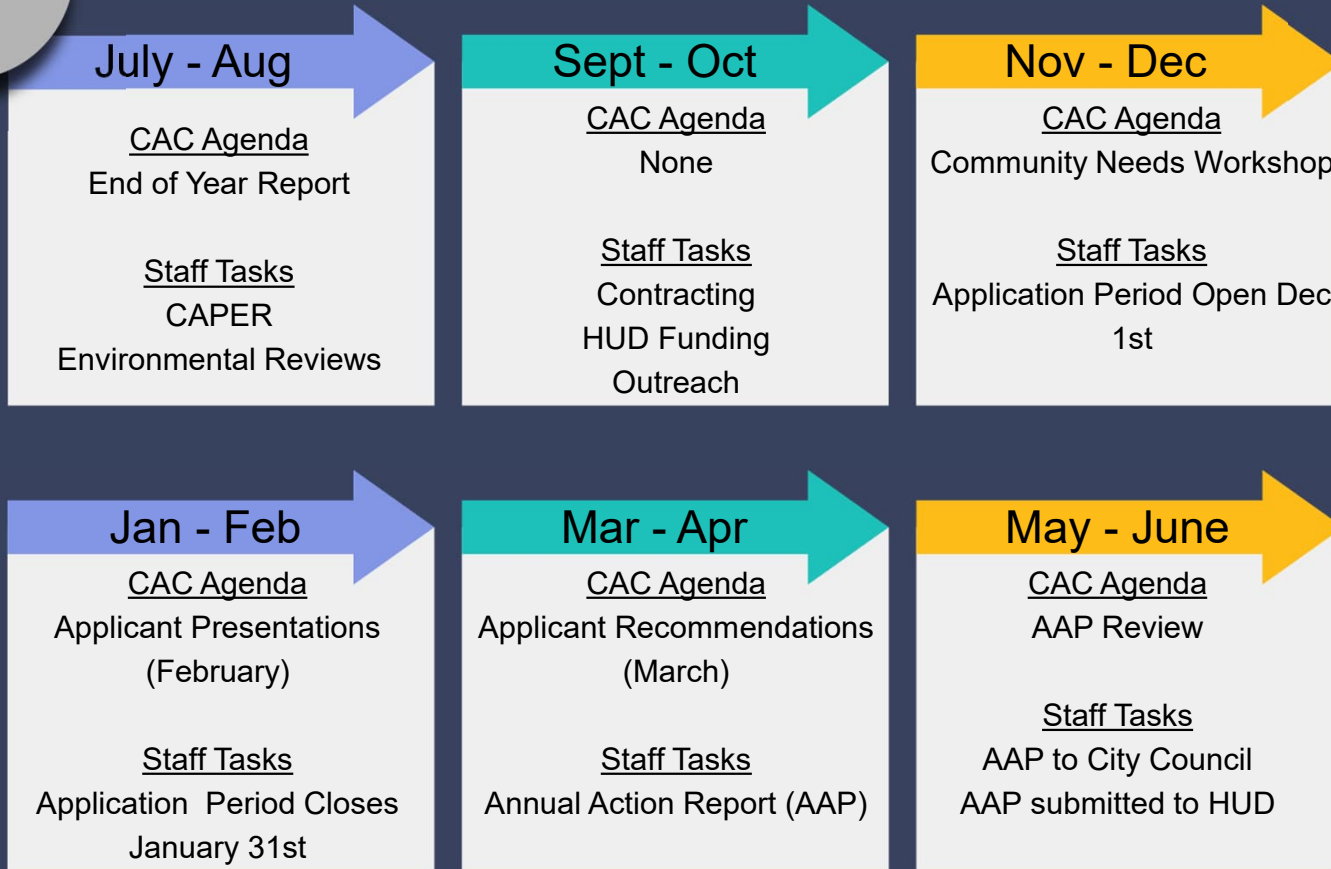
### Other CDBG Requirements

- |   |         |
|---|---------|
| 1. The amount of urgent need activities   | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

# CDBG Program Year 2026 Annual Action Plan



Program Year  
Starts July 1st



# Questions or Comments Regarding Program Year 2026 Annual Action Report

Program Year	Authorized Amount	Current Balance
2026	\$ 265,856.00	\$ -
2025	\$ 275,024.00	\$ 151,589.78
2024	\$ 269,584.00	\$ 166,015.66
2023	\$ 255,754.00	\$ 43,686.57
2022	\$ 238,526.00	\$ 8,939.54
2021	\$ 251,857.00	\$ 327.66
2020 (CDBG-CV)	\$ 427,198.00	\$ 1,550.82
<i>Totals</i>	\$ 1,983,799.00	\$ 372,110.03

