



City of Prescott

City Council - Voting Meeting

June 23, 2026 | 3:00 PM
201 N Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INTRODUCTIONS / ANNOUNCEMENTS**
 - A. Announcements
 - B. Moment of Silence for the Granite Mountain Hotshots
4. **INVOCATION - Pastor Dan Hurlbert with Prescott United Methodist**
5. **PLEDGE OF ALLEGIANCE - Councilman Grady**
6. **PRESENTATIONS**
 - A. Annual Presentation from Prescott Frontier Days Regarding the 2025 Rodeo Events
7. **PROCLAMATIONS**
 - A. Rodeo Week - June 29-July 5, 2026
 - B. Parks & Recreation Month - July 2026
 - C. PTSD Awareness Month - July 2026
8. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit

future discussion on this topic

- Topics of a primarily national concern may be limited at the discretion of the Mayor
- Call to the public shall not be used to Address the Council on current or pending legal matters by a party or their representative.

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

9. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 9.A. through 9.G.

- A. Approval of Meeting Minutes from the June 9, 2026 Executive Session, and the June 9, 2026 Voting Meeting.
- B. Approval of Award of the FY27 Acker Trust Grant Program Funding.
- C. Adoption of Resolution No. 2026-1992 Approving City Contract No. 2026-050A1, an Amendment to City Contract No. 2026-050 with Prescott Unified School District for Shared Use and Programming of the Prescott Community Nature Center.
- D. Approval of Application for a Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Grant.
- E. Adoption of Resolution No. 2026-1994 Approving the Designation of Applicant's Authorized Representative for FEMA Hazard Mitigation Assistance Programs.
- F. Approval of the July 2026 to December 2026 Residential & Non-Residential Water Budgets in Accordance with the Amended 2022 Water Management Policy.
- G. Approval of Fiscal Year 2027 Contracts for Council Appointees: City Attorney, City Clerk and City Manager.

10. **CONSENT ORDINANCE**

Recommended Action: MOVE to adopt Consent Ordinance Item 10.A.

- A. Adoption of Ordinance No. 2026-1950 Authorizing the Acceptance of the Dedication of Portions of Jenna Lane and James Lane by CDC Prescott, LLC.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE REAL PROPERTY DEDICATIONS OF PORTIONS OF JENNA LANE AND JAMES LANE FROM CDC PRESCOTT, LLC, AN ARIZONA LIMITED LIABILITY COMPANY, AS OUTLINED IN THE MAP OF DEDICATION AS PROVIDED BY LYON ENGINEERING AND DATE STAMPED 04/21/2026, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID ACCEPTANCE

11. **LIQUOR LICENSE**

- A. Public Hearing and Consideration for a new Series 12 Restaurant Liquor License Application from Lauren K Merrett, Applicant, for Cowboy Kitchen. Location: 106 W Gurley Street.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License Application No. 398417 for a new Series 12 Restaurant Liquor License for Cowboy Kitchen. Location: 106 W Gurley Street.
- B. Public Hearing and Consideration for a Location/Owner Transfer Series 7 Beer & Wine Bar Liquor License Application from Steven Bruns, Applicant, for Prescott Indoor Golf and Social Club. Location: 3227 Lakeside Village #C.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License Application No. 398831 for a location/owner transfer Series 7 Beer & Wine Bar Liquor License for Prescott Indoor Golf and Social Club. Location: 3227 Lakeside Village #C

12. REGULAR AGENDA

- A. Public Hearing for the FY2027 Budget, Expenditure Limitation, and Tax Levy; and At a Special Meeting, Adoption of Resolution No. 2026-1985 Approving the Final FY2027 Budget, Expenditure Limitation, Approved Expenditure List, and Adopting the City Authorized Position Roster.

1) Recommended Action: MOVE to close the public hearing

2) Recommended Action: MOVE to approve the property tax levy by roll call vote

Mayor Rusing will recess the Regular Meeting at the conclusion of the Public Hearing and convene a Special Meeting per A.R.S. 42-17105 to determine and adopt estimates of proposed expenditures for the purposes stated in the published proposal.

PURSUANT TO A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PRESCOTT CITY COUNCIL AND TO THE GENERAL PUBLIC THAT THE COUNCIL OF THE CITY OF PRESCOTT, ARIZONA WILL HOLD A SPECIAL MEETING OPEN TO THE PUBLIC.

A. CALL TO ORDER

B. ROLL CALL

C. BUSINESS

i. Discussion & Action Regarding Approval of the Approved Expenditure List (AEL) to be Placed as Exhibit in Resolution No. 2026-1985.

Recommended Actions: Options: 1) MOVE to approve AEL as presented during budget workshops; OR 2) MOVE to approve AEL with highlighted items removed; OR 3) MOVE to approve AEL with the following items removed: _____

ii. Adoption of Resolution No. 2026-1985 Approving the FY2027 City of Prescott Budget.

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, DETERMINING AND ADOPTING FINAL ESTIMATES OF PROPOSED EXPENDITURES FOR FISCAL YEAR 2027, DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE CITY OF PRESCOTT FOR SAID FISCAL YEAR, ESTABLISHING THE EXPENDITURE LIMITATION, AND APPROVING AND UPDATING THE AUTHORIZED POSITION ROSTER FOR THE CITY OF PRESCOTT

Recommended Action: MOVE to adopt Resolution No. 2026-1985

D. ADJOURNMENT OF SPECIAL MEETING

E. REGULAR VOTING MEETING RECONVENED

Recommended Action: As noted above

- B. **CONTINUED ITEM:** Approval of Ballot Language as Revised for Amendments to the Prescott City Charter to be Included on the November 3, 2026 Special Election Ballot.

Recommended Action: 1) MOVE to approve revised ballot language for amendments to Prescott City Charter Article XI, Section 4 relating to the

City Judge as Presiding Officer of the City Court; 2) MOVE to approve revised ballot language for amendments to Prescott City Charter Article I, Section 3 relating to Powers of the City requiring that infrastructure for new development be paid by developer; and 3) MOVE to approve revised ballot language for previously approved amendment to Prescott City Charter Article VIII, Section 2 relating to Acquisition of Real Property and adding an appraisal requirement

- C. **LDC26-004:** Adoption of Resolution No. 2026-1993 and Adoption of Ordinance No. 2026-1951 an Amendment to the City of Prescott's Land Development Code (LDC) Article 6, Section 6.8 Hillside Development Standards to Address Applicability for Single-Site Development of Multi-Family & Commercial Projects. Applicant: City of Prescott - Planning & Zoning Division.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE ARTICLE 6, SECTION 6.8/HILLSIDE DEVELOPMENT STANDARDS BY ADOPTING THE PUBLIC RECORD DOCUMENT ENTITLED "REVISIONS TO CITY OF PRESCOTT LAND DEVELOPMENT CODE ARTICLE 6, SECTION 6.8 - HILLSIDE DEVELOPMENT STANDARDS"; PROVIDING FOR PENALTIES AND ADOPTING A SEVERANCE PROVISION

Recommended Action: 1) MOVE to adopt Resolution No. 2026-1993; and 2) MOVE to adopt Ordinance No. 2026-1951

13. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 6/18/16 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Thornhill

Sarah M. Thornhill, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: City Clerk
ITEM #: 9.A
SUBJECT: Approval of Meeting Minutes from the June 9, 2026 Executive Session, and the June 9, 2026 Voting Meeting.

ITEM SUMMARY

This item is for the approval of the June 9, 2026 Executive Session, and the June 9, 2026 Voting Meeting. Staff recommends approval of the minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

MOVE to approve minutes as presented

ATTACHMENTS

1. June 9, 2026 Executive Session Minutes
2. June 9, 2026 Voting Meeting Minutes



City of Prescott

City Council - Executive Session Meeting

June 9, 2026 | 9:00 AM
201 N Montezuma Street
Executive Conference Room
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Rusing called the meeting to order at 9:00 a.m.

2. ROLL CALL

Cathey Rusing - Mayor
Lois Fruhwirth - Mayor Pro Tem
Mary Frederickson - Councilwoman
Ted Gambogi - Councilman (Excused)
Jim Garing - Councilman
Patrick Grady - Councilman
Jay Ruby - Councilman

3. CALL TO ENTER EXECUTIVE SESSION

MOTION BY MAYOR PRO TEM FRUHWIRTH TO CONVENE EXECUTIVE SESSION; SECONDED BY COUNCILMAN GARING: PASSED (6 - 0)

4. LEGAL MATTERS

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Prescott City Council and to the general public that the Prescott City Council will hold a Meeting at 9:00 AM on Tuesday, June 9, 2026, in the Executive Conference Room for the purpose of deciding whether to go into executive session. If authorized by a majority vote of the Prescott City Council, the executive session will be held immediately after the vote and will not be open to the public. The agenda for the meeting is as follows:

- A. Discuss & Consult with the City's Attorneys for Legal Advice and to Consider the City's Position and to Instruct its Attorneys and Necessary City Employees Regarding Contract Template for Council Appointed Positions, Pursuant to A.R.S. § 38-431.03(A)(3 and 4).
- B. Discuss & Consider the Annual Employment Review of the City Attorney, Pursuant to A.R.S. § 38-431.03(A)(1).
- C. Discuss & Consider the Annual Employment Review of the City Clerk, Pursuant to A.R.S. § 38-431.03(A)(1).
- D. Discuss & Consider the Annual Employment Review of the City Manager, Pursuant to A.R.S. § 38-431.03(A)(1).

5. ADJOURNMENT OF EXECUTIVE SESSION & RECONVENING OF A REGULAR PRESCOTT CITY COUNCIL MEETING FOR DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

None.

6. ADJOURNMENT

There being no further business to discuss, Mayor Rusing adjourned the meeting at 1:36 p.m.

CATHEY RUSING, Mayor

ATTEST:

SARAH M. THORNHILL, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on June 9, 2026. I further certify the meeting was duly called and held and that a quorum was present.

Sarah M. Thornhill, City Clerk



City of Prescott

City Council - Voting Meeting

June 9, 2026 | 3:00 PM
201 N Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Rusing called the meeting to order at 3:02 p.m.

2. ROLL CALL

Cathey Rusing - Mayor

Lois Fruhwirth - Mayor Pro Tem

Mary Frederickson - Councilwoman

Ted Gambogi - Councilman (Participated Remotely)

Jim Garing - Councilman

Patrick Grady - Councilman

Jay Ruby - Councilman

3. INTRODUCTIONS / ANNOUNCEMENTS

Mayor Pro Tem Fruhwirth reminded the public about night work closures on SR89 which will be in place June 22-26 from 7:00 p.m. to 5:00 a.m. between Phippen Trail and Willow Lake Road roundabouts. For more information regarding the closures visit <https://sr89improvements.com>. She added that in order to help reduce wildfire risk and strengthen community resilience, the Prescott Fire Department and Central Arizona Fire & Medical Authority are launching the Community Wildfire Protection Plan (CWPP). Residents are encouraged to participate by completing the CWPP questionnaire and sharing it with neighbors. The questionnaire can be accessed at <https://bit.ly/4vkPyVT>.

On Wednesday, June 24 at 10:00 a.m. at Yavapai College the Prescott Police Department will host a Cybersecurity Seminar for citizens covering how to recognize scams, understand online threats and protect yourself from fraud. Additionally, Mayor Pro Tem Fruhwirth advised that there will be a temporary closure at Goldwater Lake from June 15-26 for roadway improvements. For more information, please contact the Recreation Services Administration Division at 928-777-1121.

Finally, the Prescott Public Library invites the community to participate in their 2026 Summer Reading Program: "Unearth a Story". Visit <https://prescottlibrary.info> for more information on how you can participate in the program for youth (0-18) or adults (19+).

4. INVOCATION - Pastor Kendra Hobson with St. Luke's Ebony Christian Church

5. PLEDGE OF ALLEGIANCE - Councilman Garing

6. OPEN CALL TO THE PUBLIC

A. Greg Murray addressed the Council regarding a letter he sent last year to Prescott, Prescott Valley and Chino Valley regarding potential to connect the new Regional Park in the area. He stated without these connections the wildlife corridor could be impacted. There is already work being done in the area, and his letters have not been addressed. He is concerned that wildlife will be negatively impacted by development in these areas.

7. CONSENT AGENDA

MOTION BY COUNCILWOMAN FREDERICKSON TO APPROVE CONSENT AGENDA ITEMS 7.A. THROUGH 7.D.; SECONDED BY MAYOR RUSING: PASSED (7 - 0)

- A. Approval of Meeting Minutes from the May 19, 2026 Budget Workshop III, the May 26, 2026 Executive Session, the May 26, 2026 Study Session, and the May 26, 2026 Voting Meeting.
- B. Adoption of Resolution No. 2026-1987 for Authorization of Internal Loans for Advanced Land Purchases from the General Fund to the Airport Fund.
- C. Adoption of Resolution No. 2026-1988 Approving the Annual Update of the City's Pension Funding Policy.
- D. Adoption of Resolution No. 2026-1991 Approving the Transfer of Certain Fiscal Year 2026 Budget Appropriations.
- E. Approval of City Contract No. 2024-096A3, an Amendment to City Contract No. 2024-096 with Core and Main in the Amount of \$225,000 for Water and Wastewater Materials. Funding is Budgeted & Available in the Water and Wastewater Funds.

Councilwoman Frederickson pulled this Item from the Consent Agenda for further discussion and asked staff to address her concerns related to the requested increase in current contract for one of three vendors.

Public Works Director Gwen Rowitsch addressed the Council and stated that there is a contract with three suppliers for these services. There is not enough on the contract to cover the parts that are being ordered because one of the companies was absorbed by another. Everything is already included in the budget.

Councilman Garing asked about quotes.

Ms. Rowitsch responded that all three vendors initially bid and were issued a contract.

MOTION BY COUNCILWOMAN FREDERICKSON TO APPROVE CITY

CONTRACT NO. 2024-096A3; SECONDED BY MAYOR RUSING: PASSED (7 - 0)

8. CONSENT ORDINANCE

- A. Adoption of Ordinance No. 2026-1949 Authorizing the Granting of a Utility Easement to Arizona Public Service Company.

MOTION BY MAYOR PRO TEM FRUHWIRTH TO ADOPT ORDINANCE NO. 2026-1949; SECONDED BY MAYOR RUSING: PASSED (7 - 0)

9. REGULAR AGENDA

- A. Adoption of Ordinance No. 2026-1948 Authorizing the Purchase of Certain Real Property Necessary to Complete Airport Operations Relating to National Forest Service Fire Fighting Planes & Similar Operations, Including the Possible Use of Eminent Domain to Acquire Such Property.

