

City of Prescott

Airport Advisory Committee



June 16, 2026 | 2:00 PM
Airport Old Terminal Building
6500 MacCurdy
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Airport Advisory Committee** at their meeting to be held **June 16, 2026**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION & ACTION ITEMS**
 - A. Approval of Minutes from May 19, 2026 Airport Advisory Committee Meeting.
Recommended Action: MOVE to approve the minutes as presented
 - B. Presentation & Discussion Regarding Potential Privatization of Transportation Security Administration.
Recommended Action: This item is for discussion only. No formal action will be taken.
 - C. Presentation & Discussion Regarding Updates Related to Airport Administration and Airport Area Activity.
Recommended Action: This item is for discussion only. No formal action will be taken.
 - D. Presentation & Discussion Regarding Airport Construction Projects and Updates.
Recommended Action: This item is for discussion only. No formal action will be taken.
 - E. Presentation & Discussion Regarding Airport Operations.
Recommended Action: This item is for discussion only. No formal action will be taken.
4. **UPDATES & ANNOUNCEMENTS FROM STAFF**
 - A. Staff Announcements.
 - B. Airport Tenant Updates.
 - C. Presentation & Discussion Regarding Future Agenda Topic Options.
5. **ADJOURNMENT**

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 6/11/26 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Thornhill

Sarah M. Thornhill, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: Airport
ITEM #: 3.A
SUBJECT: Approval of Minutes from May 19, 2026 Airport Advisory Committee Meeting.

ITEM SUMMARY

This item is for approval of the minutes from the May 19, 2026 Airport Advisory Committee Meeting. Staff recommends approval of these minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

MOVE to approve the minutes as presented

ATTACHMENTS

1. May 19, 2026 AAC Minutes

City of Prescott

Airport Advisory Committee



May 19, 2026 | 2:00 PM
Embry-Riddle North Campus Classroom F30
2455 Ruger Road
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Gjede called the meeting to order at 2:01 p.m.

2. ROLL CALL

Mike Gjede, Chairman
Jim Huffman, Vice Chairman
Matt Pruett, Member
James Cooper, Member
Hal Hayden, Member - Excused
Parker Northrup, Member - Excused
James Adams, Member – Excused

3. DISCUSSION & ACTION ITEMS

A. Approval of Minutes from April 21, 2026 Airport Advisory Committee Meeting.

MOTION BY VICE CHAIRMAN HUFFMAN TO APPROVE APRIL 21, 2026 MINUTES; SECONDED BY CHAIRMAN GJEDE: (4 - 0)

B. Presentation & Discussion Regarding Updates Related to Airport Administration and Airport Area Activity.

Airport Director Rick Crider presented updates on airport activity, including operations, delays, load factors, and administrative items for the past month and year-to-date.

- **Enplanements:** Increased 26% over the prior year
- **Operations:** Currently the airport is ranked number 16th in the nation, and 4th in the State, behind Pheonix Sky Harbor, Falcon Field and Deer Valley.

Flight Delays:

• March:

- LAX: 1 cancelled (due to storm in Denver), 1 weight & balance, 1 crew rest, 1 late turn, 1 customer service.
- DEN: 2 cancelled (due to storms in Denver & Chicago), 2 air traffic control (ATC), 4 crew rest, 1 maintenance, 1 late turn

• April:

- LAX: 4 maintenance, 1 weather, 1 late fueler
- DEN: 3 maintenance, 7 late turns, 2 air traffic control (ATC)

Load Factors:

- **March:**
 - LAX: 72.7% (2025: 60.7%)
 - DEN: 69.0% (2025: 76.4%)
- **April:**
 - LAX: 69.2% (2025: 69.6%)
 - DEN: 65.5% (2025: 82.1%)

The Committee discussed landing fees as they relate to ADS-B data, airline delays associated with weather, alerts and maintenance issues, and load factors related to the Denver route.

This item was for discussion only, no formal action was taken.

- C. Presentation & Discussion Regarding Airport Construction Projects and Updates. Airport Capital Projects Manager John Kuebrich provided updates on Airport Construction Projects:

Upcoming Projects:

- South Ramp and hangar area crack seal and sealcoat
 - Beginning May 26th with an estimated project duration of five days.
- Southwest Ramp spot repairs
 - Beginning May 26th with an estimated project duration of five days.