### Program Year 2025

Project	Funded Amount	Drawn Amount	Current Balance
CDBG Program Administration	\$ 55,004.00	\$ (44,623.36)	\$ 10,380.64
People Who Care Transportation	\$ 20,000.00	\$ (15,000.00)	\$ 5,000.00
New Horizons Transportation	\$ 15,000.00	\$ (10,599.02)	\$ 4,400.98
Wrapped in Love Diaper Bank	\$ 5,392.00	\$ (3,411.84)	\$ 1,980.16
Prescott Community Cupboard Food Bank	\$ 25,000.00	\$ (25,000.00)	\$ -
Agape House	\$ 24,800.00	\$ (24,800.00)	\$ -
Boys and Girls Clubs of Central AZ	\$ 30,000.00	\$ -	\$ 30,000.00
Parks and Recreation Community Nature Center	\$ 50,000.00	\$ -	\$ 50,000.00
The Launch Pad	\$ 16,750.00	\$ -	\$ 16,750.00
Prescott Meals on Wheels	\$ 23,430.00	\$ -	\$ 23,430.00
Public Works	\$ 9,648.00	\$ -	\$ 9,648.00
<i>Total</i>	\$ 275,024.00	\$ (123,434.22)	\$ 151,589.78

### Program Year 2024

Project	Funded Amount	Drawn Amount	Current Balance
CDBG Program Administration	\$ 53,916.80	\$ (53,916.80)	\$ -
Minor Home Repair Program	\$ 75,229.60	\$ (9,214.09)	\$ 66,015.51
CCJ Manufactured Home Replacement	\$ 50,000.00	\$ -	\$ 50,000.00
Adult Center Storage Addition	\$ 45,000.00	\$ -	\$ 45,000.00
Polara Health Paving Project	\$ 5,000.00	\$ -	\$ 5,000.00
Prescott Meals on Wheels	\$ 16,175.05	\$ (16,175.05)	\$ -
People Who Care Transportation	\$ 13,344.40	\$ (13,344.40)	\$ -
New Horizons Transportation	\$ 10,918.15	\$ (10,918.00)	\$ 0.15
<i>Total</i>	\$ 269,584.00	\$ (103,568.34)	\$ 166,015.66

### Program Year 2023

Project	Funded Amount	Drawn Amount	Current Balance
CDBG Program Administration	\$ 51,150.80	\$ (51,150.80)	\$ -
Launch Pad Workforce Development Program	\$ 1,000.00	\$ (1,000.00)	\$ -
Yavapai Big Brothers Big Sisters	\$ 5,000.00	\$ (5,000.00)	\$ -
People Who Care Transportation	\$ 13,449.05	\$ (13,449.05)	\$ -
New Horizons Transportation	\$ 13,449.05	\$ (13,449.05)	\$ -
Community Counts Diaper Bank	\$ 5,465.00	\$ (5,432.87)	\$ 32.13
NAZCARE New Hope Wellness Center	\$ 90,885.00	\$ (61,380.66)	\$ 29,504.34
US VETs Officer Quarters	\$ 61,205.00	\$ (61,205.00)	\$ -
Minor Home Repair Program	\$ 14,150.10	\$ (14,150.10)	\$ -
<i>Total</i>	\$ 255,754.00	\$ (226,217.53)	\$ 29,536.47

# Top Subrecipients, PY 2020 through PY 2026

*Includes regular CDBG awards (PY 2020 through PY 2026) and CDBG-CV funding (Prescott Cares); ranked by total awarded. Program administration excluded.*

#	Subrecipient	Total Awarded
1	Prescott Cares Program (CDBG-CV, Chamber Foundation)	\$307,722
2	U.S.VETS	\$240,948
3	Agape House	\$218,477
4	City of Prescott Minor Home Repair Program	\$139,860
5	The Launch Pad	\$120,224
6	Boys & Girls Clubs of Central Arizona	\$100,301
7	Community Nature Center	\$96,112
8	People Who Care	\$92,521
9	NAZCARE New Hope Wellness Center	\$90,885
10	Adult Center of Prescott	\$76,126

*Figures reflect total CDBG and CDBG-CV awards across PY 2020–2026.*

# FY 2026 Income Limits Summary

## Prescott – Prescott Valley

Previous (FY 2025)