City Attorney Joseph Young provided a presentation to the Council regarding adoption of the Ordinance and possible use of eminent domain related to the property purchase.

Project Planning & Notice:

- * Identify specific property needed
- * Surveyors and appraisers may inspect the property
- * Arizona law allows entry for surveys and appraisals under certain conditions

Appraisal & Offer:

- * Obtain an appraisal to estimate fair market value
- * Written offer must be made 20-days before condemnation litigation begins
- * Offer must include "just compensation", cost of property plus damages, severance damages if any, supporting appraisal and survey
- * Owners may hire their own appraiser or attorney

Filing The Condemnation Action:

- * If negotiations fail, city files condemnation lawsuit in Yavapai Superior Court
- * Complaint identifies the property and public purpose
- * Court reviews whether the taking is legally authorized
- * Property owners may challenge public use, necessity or compensation

Airport Director Rick Crider continued with an overview of the exhibit showing the property proposed for purchase, which will address 12-20 acres of ramp. During fire season, there is a variety of firefighting apparatus that need to stage at the airport in order to address forestry services in the event of an emergency. He reviewed discussions and appraisals that have taken place over the last year or so, he is open to continuing negotiations.

Mayor Rusing commented that Arizona is a strong private property rights state, and that is something that she takes seriously, but this is a critical public safety use.

Councilwoman Frederickson asked if there is any other reasonable route to support fire suppression efforts other than this parcel.

Mr. Crider responded that there are other parcels that would accomplish the goals. However, they are not directly adjacent and would erode the direct connection to the fire center.

Members of the public John and Cathy Stonecipher addressed the Council and stated that they were surprised to see this on the agenda. He has been doing business in Prescott for 25-years, this parcel was purchased to support public service and is a big piece of their intended use for this property through a public-private partnership. He has flown tens of thousands of hours safely in this community and would like to be synergistic by privately owning that parcel. He doesn't believe that fixed wing operators and helicopters should not be operated together.

Mr. Crider stated that the property is currently vacant and listed for sale. The Stoneciphers are valued tenants, but discussions have broken down on this parcel. All of the through the fence operations have been removed in order to stay in good standing with FAA.

Mayor Pro Tem Fruhwirth asked about the process following the adoption of the Ordinance today.

Mr. Young stated that a 20-day notice will go out with an intent to purchase at a specific price, and if no agreement is reached than the city can file with the Superior Court for eminent domain action. Other property or leases will be up to Council for approval in the future as well.

MOTION BY COUNCILMAN GARING TO ADOPT ORDINANCE NO. 2026-1948; SECONDED BY MAYOR RUSING: PASSED (7 - 0)

- B. Adoption of Resolution No. 2026-1984 Approving the Tentative Budget for Fiscal Year 2027 and Setting the Public Hearing for the Final Budget, Expenditure Limitation and Tax Levy for the City of Prescott.

Finance Director Lars Johnson provided a presentation to the Council regarding the FY27 Budget which will be effective July 1. Adoption of the Resolution will set the expenditure limit for the coming fiscal year and sets the future public hearing dates so required notices can be posted. He reviewed the process to date including three scheduled budget workshops and one additional. The proposed budget is balanced and aligned with the Council's Strategic Plan.

Mayor Pro Tem Fruhwirth commented on reconciliation of Prop478 and that being published, she would like to see that prior to the final vote at the end of this month.

Councilman Garing commented that in the pension funding Resolution he noted that funds can be allocated annually toward the unfunded liability and asked if that has been done.

Mr. Johnson responded that it was done, and there will be an updated actuarial report in the fall from the state. The expectation is to be fully funded.

FY27 Budget Summary:

- * CIP includes \$145 million in investments focused on public safety and critical infrastructure
- * Total Budget - \$311,496,498
- * FTE - 626.50

Upcoming Steps:

- * June 23 Public Hearing - FY27 Budget, Alternative Expenditure Limitation (AEL), Property tax levy/truth in taxation; adoption of final budget/personnel roster/AEL
- * July 14 - Property Tax Levy Hearing

Mayor Rusing commented that the Council voted to increase the property tax, and stated that she saw the public notices and requested that staff change the language.

Mr. Johnson stated that the statute provides the specific language that must be used, and it can't be changed.

City Attorney Joseph Young confirmed but added that staff can see if additional language could be added.

Councilman Ruby asked if a chart could be published to make it clearer for people to understand.

Mayor Rusing commented that the property and evidence facility is calculated in the CIP at \$43 million, and that she had contacted the City of Mesa and theirs was built for far less so she is uncomfortable approving that budget if that item is included.

Councilman Garing asked about fund balances to address the shortfall in the budget.

Mr. Johnson responded that one-time funds are for one-time uses. In capital projects it is common to use accumulated savings to cover the costs of capital funding. Prop478 funds are accumulated to cover the costs of projects, for example. Typically, this is looked at over a longer period of time to ensure that planned funding is realistic.

Mayor Rusing commented that this has been the most in-depth budget process that she's experienced in her time on Council and she thanked staff for their work in putting things together.

Mayor Pro Tem Fruhwirth stated that she wants to see a step added in for the Prop478 reconciliation. She echoed Mayor Rusing's comments regarding the property and evidence facility.

Mayor Rusing asked about capital projects funded through impact fees and how that process works.

Mr. Johnson stated that CIP projects which are funded through impact fees are coming over time, and often there is debt issuance to cover in the meantime.

City Manager Dallin Kimble added that \$10.96 million is budgeted for FY27 for the police facility and staff can continue to work in the future years to decrease expenses in a way that meets the community's needs.

MOTION BY MAYOR PRO TEM FRUHWIRTH TO ADOPT RESOLUTION NO. 2026-1984; SECONDED BY MAYOR RUSING: PASSED (7 - 0)

- C. Approval of Ballot Language as Recommended by the Charter Review Committee for Amendments to the Prescott City Charter to be Included on the November 3, 2026 Special Election Ballot.

City Clerk Sarah Thornhill introduced the item and reviewed the proposed revisions forwarded from the Charter Review Committee.

Proposal 1:

City Attorney Joseph Young further addressed the Court regarding the proposals and stated that the Committee's goal was to bring this section in-line with the other Council appointee contract, however, that violates the independent nature of the judicial role. Based on this, staff proposed adjusting the language regarding serving at the pleasure of Council to "reports to the Council" and changing the contract term from one-year to two years. He suggested approving the amended language if the Council chooses to do so.

Mayor Pro Tem Fruhwirth stated that she is comfortable with the revisions, but that she would still like to see an annual performance evaluation be part of the section.

Mr. Young stated that the language could be"with an annual performance evaluation" or include an annual update to the Council with feedback. That would also be consistent with what is currently in the Charter.

Councilwoman Frederickson stated that an annual review would be her preference as well.

Ms. Thornhill stated that staff can make the appropriate revisions and return with this item at the June 23 Voting Meeting with appropriate direction from the Council.

Councilman Ruby stated that an independent judiciary is very important and asked if the City Attorney has concerns regarding this.

Mr. Young responded that he feels a two-year appointment is allowable and appropriate, but removal during that term needs to be limited to the cause that is included. With the expiration of the term being at the end of each even-numbered year, it fits in well with Council elections being in the odd numbered

years.

Councilwoman Frederickson agreed.

Mayor Pro Tem Fruhwirth asked what would be considered cause for removal related to the judge.

Mr. Young responded that the judge can be removed only for cause, which is the last sentence of the provision. However, at the end of the contract he could be removed at the Council's discretion. With the deconsolidation of the courts, the city is now no longer tied to an elected Justice of the Peace so they can operate independently as a city court.

Proposal 2:

Mayor Pro Tem Fruhwirth said she is supportive of A&B in this proposal. However, in Section C she is concerned that a future Council could set a DA with a term of 100-year maximums, and she feels that is too open-ended.

Mr. Young responded that is certainly possible, however, he feels it is better in this format because it gives guidelines but doesn't tie the hands of future Councils. As an example, the housing project by Culver's had a longer term so that the city could ensure they were able to enforce specifics of the workforce housing stipulations. Smaller length doesn't necessarily mean better.

Mayor Rusing stated that "must" is the cleanest verbiage to use for modern contracts and requested that it be changed throughout the proposed language to replace the word "shall".

Proposal 3:

Mayor Rusing suggested removing the language "The City shall have the power to..." and simply begin the section with "All persons..."

Mr. Young responded that if the Council desires to change or specify the "physical development" it would get more complicated and should come back.

Mayor Pro Tem Fruhwirth asked what "other necessary transportation" is tied to. She also asked if "utilities" need to be defined specifically as water/wastewater/stormwater, etc. and she was not clear on "public service extensions" either.

Mr. Young responded that this was already in the language and wasn't removed because it is permissive. These are utility and infrastructure related items. If they are defined specifically, it would also address that additional language. He added that he is worried about going as far as Mayor Pro Tem is suggesting within the Charter because it is too far into the specifics of how the DA works, those things are figured out through the negotiation process individually. This proposal will likely require a redraft which staff can bring forward on June 23.

Mayor Rusing stated that she was concerned because utilities were being provided and easements purchased to get utilities to a private property owner.

The city needs to be careful to not allow that to continue. Bringing "wet utility, easements, etc" to make it clear that is not going to be done anymore.

Mr. Young responded that is what paragraph 2 does, but it doesn't cover the additional items that have been discussed which would require additional revisions.

Councilman Gambogi stated that future Councils need to still have flexibility for projects like Costco or Trader Joe's, and if things continue to be added to the Charter it presumes that the Council is not trustworthy and they cannot run a city that way.

Proposal 4:

Mr. Young said this would define open space required for large annexations. During Strategic Planning sessions, staff heard the word "meaningful" as it relates to open space.

Mayor Rusing stated that she likes this language because it is clear what open space really is for the public.

Councilman Ruby stated that this is written clearly.

Mayor Pro Tem Fruhwirth expressed her concern that "meaningful and functional" is in the eye of the beholder, but this is related to annexation so that alleviated her concerns. She asked if the Council receives in-depth details when annexations are prepared so they can ensure that these requirements are met.

Mr. Young responded that this information is provided to the Council when an annexation is proposed and the Council has full discretion as it relates to whether they want to approve the annexation or not.

Councilman Gambogi reiterated his earlier comments, trying to design wording into the charter that removes a future Council's ability to make rational decisions.

Proposal 5:

Mr. Young stated that this requires the city prior to a purchase or exchange of real property to get an appraisal and then not pay more than the appraisal unless through eminent domain.

Mayor Rusing stated purchases have been done in the past without appraisals and that cannot continue to happen. This provision will establish a standard to make sure our processes align with the private sector.

Mr. Young stated that he has hesitation about this proposal because it could limit discretions of Councils and ability to negotiate. Having an appraisal requirement is appropriate, but limited to the appraised amount could limit the city.

City Manager Dallin Kimble agreed. Some flexibility is important, having the appraisal holds the city accountable.

Councilman Grady stated that an appraisal process for a city purchase should be an independent appraisal, possibly a second for the seller and then a third if necessary.

Mr. Young stated that with an appraisal there is accountability, but still allowing flexibility with negotiations is important.

Councilman Garing asked if the city would also be limited in negotiating a higher price because of this provision (it doesn't impact the ability to sell). He is not in favor of limiting to the appraised value.

Councilman Ruby stated that the Council has to be careful about limiting themselves.

Mayor Pro Tem Fruhwirth agreed, she likes everything but paragraph three.

Mr. Young stated that striking the third paragraph establishes the public record and establishes transparency.

Councilman Gambogi agreed, remove paragraph three.

Council Direction on Proposals:

Proposal 1 - will be revised and returned on June 23 as discussed

Proposal 2 - "shall" changed to "must" throughout and will be voted on with those revisions

Proposal 3 - this needs further attention and revisions by staff, will return to Council on June 23

Proposal 4 - same revisions as Proposal 2

Proposal 5 - remove paragraph 3, and address "shall" throughout

MOTION BY COUNCILMAN RUBY TO APPROVE BALLOT LANGUAGE AS PRESENTED FOR PROPOSALS 2, 4 AND 5 (ARTICLE VIII, SECTION 14; ARTICLE I, SECTION 4; AND ARTICLE VIII, SECTION 2) WITH THE STIPULATION THAT ALL "SHALL" BE CHANGED TO "MUST WHERE APPLICABLE AND THAT PARAGRAPH 3 IN PROPOSAL 5 BE DELETED; SECONDED BY COUNCILMAN GAMBOGI: PASSED (7 - 0)

10. ADJOURNMENT

There being no further business to discuss, Mayor Rusing adjourned the meeting at 5:23 p.m.

CATHEY RUSING, Mayor

ATTEST:

SARAH M. THORNHILL, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on June 9, 2026. I further certify the meeting was duly called and held and that a quorum was present.

Sarah M. Thornhill, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: City Clerk
ITEM #: 9.B
SUBJECT: Approval of Award of the FY27 Acker Trust Grant Program Funding.

ITEM SUMMARY

This item is for Council consideration of recommendations brought forth by the Civic Enhancement Committee for the FY27 Acker Trust Grant Program Funding Award.

BACKGROUND

The City of Prescott Civic Enhancement Committee accepted grant applications from eligible non-profit organizations. In accordance with the will of J.S. Acker, non-profit organizations that promote "...music and parks, especially for the children of Prescott..." were encouraged to apply for funding for Fiscal Year 2027 (July 1, 2026 to June 30, 2027).

The Civic Enhancement Committee requests Council consideration of the following recommended Acker Trust Grant Program Award amounts:

<u>Applicant</u>	<u>Recommended Award Amount</u>
AZ Philharmonic	\$10,785
One Stage Family	\$4,999
Prescott Life School	\$4,500

FINANCIAL IMPACT

Funds are available in the Acker Trust Fund. The \$20,284 amount allocated roughly matches the expected interest earnings of the trust for Fiscal Year 2027.

RECOMMENDED ACTION

MOVE to approve FY27 Acker Trust Grant Program Funding

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: Recreation Services
ITEM #: 9.C
SUBJECT: Adoption of Resolution No. 2026-1992 Approving City Contract No. 2026-050A1, an Amendment to City Contract No. 2026-050 with Prescott Unified School District for Shared Use and Programming of the Prescott Community Nature Center.