Projects Under Design

- **Hangar Development Program Phase 1**
 - Value engineering is underway due to grading modifications and updated cost estimates. The project includes the wash rack facility.
- **Taxiway Foxtrot Realignment**
 - Overall design is complete. Construction will be phased and includes a Vehicle Service Road (VSR). Initial work will begin near “F3” and extend partially up Taxiway “F.”
- **ARFF/SRE Facility**
 - Eligibility plan review is currently underway. Site preparation is anticipated to begin in January 2027.
- **North Ramp Reconstruction**
 - Design efforts have resumed.
- **Northeast Ramp**
 - Currently under contract with Dibble. A stakeholder meeting is planned for June.
- **Southwest Ramp**
 - Design is anticipated to begin after July 1. Staff is currently working to finalize a contract with Mead & Hunt.
- **Vehicle Service Road (VSR)**
 - Scope and contract negotiations are underway with Mead & Hunt.

Upcoming Design Projects

- Terminal parking restriping plan.
- Long-term parking lot along Janine Drive with pedestrian access. Design for this project is currently under contract.

The Committee discussed proposed parking lot changes, the anticipated number of additional parking spaces, progress on the new Air Traffic Control Tower project, and the status of the runway extension project.

This item was for discussion only, no formal action was taken.

D. Presentation & Discussion Regarding Airport Operations.

Mr. Crider provided operational updates, including:

- Fire season operations are underway, and Taxiway “H” closures will remain in effect through July 31. The future Northeast Ramp project is expected to help mitigate these closures.
- Airfield preparations are currently underway in advance of the upcoming Part 139 inspection, including:
 - Sign and light cleaning (interior and exterior)
 - Airfield painting
 - Grass cutting, weed removal, and erosion mitigation work

This item was for discussion only, no formal action was taken.

4. UPDATES & ANNOUCEMENTS FROM STAFF

A. Staff Announcements.

Mr. Crider provided the following staff updates:

- Congratulations to Sydney Webb on her promotion to Duty Supervisor.
- Dana Tutrone began employment as a full-time temporary Administrative Specialist.
- Planning for AirFest has begun, and Airport Advisory Committee members interested in participating on the AirFest planning committee are encouraged to contact staff.
- The Airport has two consent agenda items scheduled for the May 26 City Council meeting.
- Budget development is nearing completion.
- SkyWest continues the transition from CRJ200 aircraft to CRJ450 aircraft.

B. Presentation & Discussion Regarding Future Agenda Topic Options.

Topics to come back to a future meeting:

- SkyWest Origin & Destination (O&D) metrics and yield data
- Continued reporting on maintenance-related delays

Chairman Gjede requested that American Federation of Government Employees (AFGE) be added as a discussion item for next month’s agenda.

5. ADJOURNMENT

There being no further business, Chairman Gjede adjourned the meeting at 2:51 p.m.

MICHAEL GJEDE, Chair

ATTEST:

Staff Liaison



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: Airport
ITEM #: 3.B
SUBJECT: Presentation & Discussion Regarding Potential Privatization of Transportation Security Administration.

ITEM SUMMARY

This item provides an opportunity for members of the American Federation of Government Employees (AFGE) to present and discuss the potential privatization of Transportation Security Administration (TSA).

BACKGROUND

At the May 19, 2026 Airport Advisory Committee meeting there was a request to add an item regarding TSA privatization.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: Airport
ITEM #: 3.C
SUBJECT: Presentation & Discussion Regarding Updates Related to Airport Administration and Airport Area Activity.

ITEM SUMMARY

This item provides an opportunity for staff and Committee members to participate in a presentation and discussion regarding airport administration and operational activity at Prescott Regional Airport – Ernest A. Love Field.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item at this time.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: Airport
ITEM #: 3.D
SUBJECT: Presentation & Discussion Regarding Airport Construction Projects and Updates.

ITEM SUMMARY

This item provides an opportunity for staff and committee members to participate in a presentation and discussion regarding airport construction activity at Prescott Regional Airport – Ernest A. Love Field.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: Airport
ITEM #: 3.E
SUBJECT: Presentation & Discussion Regarding Airport Operations.

ITEM SUMMARY

This item provides an opportunity for staff and Committee members to participate in a presentation and discussion regarding airport operations at Prescott Regional Airport – Ernest A. Love Field.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: City Clerk
ITEM #: 4.A
SUBJECT: Staff Announcements.

ITEM SUMMARY

This item is for staff to provide updates to the Committee on the following items:

- Job openings
- Staffing
- Budget updates

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: Airport
ITEM #: 4.B
SUBJECT: Airport Tenant Updates.

ITEM SUMMARY

This item is an opportunity for airport tenants to provide committee members with updates.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 16 Airport Advisory Committee Meeting
DATE: June 16, 2026
DEPT: City Clerk
ITEM #: 4.C
SUBJECT: Presentation & Discussion Regarding Future Agenda Topic Options.

ITEM SUMMARY

This item is an opportunity for the Committee to let staff know what future topics they would like to see on future meeting agendas. At this time the following items are slotted for future agendas:

- SkyWest Origin & Destination (O&D) metrics and yield data.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None