FY 2025	Persons in Family							
	1	2	3	4	5	6	7	8
Median Income				\$87,300				
Very Low (50%)	\$31,700	\$36,250	\$40,750	\$45,300	\$48,950	\$52,550	\$56,200	\$59,800
Extremely Low	\$19,050	\$21,800	\$26,650	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
Low (80%)	\$50,750	\$58,800	\$65,250	\$72,500	\$78,300	\$84,100	\$89,900	\$95,700

Updated (FY 2026)

FY 2026	Persons in Family							
	1	2	3	4	5	6	7	8
Median Income				\$92,200				
Very Low (50%)	\$33,400	\$38,200	\$42,950	\$47,700	\$51,550	\$55,350	\$59,150	\$63,000
Extremely Low	\$20,050	\$22,900	\$27,320	\$33,000	\$38,680	\$44,360	\$50,040	\$55,720
Low (80%)	\$53,450	\$61,050	\$68,700	\$76,300	\$82,450	\$88,550	\$94,650	\$100,750

Source: HUD FY 2026 Income Limits, Prescott Valley–Prescott, AZ MSA



TO: MAYOR AND CITY COUNCIL  
AGENDA: May 20 CDBG Citizens Advisory Committee  
DATE: May 20, 2026  
DEPT: Community Development  
ITEM #: 3.C  
SUBJECT: Presentation & Discussion Regarding an Update on the Minor Home Repair Program and the Prescott Cares Program.

## ITEM SUMMARY

This item provides the Committee with a status update on the Minor Home Repair Program and a closeout summary of the Prescott Cares Program (CDBG-CV).

## BACKGROUND

The Minor Home Repair Program (MHRP) is an ongoing CDBG-funded activity providing repair assistance to income-qualified homeowners in Prescott. Sheri Heiney, President and CEO of Prescott Chamber of Commerce, will provide an update on current program activity. The Prescott Cares Program was funded through CDBG-CV under the Coronavirus Aid, Relief, and Economic Security Act to support Prescott residents, small businesses, and veterans impacted by the COVID-19 pandemic. The program has reached the end of its period of activity, and Ms. Heiney will present a closeout summary covering Phase I and Phase II funding, program activities, and outcomes.

## FINANCIAL IMPACT

There is no fiscal impact associated with this item.

## RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

## ATTACHMENTS

1. MHRP & Prescott Cares Update Presentation

# Update: Minor Home Repair Program

# Prescott Cares Program Closeout



\$425,647

*Total Funds Drawn*

\$427,198

*Original HUD Allocation*

5 Years

*Period of Activity*

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*Administered by Sheri Heiney, President & CEO, Prescott Chamber of Commerce Foundation*

# Program Activities & Funding by Phase

## Phase I

*Direct emergency relief during the pandemic*

Activity	Drawn
Small Business Support	\$85,953.19
Individual & Family Assistance	\$82,280.37
Phase I Total (incl. admin)	\$168,233.56

*Two eligibility tiers for small businesses: LMI microenterprises (5 or fewer employees) and other small businesses (fewer than 30 employees). Maximum grant: \$5,000.*

*Individual & Family Assistance covered up to three months of past-due rent, mortgage, or private utility bills.*

## Phase II

*Required a substantial amendment before activities could be carried out*

Activity	Drawn
U.S.VETS Service Center	\$117,924.74
Rental Assistance	\$105,787.56
Administration	\$33,701.32
Phase II Total	\$257,413.62

*U.S.VETS funded food security and emergency shelter for veterans experiencing homelessness on the Prescott VA campus.*

*Rental assistance primarily supported senior residents at Bradshaw Senior Community.*

# People Served

*Phase II outcomes — direct assistance to Prescott residents and veterans most affected by the pandemic*

## Rental Assistance

*Six months of direct rent and utility support*

21

*households assisted*

67

*average age of recipients*

The majority of recipients were senior residents at Bradshaw Senior Community, Bradshaw Senior II Community, and Bradshaw Crossing Apartments, with additional households assisted at Cactus Mobile Ranch and other Prescott rental properties.

*\$105,787.56 in rent and private utility assistance distributed*

## U.S.VETS Prescott

*Targeted support for veterans experiencing homelessness*

14,265

*meals delivered*

24

*emergency hotel nights*

CDBG-CV funds enabled U.S.VETS Prescott to provide food security and emergency shelter for veterans facing housing crises, helping stabilize them and connect them to permanent housing solutions through the Liberty Pointe campus and broader case management programs.

*\$117,924.74 supporting U.S.VETS Service Center operations*

# Questions