ITEM SUMMARY

This item is for adoption of Resolution No. 2026-1992 approving City Contract No. 2026-050A1, an amendment to the Intergovernmental Agreement (IGA) between the City of Prescott and Prescott Unified School District (PUSD) regarding the shared use, programming, and operation of the Prescott Community Nature Center.

The proposed amendment updates the operational structure of the Prescott Community Nature Center programming model. PUSD will transition from direct staffing of environmental education programs to utilizing a contracted service provider, such as Highlands Center for Natural History, to facilitate curriculum-based outdoor education and related programming. The amendment clarifies agency roles and responsibilities related to programming, facility operations, grant coordination, and capital planning while maintaining the collaborative partnership between both agencies.

BACKGROUND

In 2025, the City of Prescott and Prescott Unified School District entered into an Intergovernmental Agreement to establish a collaborative partnership for the use, operation, maintenance, and programming of the Prescott Community Nature Center. The agreement outlined shared responsibilities related to environmental education programming, facility maintenance, grant coordination, and community outreach.

PUSD has since restructured its method of delivering outdoor and environmental education programming. Rather than employing a dedicated District staff member to administer curriculum and programming directly, PUSD will now contract with Highlands Center for Natural History (or similar qualified service providers) to facilitate outdoor education curriculum and programming activities at the Nature Center.

As a result of this operational change, the existing IGA requires amendment to clarify updated roles and responsibilities between the City and PUSD.

Key Amendments

The proposed amendment updates the IGA to:

- Reflect PUSD's transition from direct staffing to contracted service delivery for environmental education programming.
- Clarify that PUSD will be responsible for securing and funding qualified vendors or service providers for curriculum-based outdoor education and 5th Grade Camp programming.
- Refine City responsibilities related to:
 - Site maintenance
 - Facility oversight
 - Capital improvements
 - Recreation programming support
 - Fleet access and operational assistance
 - Joint marketing and branding efforts

- Maintain collaborative grant planning and funding coordination processes between both agencies.
- Continue shared planning for capital improvements, facility maintenance, and community programming opportunities.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

MOVE to adopt Resolution No. 2026-1992

ATTACHMENTS

1. City Contract No. 2026-050A1
2. Resolution No. 2026-1992 PUSD IGA Community Nature Center

City Contract No. 2026-050

INTERGOVERNMENTAL AGREEMENT

Between the City of Prescott

And

Prescott Unified School District

THIS AGREEMENT, is made and entered into this _____ day of the month of _____ and the year of _____ by and between the City of Prescott, a municipal corporation of the State of Arizona (hereinafter referred to as "City"), and the Prescott Unified School District No. 1, a political subdivision of the State of Arizona (hereinafter referred to as "PUSD").

WHEREAS, the City and PUSD desire to enter into an intergovernmental agreement ("IGA" and/or "Agreement") for the use, operating and joint programming of the Prescott Community Center; and,

WHEREAS, the Prescott City Charter and PUSD are empowered to enter into this joint use Agreement pursuant to ARS Section 11-952 and the Prescott City Charter; and,

WHEREAS, the City will benefit from entering into this IGA with PUSD.

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES HEREIN CONTAINED, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each party to the other, the parties agree as follows:

I. PURPOSE

The purpose of this Agreement is to establish a collaborative partnership between the City and PUSD for the shared use, programming, maintenance, and development of the Prescott Community Nature Center ("Center"), in order to enhance environmental education, community recreation, and nature-based programming for the benefit of the residents and students of Prescott, Arizona.

II. TERM

This Agreement shall become effective upon signature by both parties and shall remain in effect for a period of five (5) years, unless earlier terminated in accordance with Section XIII. The Agreement may be renewed, year-to-year up to five (5) years upon mutual written agreement of both parties.

III. ROLES AND RESPONSIBILITIES

A. PROGRAM DEVELOPMENT AND DEPLOYMENT

1. PUSD Responsibilities

- Secure a vendor or service provider (Highland Center for example) to deploy environmental education programming to include but not limited to:
 - Curriculum based outdoor education to PUSD students
 - PUSD 5th Grade Camp
- Ensure vendor or service provider receive necessary training and work direction consistent with curriculum and site goals.
- Develop and deliver school-based and public outdoor recreation programs in coordination with academic calendars and community needs.
- Act as primary liaison to non-profit partners delivering programming at the Center.

2. City Responsibilities

- Provide site maintenance, professional consultation, access to City fleet vehicles as needed for program operations, and collaboration on co-marketing and joint branding efforts.
- Collaborate on City-led nature and recreation programming open to the public to include but not limited to:
 - Prescription trails program
 - Treckabout program
- Facility oversight of maintenance, improvements and Capital investments.

3. Joint Responsibilities

- Maintain a shared annual program calendar and ensure coordinated scheduling.
- Collaborate on training for staff and volunteers as needed.
- Develop joint program goals and performance metrics.

IV. BUDGET AND FUNDING

1. Each party shall be responsible for costs associated with its respective program, operations, and obligations under this Agreement.
2. PUSD shall be responsible for funding the vendor or service provider and associated expenses.
3. Both parties shall commit to transparent budget sharing for Center operations and annual review of expenditures and goals.

V. GRANT MANAGEMENT

1. Both parties recognize the importance of securing outside funding to enhance programming and maintain the Prescott Community Nature Center.
2. A biannual Grant Planning Meeting will be convened (typically in January and July) to:
 - Share grant opportunities under consideration.
 - Coordinate funding priorities.
 - Define which agency will be the fiscal agent for specific proposals.
 - Identify anticipated workload and roles tied to proposal writing, implementation, and reporting.
3. Grants may be pursued by either the City or PUSD, but must:
 - Be aligned with the joint mission of the Center.
 - Be disclosed in advance at the biannual meeting or through ad hoc mutual communication when time-sensitive.
4. Grants awarded to:
 - PUSD shall be administered under PUSD policies and staff oversight, with updates shared with the City during regular coordination meetings.
 - City shall be administered under City protocols, with periodic updates to PUSD during the regular coordination meetings..
5. For collaborative or jointly funded grants, a short Memorandum of Understanding (MOU), that can be administratively approved, will be created to define roles, staffing responsibilities, fund distribution, and reporting obligations.
6. Both agencies will ensure public communication, reports, and grant outcomes are shared and credited appropriately.

VI. MARKETING AND COMMUNITY OUTREACH

1. Both parties shall collaborate on branding and marketing for Center programs, including shared use of logos, flyers, and social media posts.
2. The City shall include the Center in relevant recreation publications, calendars, and event promotions.
3. PUSD shall promote Center activities through school channels and educational partnerships.
4. All marketing materials shall acknowledge joint partnership and major grant funders, as appropriate.

VII. FACILITY USE AND MAINTENANCE

1. City Responsibilities

- Maintain general site infrastructure (trails, signage, restrooms, fencing, etc.).
- Coordinate trash removal, weed abatement, and seasonal upkeep.
- Provide access to maintenance support as needed for public use areas.

2. PUSD Responsibilities

- Notify the City of any facility repair needs related to program use.
- Maintain cleanliness and order of indoor/outdoor classroom spaces used by students and staff.

3. Joint Responsibilities

- Participate in an annual site walk-through to identify maintenance and improvement needs.
- Develop and prioritize a list of proposed capital improvements.
- Each party shall maintain records related to their roles in programming, grants, and site operations.

VIII. CAPITAL IMPROVEMENTS AND INFRASTRUCTURE PLANNING

1. The parties agree to jointly identify and prioritize capital improvement projects (CIPs) to maintain and enhance the functionality, safety, and educational value of the Prescott Community Nature Center.
2. The City shall retain responsibility for managing and maintaining major site infrastructure but may collaborate with the District and/or external partners to fund and implement specific projects.
3. Cost-sharing, permitting, or phased implementation plans shall be mutually agreed upon and documented in a project-specific MOU, that can be administratively approved, when applicable.
4. CIPs tied to grants shall also follow the protocols established in the Grant Management section and City procedures for accepting grants.

IX. LIABILITY AND INSURANCE

1. PUSD shall carry sufficient insurance to cover the activities outlined in this Agreement.
2. The City shall carry sufficient insurance to cover the activities outlined in this Agreement.

3. An employee of either party shall be deemed to be an “employee” of both public agencies while performing pursuant to this Agreement solely for purposes of A.R.S. § 23-1022 and the Arizona Workers’ Compensation laws. The primary employer shall be solely liable for any workers’ compensation benefits, which may accrue. Each party shall post a notice pursuant to the provisions of A.R.S. § 23-1022 in substantially the following form:

“All employees are hereby further notified that they may be required to work under the jurisdiction or control or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of worker’s compensation.”

1. An annual report shall be jointly prepared summarizing
 - Program participation and highlights
 - Budget expenditures
 - Grant activity and outcomes
 - Facility improvements
 -

XII. AMENDMENTS

This Agreement may be amended at any time by mutual written consent of the City and District.

XIII. TERMINATION

Either party may terminate this Agreement for convenience with ninety (90) days’ written notice. In such event, both parties agree to cooperate in the transition or reallocation of scheduled programs and grant obligations.

XIV CONFLICT OF INTEREST

Pursuant to A.R.S. §38-511, either PUSD or the CITY may cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the either PUSD or the CITY is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract. The CITY and/or PUSD further elects to recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating this contract

on behalf of the CITY and/or PUSD from any other party to the contract, arising as a result of this contract.

XV. LEGAL NOTICES

Both parties hereto agree that they will designate at all times at least one staff member to be a liaison of that agency in carrying out the provisions of this agreement, for purposes of notice, scheduling, etc. Initially, the designated staff persons are:

For PUSD:

Clark Tenney

Prescott Unified School District Superintendent

300 E. Gurley St. Prescott, AZ 86301

928-445-5400

For: City:

Kristy Diaz-Trahan

City of Prescott Recreation Services Director

824 E. Gurley St. Prescott, AZ 86301

928-777-1122

XVI. INDEMNITY- PUSD TO CITY

The terms and conditions of this Agreement shall be binding upon the PUSD, its successors, heirs and assigns. PUSD expressly agrees to waive and release the City of liability and to the fullest extent allowed by law to indemnify, defend and hold harmless the City, its officials, officers, appointees, departments, divisions, employees, volunteers, representatives and agents, from any and all claims, liabilities, expenses or lawsuits as a result of participation pursuant to this Agreement, where said claims, liabilities, expenses or lawsuits arise by the intentional and/or negligent acts of PUSD.

XVII. INDEMNITY- CITY TO PUSD

The terms and conditions of this Agreement shall be binding upon the City, its successors, heirs and assigns. The City expressly agrees to waive and release PUSD of

liability and, to the fullest extent allowed by law, to indemnify, defend and hold harmless PUSD, its officials, officers, appointees, departments, divisions, employees, volunteers, representatives and agents, from any and all claims, liabilities, expenses or lawsuits as a result of participation pursuant to this Agreement, where said claims, liabilities, expenses or lawsuits arise by the intentional and/or negligent acts of the City.

XVIII IMMUNITY

The parties agree and understand that this Agreement will not abrogate or reduce the availability of recreational and educational immunity belonging to either party, or both parties, as provided for in A.R.S. §33-1551.

XIX PROPERTY DISTRIBUTION

Any real or personal property owned by either Party at the start of this IGA, or as may have otherwise been acquired during the term of the Agreement, shall revert fully back to that Party owning such property at the termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duty authorized officials on the aforementioned date.

CITY OF PRESCOTT

PRESCOTT UNIFIED SCHOOL DISTRICT

Cathey Rusing, Mayor

Clark Tenney, PUSD Superintendent

ATTEST:

ATTEST:

Sarah M. Siep, City Clerk

Sarah Torres, Administrative Assistance to the
Governing Board and Superintendent

Pursuant to A.R.S. Section 11-952(D), the foregoing agreement has been reviewed by the undersigned attorney for the City of Prescott, who has determined that the agreement is in proper form and is within the powers and authority granted under the laws of this State to the City of Prescott.

Joseph D. Young,
City Attorney

Pursuant to A.R.S. Section 11-952(D), the foregoing agreement has been reviewed by the undersigned attorney for PUSD, who has determined that the agreement is in proper form and is within the powers and authority granted under the laws of this State to the Prescott Unified School District No. 1.

[Name], PUSD Attorney

RESOLUTION NO. 2026-1992

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE CITY TO ENTER INTO AN AMENDED INTERGOVERNMENTAL AGREEMENT (“IGA”) (CITY CONTRACT NO. 2026-050A1) WITH THE PRESCOTT UNIFIED SCHOOL DISTRICT FOR JOINT USE OF THE COMMUNITY NATURE CENTER; AND AUTHORIZING THE MAYOR AND STAFF TO TAKE ANY AND ALL STEPS NECESSARY TO ACCOMPLISH THE ABOVE

RECITALS:

WHEREAS, the Parties previously entered into that certain Intergovernmental Agreement (“IGA”) between the City of Prescott (“City”) and the Prescott Unified School District (“PUSD”) (City Contract No. 03-087) for the joint use of the Community Nature Center, which was subsequently rescinded in its entirety and replaced with a new IGA (City Contract No. 2026-050) that allowed the joint use of the Community Nature Center; and,

WHEREAS, both parties now wish to amend City Contract No. 2026-050 to update the operational structure of the Prescott Community Nature Center programming model allowing PUSD will transition from direct staffing of environmental education programs to utilizing a contracted service provider, such as Highlands Center for Natural History, to facilitate curriculum-based outdoor education and related programming; and,

WHEREAS, A.R.S. §11-952 and the Prescott City Charter authorize two or more public agencies (including the City and PUSD) to enter into IGAs for joint use of powers and cooperative action; and,

WHEREAS, it is in the best interests of the City to enter into this amended IGA with PUSD.

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT the City of Prescott hereby approves and authorizes the City to enter into an Amended IGA (City Contract No. 2026-050A1) between the City and PUSD for the joint use of the Community Nature Center.

SECTION 2. THAT the Mayor and staff are hereby authorized to execute the amended IGA (City Contract No. 2026-050A1) and to take any and all steps deemed necessary to accomplish the foregoing.

PASSED AND ADOPTED by the Mayor and Council of the City of Prescott this
23, day of June, 2026.

CATHEY RUSING, Mayor

ATTEST:

APPROVED AS TO FORM:

SARAH M. THORNHILL, City Clerk

JOSEPH D. YOUNG, City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah M. Thornhill, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Resolution No. 2026-1992 is a true, correct and accurate copy of Resolution No. 2026-1992 passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the 23 day of June 2026, at which a quorum was present and, by a _____ vote, _____ voted in favor of said resolution.

Given under my hand and sealed this _____ day of _____, 2026.

City Clerk

Seal



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: Public Works
ITEM #: 9.D
SUBJECT: Approval of Application for a Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Grant.

ITEM SUMMARY

This item is for approval to apply for a Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) grant for the Downtown Prescott Area Drainage Master Study.

BACKGROUND

On May 4, 2026, the Federal Emergency Management Agency Flood Mitigation Assistance program Notice of Funding Opportunity was made available, providing up to \$60 million nationwide for capability and capacity building activities, including project scoping activities with a maximum federal share of \$900,000 per application. The Public Works Department is requesting authorization to submit an application for the Downtown Prescott Area Drainage Master Study.

The project scoping activity is to prepare an Area Drainage Master Study for the Downtown Prescott area and adjacent residential areas to identify flooding sources, evaluate existing drainage infrastructure, and develop feasible flood mitigation alternatives to reduce flood risk and associated damages. The project supports the City's goals related to public safety, protection of critical infrastructure, transportation, and community resilience through long-term flood risk reduction.

The Department intends to request \$217,087.50 from the grant program. The total estimated project cost is \$289,450, with a required local match of \$72,362.50. The City's match would be funded through Intergovernmental Agreement (IGA) funds provided by the Yavapai County Flood Control District.

Grant applications are due to the Federal Emergency Management Agency on August 6, 2026. Award notifications are anticipated on a variable schedule following federal review and project selection. If awarded, grant funds must be expended within thirty-six months from the date of the award, in accordance with the FEMA Hazard Mitigation Assistance program requirements and the established period of performance. Acceptance of grant award will be brought back to City Council for approval.

FINANCIAL IMPACT

Funding for the City's share of the project is available using the annual Yavapai County Flood Control District distribution.

RECOMMENDED ACTION

MOVE to approve application for FEMA FMA grant

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: Public Works
ITEM #: 9.E
SUBJECT: Adoption of Resolution No. 2026-1994 Approving the Designation of Applicant's Authorized Representative for FEMA Hazard Mitigation Assistance Programs.

ITEM SUMMARY

This item is for the adoption of Resolution No. 2026-1994 which approves the designation of Eric Sparkman, Drainage Engineer, as the Applicant's Authorized Representative for Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) grant activities on behalf of the City. FEMA HSA is an umbrella program that includes the Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA), and Hazard Mitigation Grant Program (HMGP).

BACKGROUND

The City of Prescott has submitted several applications under the FEMA BRIC program and one application under the FMA program. FEMA requires that an Applicant's Authorized Representative be formally designated to submit and administer grant applications and related grant documents if funding is awarded.

Designating Eric Sparkman, Drainage Engineer, as the Applicant's Authorized Representative will allow the Public Works Department to coordinate FEMA HMA grants on behalf of the City. Responsibilities may include grant application submittals, coordination with FEMA and the Arizona Department of Emergency and Military Affairs (DEMA), reporting, execution of grant-related documents, and overall grant administration. This authorization will also allow the City to pursue future FEMA HMA grant opportunities as they become available.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

MOVE to adopt Resolution No. 2026-1994

ATTACHMENTS

1. Resolution No. 2026-1994_FEMA HMA Designation FY26
2. Applicant's Authorized Representative

RESOLUTION NO. 2026-1994

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, DESIGNATING THE CITY'S AUTHORIZED REPRESENTATIVE FOR FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAZARD MITIGATION ASSISTANCE PROGRAMS

WHEREAS, the Federal Emergency Management Agency (FEMA) requires applicants participating in Hazard Mitigation Assistance (HMA) programs to designate an Applicant's Authorized Representative to act on behalf of the applicant for grant-related activities; and

WHEREAS, Hazard Mitigation Assistance programs include Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA), and the Hazard Mitigation Grant Program (HMGP); and

WHEREAS, the Mayor and Council of the City of Prescott desire to designate Eric Sparkman, Drainage Engineer, as the City's Authorized Representative for FEMA Hazard Mitigation Assistance programs.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT, the recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. THAT, Eric Sparkman, Drainage Engineer, is hereby designated as the City's Authorized Representative for purposes of submitting, administering, and coordinating FEMA Hazard Mitigation Assistance program applications, grants, and related documents on behalf of the City of Prescott.

PASSED, APPROVED and ADOPTED by the Mayor and Council of the City of Prescott, Arizona, this 23rd day of June, 2026.

CATHEY RUSING, Mayor

ATTEST:

APPROVED AS TO FORM:

SARAH M. THORNHILL, City Clerk

JOSEPH D. YOUNG, City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah M. Siep, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Resolution No. 2026-1994 is a true, correct and accurate copy of Resolution No. 2026-1994, passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the 23rd day of June, 2026, at which a quorum was present and, by a _____ vote, _____ voted in favor of said resolution.

Given under my hand and sealed this _____ day of _____, 2026.

Seal

City Clerk

**ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS
DESIGNATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE FORM**

The intent of this **DESIGNATION** is to appoint an **APPLICANT'S AUTHORIZED REPRESENTATIVE** for the following:

Select program(s) ☐ Public Assistance ☒ HMA Mitigation Program ☐ SEC Mitigation
Select duration ☒ Until further notice ☐ Only Event _____ ☐ From _____ to _____

Applicant: City of Prescott

CERTIFICATION

I, Cathey Rusing, duly appointed and Mayor of
(Authorizing Official's Name) (Title)

City of Prescott, do hereby certify that the information below is true and correct,
(Applicant)

based on a resolution passed and approved (**attached**) by the Prescott City Council
(Governing Body)

of City of Prescott on the 23rd day of June, 2026.
(Applicant) (day) (month) (year)

Eric Sparkman has been designated as the Applicant's Authorized Representative
(Name of Designated Applicant's Authorized Representative)

to act on behalf of City of Prescott.
(Applicant)

(Authorizing Official's Signature)

(Title)

(Date)

*This document **MUST** be accompanied by a copy of the Resolution or Meeting Minutes by
your governing board which designated the Applicant's Authorized Representative.*

Designated Applicant's Authorized Representative

Name Eric Sparkman

Title/Official Position Drainage Engineer

Full Mailing Address 433 N. Virginia Street, Prescott, AZ 86301

Email Address eric.sparkman@prescott-az.gov

Daytime Telephone Number (928) 777-1130 Cell (928) 225-5274
(Please include area code and extension if not a direct number)

For DEMA Use Only

Received By: _____
(Initials & Date)

January 2023

Form #AZ PA 204-4



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: Community Development
ITEM #: 9.F
SUBJECT: Approval of the July 2026 to December 2026 Residential & Non-Residential Water Budgets in Accordance with the Amended 2022 Water Management Policy.

ITEM SUMMARY

This item is for approval of the July 2026 to December 2026 residential and non-residential water budgets. The Amended 2022 Water Management Policy, Guideline 11, requires that the City Council set water budgets for both residential and non-residential development at the last meeting in June and December of each year. On June 2, 2026, the Water Issues Subcommittee (WIS) met and made recommendations for the residential and non-residential water budgets for July 1, 2026, through December 31, 2026. This memo provides background information and the recommendation from WIS for approval by the Council as a whole.

BACKGROUND

The City Council adopted the 2nd Amendment to the 2022 Water Management Policy on May 13, 2025. Per Water Management Policy Guideline 11:

The Council shall set the Water Budget semi-annually at its last meeting in June and December of each year. Un-allocated residential and non-residential budgets from the previous six-month period may be rolled into the following six-month budget; however, each must stay in their original classification. A roll-over of the budget from the previous six-month period may occur for the 4 budget periods (2 years) from the time of policy adoption.

The remaining water from the previous 6-month period of January 1, 2026, through June 30, 2026, residential and non-residential water budgets are summarized below:

Residential Budget Remaining (January — July 2026)	Non-Residential Budget Remaining (January-July 2026)
13.92 acre-feet per year	17.44 acre-feet per year

This item was heard before the Water Issues Subcommittee at the June 2, 2026, meeting. The Subcommittee voted unanimously to recommend setting the water budgets for July 1, 2026 to December 31, 2026 as such:

- **Residential water budget at 25 Acre-feet per year, with no roll-over from the previous period**
- **Non-residential water budget at 25 Acre-feet per year, with no roll-over from the previous period**

Attachment 1 provides a summary of the administrative and Council approved water for the January to July 2026 residential and non-residential Water Budget period. A list of potential projects that could request water in the next budget period for residential and non-residential projects is also provided.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

1) MOVE to set the residential water budget for July 1, 2026, through December 31, 2026, at 25 acre-feet per year, without rollover from the previous period; and 2) MOVE to set the non-residential water budget for July 1, 2026, through December 31, 2026, at 25 acre-feet per year, without rollover from the previous period.

ATTACHMENTS

1. Attachment 1_Half Year Water Budget Summary
2. Attachment 2_Potential Project Tables

2026 JANUARY THROUGH JUNE WATER BUDGET SUMMARY		
<u>RESIDENTIAL</u>		
	Number Applications	Jan -June 2026 AFY
Water Budget		25.00
Administrative Approval	0	0.00
Council Approval	2	11.08
TOTAL RESIDENTIAL APPROVALS	2	11.08
TOTAL WATER BUDGET REMAINING		13.92
<u>NON-RESIDENTIAL</u>		
	Number Applications	Jan -June 2026 AFY
Water Budget		25.00
Administrative Approval	9	2.06
Council Approval	1	5.50
TOTAL NON-RESIDENTIAL APPROVALS	10	7.56
TOTAL WATER BUDGET REMAINING		17.44

POTENTIAL PROJECTS				
POTENTIAL RESIDENTIAL				
Project No.	Project Name	Description	Location	Approximate Water Demand AFY
PAC25-033	Stetson Rd Apartments	48 Unit Apartment Complex	1317 Stetson Rd	6.5
PAC25-036	Granite Creek Village	SFR and MFR Development	1101 White Spar	7.0
PAC25-037	500 Copper Basin Rd	15 Apartment Units	500 Copper Basin	2.0
PAC25-064	Cortez Project	9 Unit Multifamily	410 S Cortez	1.5
PAC25-155	Robinson MF	4 MF buildings, 10 units each	344 Robinson Dr	5.0
PAC26-011	Murphy's 1-5	Office Convert to 12 Apts	450 Goodwin St	1.5
PAC26-031	Timber Heights	51 lot Subdivision	108-21-006A	8.7
PAC26-037	Prescott - Granite Dells	63 lot Subdivision	NWC Granite Dells Prkwy & SR89A	10.7
PAC26-047	1801 S Blooming Hills Sub.	SF-18 PAD Res. Dev.	1801 S Blooming Hills Dr	3.1
		TOTAL POTENTIAL WATER		46.0
		EXPECTED RANGE		12-23

<u>POTENTIAL NON-RESIDENTIAL</u>				
Project No.	Project Name	Description	Location	Approximate Water Demand AFY
PAC25-014	Mountain Institute CTED	Tech School	2989 Centerpointe East	2.0
PAC25-040	Turcas Assisted Care Facility	10 Room Assistant Care House	5995 Symphony Dr	2.0
PAC25-042	2237 Cirrus Lot 40	Metal Bld with 6 Condos	2237 Cirrus LN	1.0
PAC25-048	Thundermaker Whipple OTC	Day Care to Outpatient Therapy	1045 Whipple St	1.0
PAC25-053	Prescott House	Drug Rehab Group Home	1306 W Gurley St	2.0
PAC25-061	Yavapai Foot and Ankle Center	Medical Office Building	5431 Distinction Way	2.0
PAC25-065	Cornerstone Church	New Church & Classroom Building	5438 Larry Caldwell	2.0
PAC25-068	Guidance Aviation Dev	Office, Hanger, Helipad	Airport Industrial	1.5
PAC26-027	Cirrus Building	Airpark Industrial Building	2238 Cirrus LN	2.0
PAC26-066	Prescott Airpark U9	17K SF Warehouse/Office Space	6581 Inter Cal Way	2.2
PAC26-069	Tritle Tract & Green	20K SF Office Building	1323 Stetson Rd	2.5
		TOTAL POTENTIAL WATER		20.2
		EXPECTED RANGE		5-10



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: City Clerk
ITEM #: 9.G
SUBJECT: Approval of Fiscal Year 2027 Contracts for Council Appointees: City Attorney, City Clerk and City Manager.

ITEM SUMMARY

This item is for the approval of FY27 contracts for the Council Appointees. The Prescott City Charter designates the City Council to appoint and set compensation for the City Attorney, City Clerk and the City Manager. This item is presented for consideration and approval of the FY27 contracts and pay adjustments for these appointed City Officials.

BACKGROUND

On June 9, 2026 the City Council conducted annual performance evaluations in an Executive Session.

Council proposes the approval of pay adjustments as follows:

To \$248,690.07 for the City Attorney

To \$157,311 for the City Clerk

To \$250,281.01 for the City Manager

And approval of employment contracts as presented.

FINANCIAL IMPACT

Salaries plus allowances and other employer costs are budgeted in the City Clerk, City Attorney and City Manager departments. The costs of these departments are allocated internally per budget policy across all City funds.

RECOMMENDED ACTION

1) MOVE to approve City Contract No. 2022-197A5 for the City Attorney; 2) MOVE to approve City Contract No. 2020-120A7 for the City Clerk; and 3) MOVE to approve City Contract No. 2024-199A2 for the City Manager

ATTACHMENTS

1. Contract - City Attorney FY27
2. Contract - City Clerk FY27
3. Contract - City Manager FY27

**CITY OF PRESCOTT
EMPLOYMENT CONTRACT
CITY ATTORNEY**

CITY CONTRACT NO. 2022-197A45

THIS EMPLOYMENT CONTRACT No. 2022-197A5 by and between the **City of Prescott**, a municipal corporation of the State of Arizona, acting through its City Council, hereinafter referred to as "City", and **Joseph D. Young**, hereinafter referred to as "Employee".

WHEREAS the Charter of the City of Prescott empowers the Council of the City of Prescott to appoint the City Attorney of the City of Prescott; and

WHEREAS the City desires to have Joseph D. Young serve as its City Attorney;

WHEREAS Joseph D. Young desires to serve as City Attorney of the City of Prescott upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

SECTION 1. APPOINTMENT

Joseph D. Young is hereby appointed as the City Attorney for the City of Prescott effective June 13, 2022, and shall serve as City Attorney at the pleasure of the City Council, subject to the terms and conditions of this Agreement, the City Charter, state law, and City Code.

SECTION 2. TERM

This Agreement shall be effective as of July 1, 2026 and shall remain in full force and effect until terminated by either City or Employee as provided herein.

SECTION 3. SALARY

3.1 Salary. The salary of Employee shall be Two Hundred Forty-Eight Thousand Six Hundred Ninety and Seven cents, (\$248,690.07) per annum.

3.2 Periodic Salary Adjustments. This Agreement shall be automatically amended to reflect any salary adjustments that are provided to all other City employees effective July 1 of each year to reflect increases in the Consumer Price Index (CPI) cost of living adjustments, and any merit pay increase provided pursuant to Section 3.3 below.

3.3 Merit Pay Increase. Upon evaluation of Employee by the City Council pursuant to Section 6, below, the City may increase the compensation paid to Employee. Increased compensation may take the form of a salary increase and/or other compensation and/or benefits, as determined by the City Council.

SECTION 4. REMOVAL AND RESIGNATION

4.1 Termination and At Will Status. This Agreement may be terminated by the City with or without cause or reason at any time, following ninety (90) days written notice to Employee, subject only to the severance provisions set forth in subsection 4.3 below. During such 90-day period prior to the effective date of the termination, the City may suspend Employee with pay.

Employee may terminate this Agreement at any time, with or without cause, upon not less than ninety (90) days written notice to the City Council. Employee will not be entitled to any severance pay if he/she voluntarily resigns.

Employee will be paid any remaining compensation and benefits earned as of the separation date, which in this case means the last day of Employee's employment with the City, including the full value of any accrued, unused PTO, vacation, or sick leave. Benefits will cease in accordance with City employee policies and guidelines.

4.2 Removal With Cause. If Employee is removed from the position of City Attorney for loss of Bar license, being charged with a felony offense or any criminal offense involving moral turpitude, persistent and sustained unexcused absence from the office, or because of a willful breach of his/her duties under this Agreement, City will have no obligation to pay any amounts set forth in Subsection 4.3 below.

4.3 Removal Without Cause. If the Employee is removed from office by the Council of the City of Prescott, for reasons other than those specified in Subsection 4.2 above, the Employee shall be entitled to six (6) months of severance pay as set forth below. Severance pay shall mean the gross monthly salary as set from time to time between the parties to include all emoluments, compensation and benefits included herein.

4.4 Resignation. Employee agrees that he/she shall provide at least ninety (90) days written notice prior to resignation as stated above. Should the Employee resign under this Agreement, the City Council shall have no obligation to pay severance to the Employee, but may, at its discretion, determine to pay up to six (6) months of severance to the Employee.

SECTION 5. COMPLIANCE WITH LAW AND ETHICAL STANDARDS

The Employee agrees to comply with the provisions of the Charter of the City of Prescott, the City Code of the City of Prescott, formal recorded actions of the City Council, and all other applicable laws. Further, each provision required by law to be included in this Agreement is incorporated herein by reference as though fully set forth, whether or not expressly included.

Employee shall adhere to the highest professional standards. Employee agrees to follow the Arizona State Bar Rules of Professional Conduct and the administrative regulations and laws of the State of Arizona. Consistent with those standards, Employee shall not endorse candidates, make financial contributions, sign or circulate petitions, or participate in fundraising activities for individuals seeking or holding elected office, nor seek to accept any personal enrichment or profit derived from confidential information or misuse of public time. Neither the City Council nor any

member thereof shall request Employee to violate these standards nor to handle any matter of personnel on a basis other than fairness, impartiality, and merit

SECTION 6. PERFORMANCE EVALUATIONS OF EMPLOYEE

The City Council shall, at least annually, review the performance of the Employee. The purpose of such evaluation is to assess the performance of Employee, to set forth goals and performance objectives, and to discuss other issues related to his/her employment, including compensation. The Council shall consult with the City Human Resources Department and may engage an outside third-party consultant should the City Council deem it necessary and will consider changes to base compensation and all other benefits during that process.

SECTION 7. SALARY AND BENEFIT ADJUSTMENTS

Following the annual evaluation of the Employee by the City Council, the salary, and any additional benefits of the Employee may be adjusted by the City Council. Section 3 of this Agreement shall be deemed to be so amended by formal recorded vote of the City Council. The balance of the terms contained herein shall remain in effect as written, unless amended in writing and signed by the parties.

SECTION 8. VACATION AND OTHER BENEFITS

Except as specifically modified by this Agreement, the Employee shall be entitled to all the benefits accorded to full time, director-level employees of the City pursuant to the provisions of Title 1, Chapter 20 of the City Code, as amended from time to time, and other applicable City policies.

The Employee shall accrue PTO at the highest rate provided or available to any other employee of the City and under the same rules and provisions applicable to other employees. The Employee's FLSA status is exempt, and as such, he/she will be credited 40 hours exempt leave every January to use or lose by the end of the calendar year. Employee may, at any time in his/her discretion, elect to be paid for up to one hundred twenty (120) hours of accrued PTO each fiscal year.

In addition to the Employers required payments to the Arizona State Retirement System Each fiscal year, City will contribute nine percent (9%) of Employee's then-current annual salary to a 457 or IRA plan offered by the City to be selected by Employee; payments will be made in equal proportionate amounts each pay period and in accordance with the Internal Revenue Code.

The Employee will receive a car allowance of Six Hundred Dollars (\$600.00) per pay period and technology allowance of One Hundred Fifty Dollars (\$150.00) per month. A City cell phone, computer laptop and computer desktop will also be provided.

SECTION 9. PROFESSIONAL DEVELOPMENT AND SUPPORT

Consistent with other City employees, City shall budget and pay for Employee's professional dues and subscriptions for relevant state and national associations, including the Arizona State Bar Association, along with payment for expenses (including enrollment, travel, and subsistence cost) for continuing legal education, and other courses and seminars necessary for professional development and certifications.

SECTION 10. CONFLICT OF INTEREST

This Agreement is subject to the provisions of A.R.S. § 38-511.

SECTION 11. ENTIRE AGREEMENT

The text of this Agreement constitutes the entire agreement between the parties. Any representations, statements, promises, or understanding not contained herein shall be of no continued force, effect, or validity.

SECTION 12. SEVERABILITY

The invalidity in whole or in part of any provision hereof shall not affect the validity of any other provision hereof and this Agreement shall remain in full force and effect except as to such invalid provision.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Prescott this 23rd day of June, 2026.

Joseph D. Young, Employee

Cathey Rusing, Mayor

Attest

Sarah M. Thornhill, City Clerk

**CITY OF PRESCOTT
EMPLOYMENT CONTRACT
CITY CLERK**

CITY CONTRACT NO. 2020-120A7

THIS EMPLOYMENT CONTRACT No. 2020-120A7 by and between the **City of Prescott**, a municipal corporation of the State of Arizona, acting through its City Council, hereinafter referred to as "City", and **Sarah M. Thornhill**, hereinafter referred to as "Employee".

WHEREAS the Charter of the City of Prescott empowers the Council of the City of Prescott to appoint the City Clerk of the City of Prescott; and

WHEREAS the City desires to have Sarah M. Thornhill serve as its City Clerk;

WHEREAS Sarah M. Thornhill desires to serve as City Clerk of the City of Prescott upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

SECTION 1. APPOINTMENT

Sarah M. Thornhill is hereby appointed as the City Clerk for the City of Prescott effective December 5, 2019, and shall serve as City Clerk at the pleasure of the City Council, subject to the terms and conditions of this Agreement, the City Charter, state law, and City Code.

SECTION 2. TERM

This Agreement shall be effective as of July 1, 2026 and shall remain in full force and effect until terminated by either City or Employee as provided herein.

SECTION 3. SALARY

3.1 Salary. The salary of Employee shall be One Hundred Fifty-Seven Thousand Three Hundred Eleven Dollars, (\$157,311) per annum.

3.2 Periodic Salary Adjustments. This Agreement shall be automatically amended to reflect any salary adjustments that are provided to all other City employees effective July 1 of each year to reflect increases in the Consumer Price Index (CPI) cost of living adjustments, and any merit pay increase provided pursuant to Section 3.3 below.

3.3 Merit Pay Increase. Upon evaluation of Employee by the City Council pursuant to Section 6, below, the City may increase the compensation paid to Employee. Increased compensation may take the form of a salary increase and/or other compensation and/or benefits, as determined by the City Council.

SECTION 4. REMOVAL AND RESIGNATION

4.1 Termination and At Will Status. This Agreement may be terminated by the City with or without cause or reason at any time, following ninety (90) days written notice to Employee, subject only to the severance provisions set forth in subsection 4.3 below. During such 90-day period prior to the effective date of the termination, the City may suspend Employee with pay.

Employee may terminate this Agreement at any time, with or without cause, upon not less than ninety (90) days written notice to the City Council. Employee will not be entitled to any severance pay if he/she voluntarily resigns.

Employee will be paid any remaining compensation and benefits earned as of the separation date, which in this case means the last day of Employee's employment with the City, including the full value of any accrued, unused PTO, vacation, or sick leave. Benefits will cease in accordance with City employee policies and guidelines.

4.2 Removal With Cause. If Employee is removed from the position of City Clerk for loss of City Clerk credentials, being charged with a felony offense or any criminal offense involving moral turpitude, persistent and sustained unexcused absence from the office, or because of a willful breach of his/her duties under this Agreement, City will have no obligation to pay any amounts set forth in Subsection 4.3 below.

4.3 Removal Without Cause. If the Employee is removed from office by the Council of the City of Prescott, for reasons other than those specified in Subsection 4.2 above, the Employee shall be entitled to six (6) months of severance pay as set forth below. Severance pay shall mean the gross monthly salary as set from time to time between the parties to include all emoluments, compensation and benefits included herein.

4.4 Resignation. Employee agrees that he/she shall provide at least ninety (90) days written notice prior to resignation as stated above. Should the Employee resign under this Agreement, the City Council shall have no obligation to pay severance to the Employee, but may, at its discretion, determine to pay up to six (6) months of severance to the Employee.

SECTION 5. COMPLIANCE WITH LAW AND ETHICAL STANDARDS

The Employee agrees to comply with the provisions of the Charter of the City of Prescott, the City Code of the City of Prescott, formal recorded actions of the City Council, and all other applicable laws. Further, each provision required by law to be included in this Agreement is incorporated herein by reference as though fully set forth, whether or not expressly included.

Employee shall adhere to the highest professional standards. Employee agrees to follow the International Institute of Municipal Clerks Code of Ethics and the administrative regulations and laws of the State of Arizona. Consistent with those standards, Employee shall not endorse candidates, make financial contributions, sign or circulate petitions, or participate in fundraising activities for individuals seeking or holding elected office, nor seek to accept any personal enrichment or profit derived from confidential information or misuse of public time. Neither the

City Council nor any member thereof shall request Employee to violate these standards nor to handle any matter of personnel on a basis other than fairness, impartiality, and merit

SECTION 6. PERFORMANCE EVALUATIONS OF EMPLOYEE

The City Council shall, at least annually, review the performance of the Employee. The purpose of such evaluation is to assess the performance of Employee, to set forth goals and performance objectives, and to discuss other issues related to his/her employment, including compensation. The Council shall consult with the City Human Resources Department and may engage an outside third-party consultant should the City Council deem it necessary and shall consider changes to base compensation and all other benefits during that process.

SECTION 7. SALARY AND BENEFIT ADJUSTMENTS

Following the annual evaluation of the Employee by the City Council, the salary, and any additional benefits of the Employee may be adjusted by the City Council. Section 3 of this Agreement shall be deemed to be so amended by formal recorded vote of the City Council. The balance of the terms contained herein shall remain in effect as written, unless amended in writing and signed by the parties.

SECTION 8. VACATION AND OTHER BENEFITS

Except as specifically modified by this Agreement, the Employee shall be entitled to all the benefits accorded to full time, director-level employees of the City pursuant to the provisions of Title 1, Chapter 20 of the City Code, as amended from time to time, and other applicable City policies.

The Employee shall accrue PTO at the highest rate provided or available to any other employee of the City and under the same rules and provisions applicable to other employees. The Employee's FLSA status is exempt, and as such, he/she will be credited 40 hours exempt leave every January to use or lose by the end of the calendar year. Employee may, at any time in his/her discretion, elect to be paid for up to one hundred twenty (120) hours of accrued PTO each fiscal year.

In addition to the Employers required payments to the Arizona State Retirement System Each fiscal year, City will contribute nine (9) % of Employee's then-current annual salary to a 457 or IRA plan offered by the City to be selected by Employee; payments will be made in equal proportionate amounts each pay period and in accordance with the Internal Revenue Code.

The Employee will receive a car allowance of Six Hundred Dollars (\$600.00) per pay period and technology allowance of One Hundred Fifty Dollars (\$150.00) per month. A City cell phone, computer laptop and computer desktop will also be provided.

SECTION 9. PROFESSIONAL DEVELOPMENT AND SUPPORT

Consistent with other City employees, City shall budget and pay for Employee's professional dues and subscriptions for relevant state and national associations, including the Arizona Municipal Clerks Association & International Institute of Municipal Clerks, along with payment for expenses (including enrollment, travel, and subsistence cost) for required continuing education, and other courses and seminars necessary for professional development and certifications.

SECTION 10. CONFLICT OF INTEREST

This Agreement is subject to the provisions of A.R.S. § 38-511.

SECTION 11. ENTIRE AGREEMENT

The text of this Agreement constitutes the entire agreement between the parties. Any representations, statements, promises, or understanding not contained herein shall be of no continued force, effect, or validity.

SECTION 12. SEVERABILITY

The invalidity in whole or in part of any provision hereof shall not affect the validity of any other provision hereof and this Agreement shall remain in full force and effect except as to such invalid provision.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Prescott this 23rd day of June, 2026.

Sarah M. Thornhill, Employee

Cathey Rusing, Mayor

Attest

Torey Dawson, Deputy City Clerk

**CITY OF PRESCOTT
EMPLOYMENT CONTRACT
CITY MANAGER**

CITY CONTRACT NO. 2024-199A2

THIS EMPLOYMENT CONTRACT No. 2024-199A2 by and between the **City of Prescott**, a municipal corporation of the State of Arizona, acting through its City Council, hereinafter referred to as "City", and **J. Dallin Kimble**, hereinafter referred to as "Employee".

WHEREAS the Charter of the City of Prescott empowers the Council of the City of Prescott to appoint the City Manager of the City of Prescott; and

WHEREAS the City desires to have J. Dallin Kimble serve as its City Manager;

WHEREAS J. Dallin Kimble desires to serve as City Manager of the City of Prescott upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

SECTION 1. APPOINTMENT

J. Dallin Kimble is hereby appointed as the City Manager for the City of Prescott effective May 20, 2024, and shall serve as City Manager at the pleasure of the City Council, subject to the terms and conditions of this Agreement, the City Charter, state law, and City Code.

SECTION 2. TERM

This Agreement shall be effective as of July 1, 2026 and shall remain in full force and effect until terminated by either City or Employee as provided herein.

SECTION 3. SALARY

3.1 Salary. The salary of Employee shall be Two Hundred Fifty Thousand Two Hundred Eighty-One Dollars and One cent, (\$250,281.01) per annum.

3.2 Periodic Salary Adjustments. This Agreement shall be automatically amended to reflect any salary adjustments that are provided to all other City employees effective July 1 of each year to reflect increases in the Consumer Price Index (CPI) cost of living adjustments, and any merit pay increase provided pursuant to Section 3.3 below.

3.3 Merit Pay Increase. Upon evaluation of Employee by the City Council pursuant to Section 6, below, the City may increase the compensation paid to Employee. Increased compensation may take the form of a salary increase and/or other compensation and/or benefits, as determined by the City Council.

SECTION 4. REMOVAL AND RESIGNATION

4.1 Termination and At Will Status. This Agreement may be terminated by the City with or without cause or reason at any time, following ninety (90) days written notice to Employee, subject only to the severance provisions set forth in subsection 4.3 below. During such 90-day period prior to the effective date of the termination, the City may suspend Employee with pay.

Employee may terminate this Agreement at any time, with or without cause, upon not less than ninety (90) days written notice to the City Council. Employee will not be entitled to any severance pay if he/she voluntarily resigns.

Employee will be paid any remaining compensation and benefits earned as of the separation date, which in this case means the last day of Employee's employment with the City, including the full value of any accrued, unused PTO, vacation, or sick leave. Benefits will cease in accordance with City employee policies and guidelines.

4.2 Removal With Cause. If Employee is removed from the position of City Manager for a felony offense or any criminal offense involving moral turpitude, persistent and sustained unexcused absence from the office, or because of a willful breach of his/her duties under this Agreement, City will have no obligation to pay any amounts set forth in Subsection 4.3 below.

4.3 Removal Without Cause. If the Employee is removed from office by the Council of the City of Prescott, for reasons other than those specified in Subsection 4.2 above, the Employee shall be entitled to nine (9) months of severance pay as set forth below. Severance pay shall mean the gross monthly salary as set from time to time between the parties to include all emoluments, compensation and benefits included herein.

4.4 Resignation. Employee agrees that he/she shall provide at least ninety (90) days written notice prior to resignation as stated above. Should the Employee resign under this Agreement, the City Council shall have no obligation to pay severance to the Employee, but may, at its discretion, determine to pay up to six (6) months of severance to the Employee.

SECTION 5. COMPLIANCE WITH LAW AND ETHICAL STANDARDS

The Employee agrees to comply with the provisions of the Charter of the City of Prescott, the City Code of the City of Prescott, formal recorded actions of the City Council, and all other applicable laws. Further, each provision required by law to be included in this Agreement is incorporated herein by reference as though fully set forth, whether or not expressly included.

Employee shall adhere to the highest professional standards. Employee agrees to follow the ICMA Code of Ethics and the administrative regulations and laws of the State of Arizona. Consistent with those standards, Employee shall not endorse candidates, make financial contributions, sign or circulate petitions, or participate in fundraising activities for individuals seeking or holding elected office, nor seek to accept any personal enrichment or profit derived from confidential information or misuse of public time. Neither the City Council nor any member thereof shall request Employee to violate these standards nor to handle any matter of personnel

on a basis other than fairness, impartiality, and merit

SECTION 6. PERFORMANCE EVALUATIONS OF EMPLOYEE

The City Council shall, at least annually, review the performance of the Employee. The purpose of such evaluation is to assess the performance of Employee, to set forth goals and performance objectives, and to discuss other issues related to his/her employment, including compensation. The Council shall consult with the City Human Resources Department and may engage an outside third-party consultant should the City Council deem it necessary and shall consider changes to base compensation and all other benefits during that process. A six-month performance evaluation will be conducted on December 7, 2026.

SECTION 7. SALARY AND BENEFIT ADJUSTMENTS

Following the annual evaluation of the Employee by the City Council, the salary, and any additional benefits of the Employee may be adjusted by the City Council. Section 3 of this Agreement shall be deemed to be so amended by formal recorded vote of the City Council. The balance of the terms contained herein shall remain in effect as written, unless amended in writing and signed by the parties.

SECTION 8. VACATION AND OTHER BENEFITS

Except as specifically modified by this Agreement, the Employee shall be entitled to all the benefits accorded to full time, director-level employees of the City pursuant to the provisions of Title 1, Chapter 20 of the City Code, as amended from time to time, and other applicable City policies.

The Employee shall accrue PTO at the highest rate provided or available to any other employee of the City and under the same rules and provisions applicable to other employees. The Employee's FLSA status is exempt, and as such, he/she will be credited 40 hours exempt leave every January to use or lose by the end of the calendar year. Employee may, at any time in his/her discretion, elect to be paid for up to one hundred twenty (120) hours of accrued PTO each fiscal year.

In addition to the Employers required payments to the Arizona State Retirement System Each fiscal year, City will contribute nine percent (9%) of Employee's then-current annual salary to a 457 or IRA plan offered by the City to be selected by Employee; payments will be made in equal proportionate amounts each pay period and in accordance with the Internal Revenue Code.

The Employee will receive a car allowance of Six Hundred Dollars (\$600.00) per pay period and technology allowance of One Hundred Fifty Dollars (\$150.00) per month. A City cell phone, computer laptop and computer desktop will also be provided.

SECTION 9. PROFESSIONAL DEVELOPMENT AND SUPPORT

Consistent with other City employees, City shall budget and pay for Employee's professional dues and subscriptions for relevant state and national associations, including the Arizona State Bar Association, along with payment for expenses (including enrollment, travel, and subsistence cost) for continuing legal education, and other courses and seminars necessary for professional development and certifications.

SECTION 10. CONFLICT OF INTEREST

This Agreement is subject to the provisions of A.R.S. § 38-511.

SECTION 11. ENTIRE AGREEMENT

The text of this Agreement constitutes the entire agreement between the parties. Any representations, statements, promises, or understanding not contained herein shall be of no continued force, effect, or validity.

SECTION 12. SEVERABILITY

The invalidity in whole or in part of any provision hereof shall not affect the validity of any other provision hereof and this Agreement shall remain in full force and effect except as to such invalid provision.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Prescott this 23rd day of June, 2026.

J. Dallin Kimble, Employee

Cathey Rusing, Mayor

Attest

Sarah M. Thornhill, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: Public Works
ITEM #: 10.A
SUBJECT: Adoption of Ordinance No. 2026-1950
Authorizing the Acceptance of the Dedication of
Portions of Jenna Lane and James Lane by CDC
Prescott, LLC.
**AN ORDINANCE OF THE MAYOR AND
COUNCIL OF THE CITY OF PRESCOTT
("CITY"), YAVAPAI COUNTY, ARIZONA,
AUTHORIZING THE ACCEPTANCE REAL
PROPERTY DEDICATIONS OF PORTIONS OF
JENNA LANE AND JAMES LANE FROM CDC
PRESCOTT, LLC, AN ARIZONA LIMITED
LIABILITY COMPANY, AS OUTLINED IN THE
MAP OF DEDICATION AS PROVIDED BY
LYON ENGINEERING AND DATE STAMPED
04/21/2026, AUTHORIZING THE MAYOR AND
STAFF TO EXECUTE ANY AND ALL
DOCUMENTS TO EFFECTUATE SAID
ACCEPTANCE**

ITEM SUMMARY

This item is for adoption of Ordinance No. 2026-1950 which will approve the acceptance of real property by the City of Prescott. Staff will review the Map of Dedication for approval and recordation.

BACKGROUND

This area is a planned development, and the roadways for Jenna and James Lanes have been planned for some time. This ordinance is needed to approve the acceptance of the dedications only. These dedications, by the developer, are required under the Development Agreement approved by City Council and recorded 12/13/2017 under recording number 2017-0064448 for Deep Well Ranch. The roadways subject to this dedication are consistent with the Deep Well Ranch Master Plan for roadways.

Prior to H.B. 2447, roadway dedications such as these were included in final plat notes and approved by Council as part of the Final Plat approval process. H.B. 2447 mandates that final plats be approved administratively; nonetheless, acceptance of dedications cannot be done administratively. Therefore Council will see more items such as this to accept roadway and other dedications. These specific dedications, as mentioned above, are part of the mutual promises made in the Deepwell Ranch Development Agreement, all construction to be performed by the developer, and then transfer to the City through this dedication.

FINANCIAL IMPACT

There is no financial impact on the City of Prescott.

RECOMMENDED ACTION

MOVE to adopt Ordinance No. 2026-1950

ATTACHMENTS

1. Ordinance No. 2026-1950 Jenna and James Lane Dedications
2. FNP24-001 - AMENDED JENNA LANE MAP OF DEDICATION PHASE 2 - 4.27.2026

ORDINANCE NO. 2026-1950

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE REAL PROPERTY DEDICATIONS OF PORTIONS OF JENNA LANE AND JAMES LANE FROM CDC PRESCOTT, LLC, AN ARIZONA LIMITED LIABILITY COMPANY, AS OUTLINED IN THE MAP OF DEDICATION AS PROVIDED BY LYON ENGINEERING AND DATE STAMPED 04/21/2026, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID ACCEPTANCE

RECITALS:

WHEREAS, the City Council has determined that certain roadways are needed by the City, and granting of this acceptance will be in the best interest of the health, safety and welfare of the City of Prescott.

ENACTMENTS:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT the City Council hereby agrees the acceptance of this dedication is needed by the City of Prescott, and granting of same is in order and in the best interest of the City.

SECTION 2. THAT the Mayor and staff are directed to execute any and all documents in order to effectuate the foregoing acceptance.

PASSED and ADOPTED by the Mayor and Council of the City of Prescott, Arizona, on this _____ day of _____, 2026.

CATHEY RUSING, Mayor

ATTEST:

APPROVED AS TO FORM:

SARAH M. THORNHILL
City Clerk

JOSEPH D. YOUNG
City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah Thornhill, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Ordinance No. 2026-1950 is a true, correct and accurate copy of Ordinance No. 2026-1950 passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the _____ day of _____ 2026, at which a quorum was present and, by a _____ vote, _____ voted in favor of said ordinance.

Given under my hand and sealed this _____ day of _____, 2026.

Seal

City Clerk

MAP OF DEDICATION
JENNA LANE, JAMES LANE, TRACT E, TRACT F,
PUBLIC UTILITY & SLOPE EASEMENTS

SITUATED IN THE NORTHWEST QUARTER (NW1/4) OF SECTION 35,
TOWNSHIP 15 NORTH, RANGE 2 WEST,
OF THE GILA AND SALT RIVER MERIDIAN,
CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA.

DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

THAT CDC PRESCOTT, LLC., AN ARIZONA LIMITED LIABILITY COMPANY, AS SOLE OWNER OF THAT CERTAIN REAL PROPERTY SITUATED IN SECTION 35, TOWNSHIP 15 NORTH, RANGE 2 WEST OF THE GILA AND SALT RIVER MERIDIAN, CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, HEREBY:

1. DEDICATES, GRANTS, AND CONVEYS TO THE PUBLIC THE STREETS, IN FEE, SHOWN ON SAID PLAT AND INCLUDED IN THE ABOVE DESCRIBED PREMISES; AND
2. DEDICATES, GRANTS, AND CONVEYS A PERPETUAL NON-EXCLUSIVE PUBLIC ACCESS AND UTILITY EASEMENT OVER AND ACROSS DECLARANT'S TRACTS FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING, REPAIRING AND IMPROVING ROADWAYS, FOR INGRESS AND EGRESS AND FOR UTILITIES, INCLUDING WATER, NATURAL GAS, SEWER, ELECTRICITY, CABLE AND ANY OTHER UTILITY. THE EASEMENTS GRANTED HEREIN ARE DESCRIBED AND DEPICTED ON PUE AND ACCESS DETAIL D.
3. SAID PLAT SETS FORTH THE LOCATIONS AND GIVES THE DIMENSIONS OF THE STREETS, TRACTS AND EASEMENTS CONSTITUTING SAME, AND THAT EACH STREET AND TRACT SHALL BE KNOWN BY THE NUMBER, LETTER, OR NAME GIVEN EACH RESPECTIVELY, AS SHOWN ON SAID PLAT.
4. THIS PLAT HEREBY DEDICATES TO THE CITY OF PRESCOTT FOR USE BY THE CITY AND ITS PERMITEES, EXCLUSIVE PUBLIC UTILITY EASEMENTS ("PUE") IN TRACTS E AND F, AS SHOWN ON THIS PLAT. SUCH PUBLIC UTILITY EASEMENTS ARE FOR THE PURPOSE OF INSTALLING, OPERATING, MAINTAINING, REPLACING, AND OR REPAIRING PUBLIC UTILITIES, IN, OVER, ABOVE, AND UNDER THE PUBLIC UTILITY EASEMENT AREAS AS SHOWN ON THIS PLAT.
5. TRACT E AND F ARE RESERVED IN FEE BY THE UNDERSIGNED TO BE CONVEYED TO THE PROPERTY OWNERS ASSOCIATION AT SUCH TIME AS REQUIRED BY SPECIFIC DETAILS WITHIN THE BYLAWS FOR THE PROPERTY OWNERS ASSOCIATION, INC. FOR THE PURPOSES OF THOSE REQUIRED BY THE CITY OF PRESCOTT AND THE DEEP WELL RANCH MASTER PLAN.
6. SLOPE AND DRAINAGE EASEMENTS ARE DEDICATED TO THE POA FOR THE PURPOSES OF THOSE REQUIRED BY THE CITY OF PRESCOTT AND THE DEEP WELL RANCH MASTER PLAN.

IN WITNESS WHEREOF:

CDC PRESCOTT, LLC., AN ARIZONA LIMITED LIABILITY COMPANY AS SOLE OWNER, HAS CAUSED THE NAME OF SAID COMPANY TO BE AFFIXED HERETO AND THE SAME TO BE ATTESTED BY THE SIGNATURE OF JAMES M. CHAMBERLAIN, PRESIDENT, BEING DULY AUTHORIZED TO SO DO, ON THIS 21st DAY OF April, 2026.

CDC PRESCOTT, LLC.,
an Arizona limited liability company

BY: James M. Chamberlain, President

ACKNOWLEDGEMENT

STATE OF ARIZONA)

COUNTY OF YAVAPAI)

ON THIS 21st DAY OF April, 2026, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, DID PERSONALLY APPEAR JAMES M. CHAMBERLAIN, PRESIDENT OF CDC PRESCOTT, LLC, A ARIZONA LIMITED LIABILITY COMPANY, AND AS SUCH, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE THEREIN CONTAINED, BEING DULY AUTHORIZED TO SO DO,

IN WITNESS WHEREOF, I HEREUNTO SET MY HAND AND OFFICIAL SEAL
Karla Medina
NOTARY PUBLIC

MY COMMISSION EXPIRES: October 7, 2029

RATIFICATION

STATE OF NY)

COUNTY OF NY)

BY THIS RATIFICATION, DRP MULTISTATE D, LLC, A DELAWARE LIMITED LIABILITY COMPANY, HAVING AN INTEREST IN AND TO THE REAL PROPERTY DESCRIBED ON THIS MAP OF DEDICATION, HEREBY ACKNOWLEDGES, APPROVES, AND CONSENTS TO THE RECORDATION OF SAID PLAT AND ALL MATTERS SHOWN HEREON INCLUDING BUT NOT LIMITED TO THE SLOPE AND DRAINAGE EASEMENTS AFFECTING THE FOREGOING PROPERTY BY THE SIGNATURE OF THE DULY AUTHORIZED OFFICER.

Houdin Honeval
PRINT: Houdin Honeval ITS Authorized Signatory

ACKNOWLEDGEMENT

STATE OF NY)

COUNTY OF NY)

ON THIS 23 DAY OF April, 2026, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, DID PERSONALLY APPEAR HOUDIN HONARVAR, PRESIDENT OF DRP MULTISTATE D, LLC, A DELAWARE LIMITED LIABILITY COMPANY, AND AS SUCH, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE THEREIN CONTAINED, BEING DULY AUTHORIZED TO SO DO,

IN WITNESS WHEREOF, I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

Deborah Brazier
NOTARY PUBLIC
MY COMMISSION EXPIRES: 09-08-2029

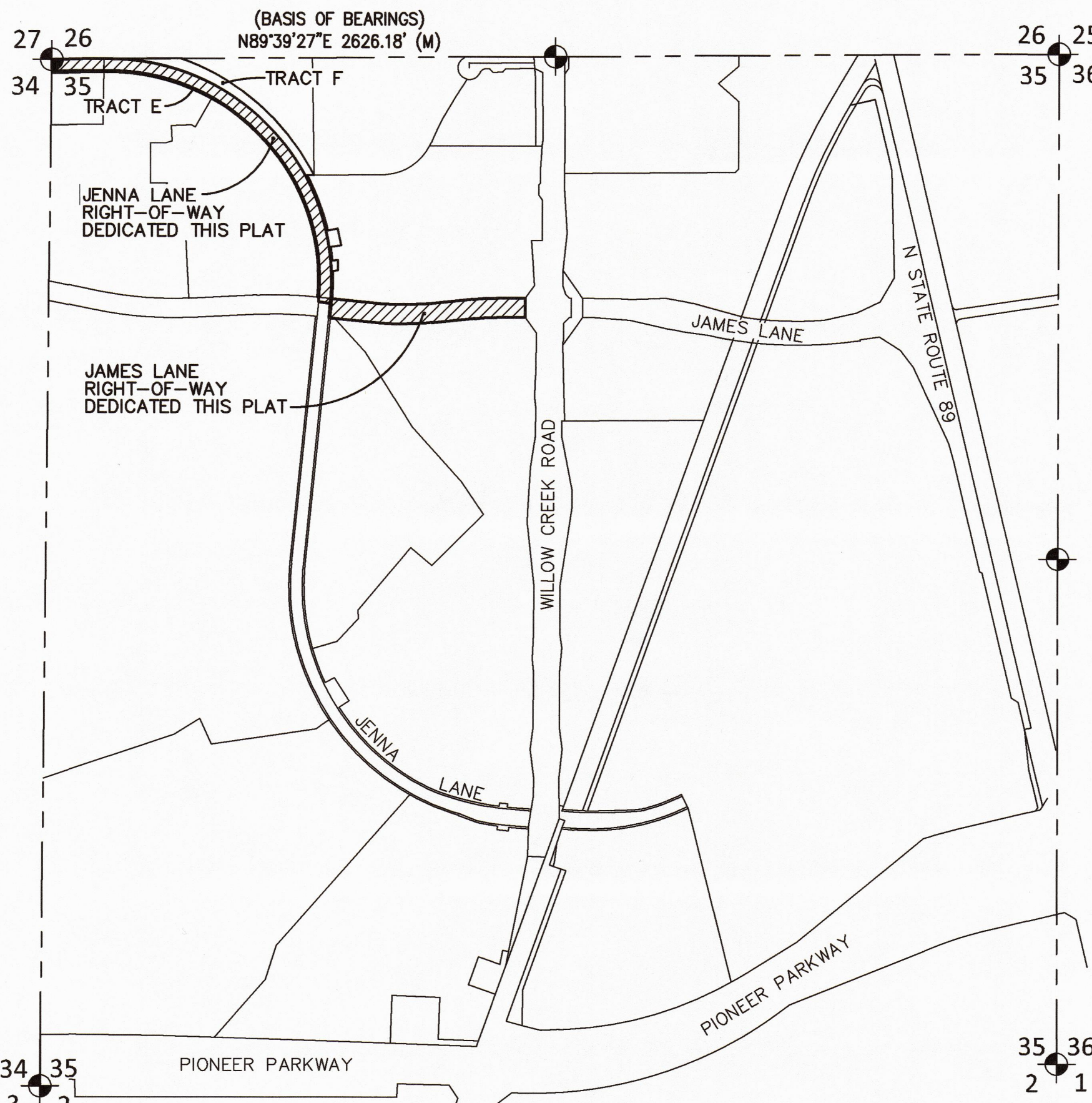
RATIFICATION

STATE OF ARIZONA)

COUNTY OF YAVAPAI)

BY THIS RATIFICATION, DAVIDSON HOMES, LLC, AN ALABAMA LIMITED LIABILITY COMPANY, HAVING AN INTEREST IN AND TO THE REAL PROPERTY DESCRIBED ON THIS MAP OF DEDICATION, HEREBY ACKNOWLEDGES, APPROVES, AND CONSENTS TO THE RECORDATION OF SAID PLAT AND ALL MATTERS SHOWN HEREON INCLUDING BUT NOT LIMITED TO THE SLOPE AND DRAINAGE EASEMENTS AFFECTING THE FOREGOING PROPERTY BY THE SIGNATURE OF THE DULY AUTHORIZED OFFICER.

Graham Epperson
PRINT: Graham Epperson ITS Division President



ACKNOWLEDGEMENT

STATE OF ARIZONA)

COUNTY OF YAVAPAI)

ON THIS 21 DAY OF April, 2026, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, DID PERSONALLY APPEAR GRAHAM EPPERSON, PRESIDENT OF DAVIDSON HOMES, LLC, AN ALABAMA LIMITED LIABILITY COMPANY, AND AS SUCH, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE THEREIN CONTAINED, BEING DULY AUTHORIZED TO SO DO,

IN WITNESS WHEREOF, I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

Willie Marie Ando Wiggins
NOTARY PUBLIC
MY COMMISSION EXPIRES: 5/3/2027

RATIFICATION

STATE OF ARIZONA)

COUNTY OF YAVAPAI)

BY THIS RATIFICATION, DAVIDSON HOMES, LLC, AN ALABAMA LIMITED LIABILITY COMPANY, HAVING AN INTEREST IN AND TO THE REAL PROPERTY DESCRIBED ON THIS MAP OF DEDICATION, HEREBY ACKNOWLEDGES, APPROVES, AND CONSENTS TO THE RECORDATION OF SAID PLAT AND ALL MATTERS SHOWN HEREON INCLUDING BUT NOT LIMITED TO THE SLOPE AND DRAINAGE EASEMENTS AFFECTING THE FOREGOING PROPERTY BY THE SIGNATURE OF THE DULY AUTHORIZED OFFICER.

Willie Marie Ando Wiggins
PRINT: _____ ITS _____

APPROVALS

APPROVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF PRESCOTT ON THIS _____ DAY OF _____, 2026.

MAYOR CITY CLERK

APPROVED BY THE CITY OF PRESCOTT PUBLIC WORKS DEPARTMENT ON THIS _____ DAY OF _____, 2026.

PUBLIC WORKS DIRECTOR

APPROVED BY THE CITY OF PRESCOTT COMMUNITY DEVELOPMENT DEPARTMENT ON THIS _____ DAY OF _____, 2026.

COMMUNITY DEVELOPMENT DIRECTOR

VICINITY MAP
N.T.S.
SECTION 35, T15N, R2W

BASIS OF BEARINGS:

N89°39'27"E AS MEASURED ALONG THE NORTH LINE OF NORTHWEST QUARTER (NW1/4) OF SECTION 35. ALL BEARINGS SHOWN ARE BASED ON THE CITY OF PRESCOTT COORDINATE SYSTEM AS PUBLISHED ON THE CITY OF PRESCOTT WEBSITE.

NOTES

1. ALL RIGHT-OF-WAY AND TRACT CORNERS WILL BE MONUMENTED WITH A 1/2" REBAR AND PLASTIC CAP OR TAG BEARING THE NUMBER OF THE REGISTERED LAND SURVEYOR RESPONSIBLE FOR THEIR PLACEMENT AT THE COMPLETION OF CONSTRUCTION.

LEGEND

- FOUND SECTION OR QUARTER CORNER AS NOTED
- SECTION LINE
- EASEMENT LINE AS NOTED
- APN ASSESSOR'S PARCEL NUMBER
- PUE PUBLIC UTILITY EASEMENT
- REC RECEPTION
- ROW RIGHT-OF-WAY
- YCR YAVAPAI COUNTY RECORDS
- (M) MEASURED THIS SURVEY
- (R) RECORD DATA (SEE REFERENCE DOCUMENTS BELOW)

ROW AREA		
ROW	AREA (SF)	AREA (ACRES)
JENNA LANE	133,343.45	3.06
JAMES LANE	102,168.46	2.35

TRACT AREA		
TRACT	AREA (SF)	AREA (ACRES)
E	19,992.46	0.46
F	64,447.08	1.48

64,736.91 1.49



Lyon Engineering & Surveying, Inc.
2971 Willow Creek Road,
Bldg. 2
Prescott, AZ 86301
(928) 776-1750
www.LyonEngineering.com
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MAP OF DEDICATION
JENNA LANE, JAMES LANE
TRACT E, TRACT F,
PUBLIC UTILITY & SLOPE EASEMENTS

DATE: 04-21-26	DRAWN BY: CLL
JOB NO: 903-56	CHECKED BY: JAS

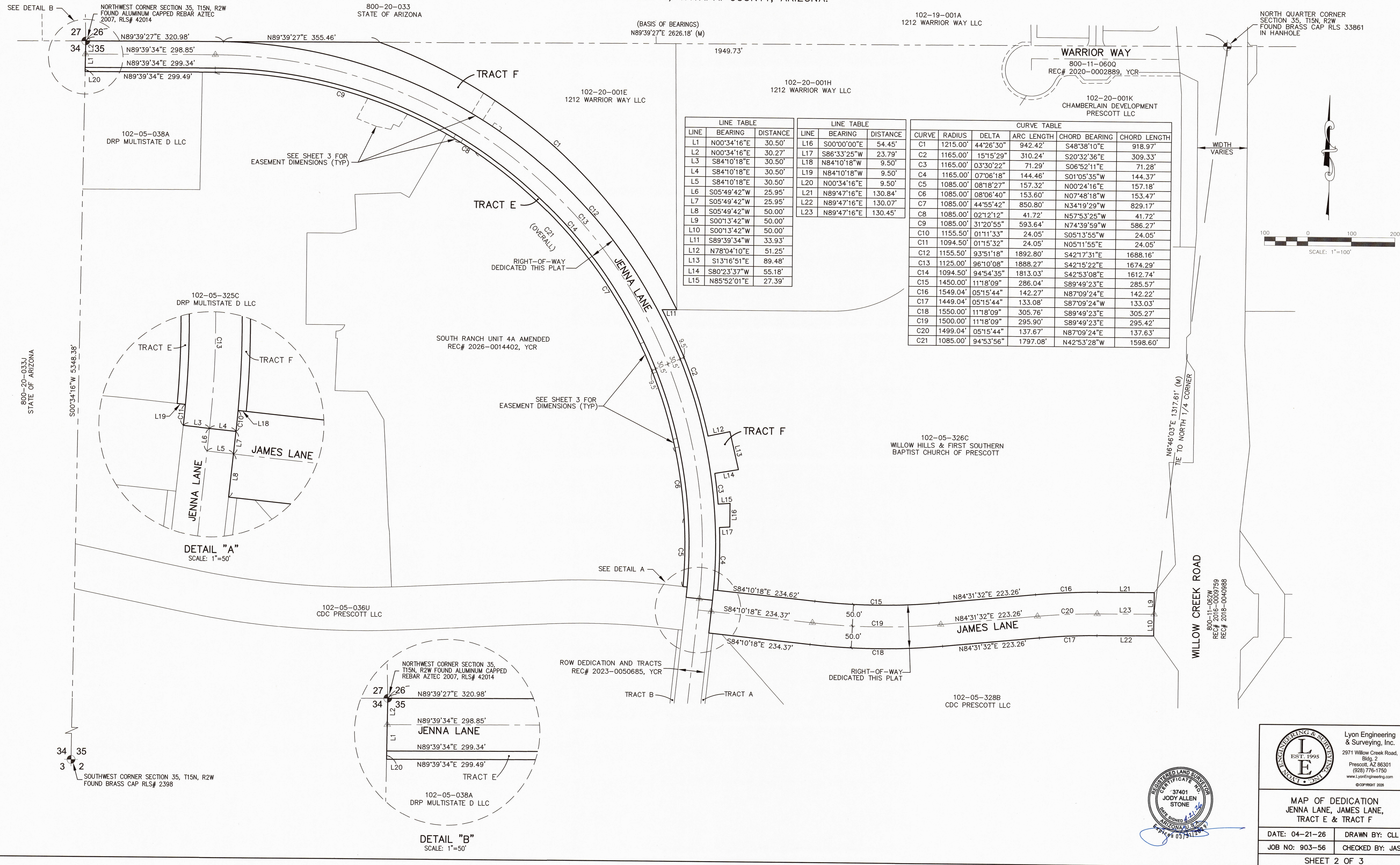
SHEET 1 OF 3

SURVEYOR'S CERTIFICATION

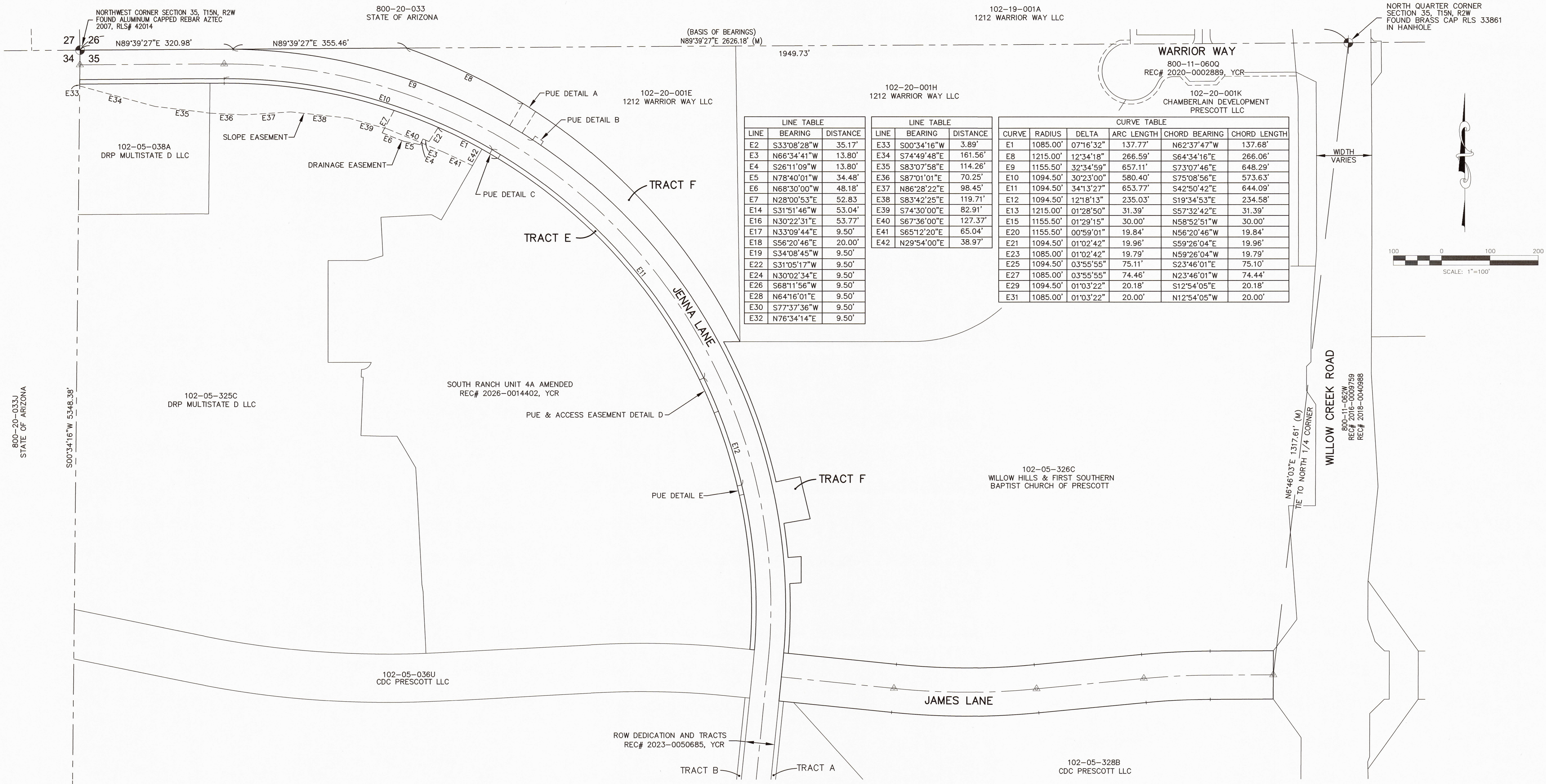
THIS IS TO CERTIFY THAT THE SURVEY DESCRIBED AND SHOWN HEREON WAS MADE UNDER MY DIRECTION DURING THE MONTH OF APRIL, 2026; THAT THE SURVEY IS TRUE AND COMPLETE AS SHOWN; THAT THE MONUMENTS SHOWN EXIST; THAT THEIR POSITIONS ARE CORRECTLY SHOWN; AND THAT SAID MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

MAP OF DEDICATION
JENNA LANE, JAMES LANE,
TRACT E & TRACT F

SITUATED IN THE NORTHWEST QUARTER (NW1/4) OF SECTION 35,
TOWNSHIP 15 NORTH, RANGE 2 WEST,
OF THE GILA AND SALT RIVER MERIDIAN,
CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA.



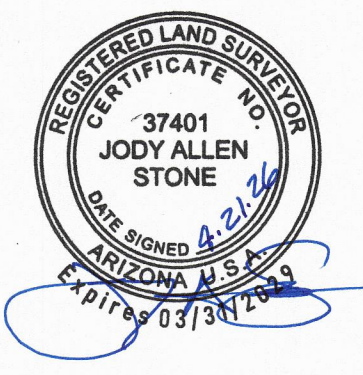
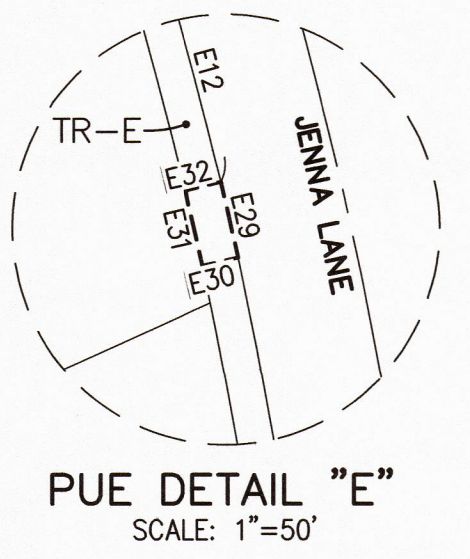
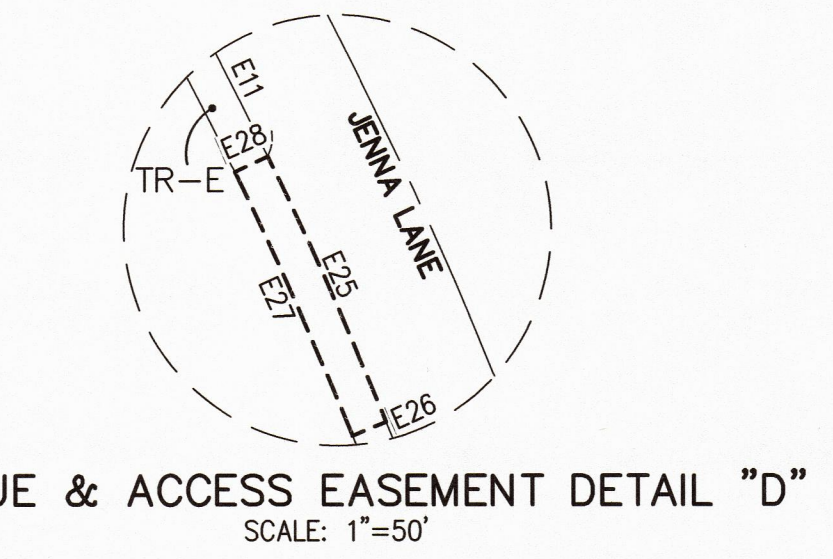
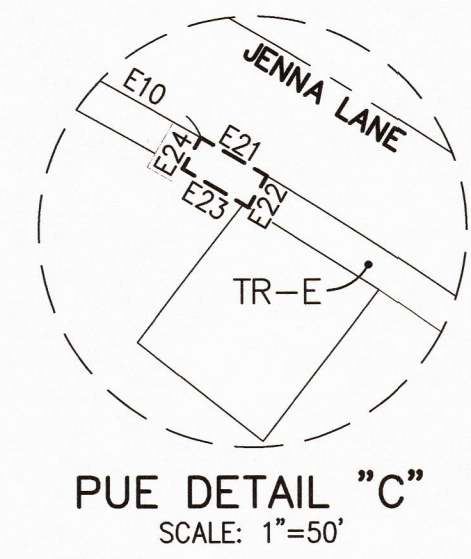
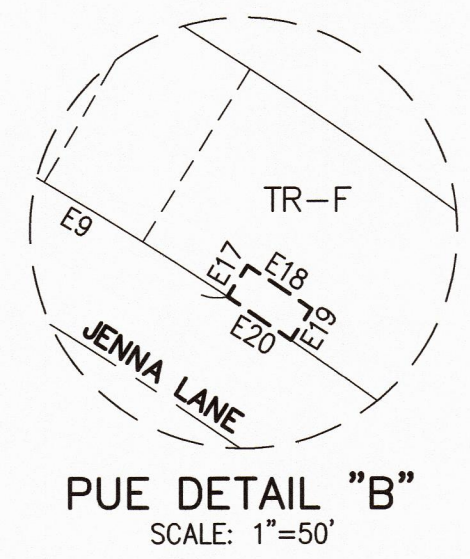
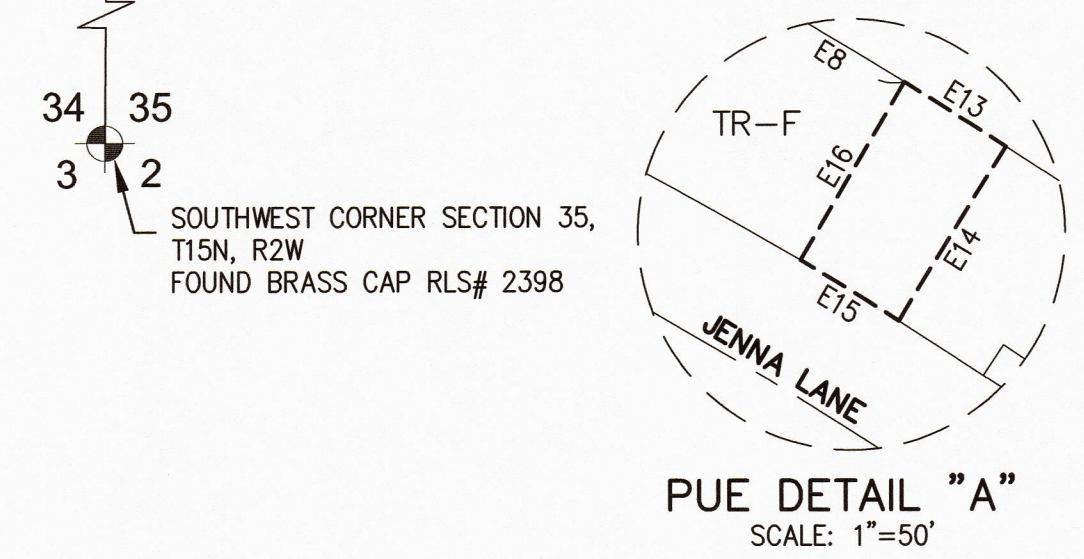
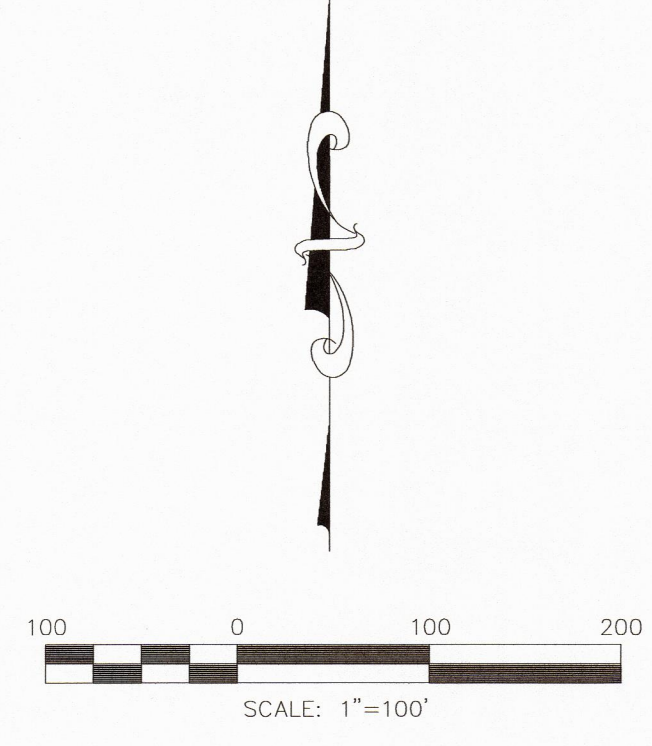
MAP OF DEDICATION
PUBLIC UTILITY & SLOPE EASEMENTS
SITUATED IN THE NORTHWEST QUARTER (NW1/4) OF SECTION 35,
TOWNSHIP 15 NORTH, RANGE 2 WEST,
OF THE GILA AND SALT RIVER MERIDIAN,
CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA.



LINE TABLE		
LINE	BEARING	DISTANCE
E2	S33°08'28"W	35.17'
E3	N66°34'41"W	13.80'
E4	S26°11'09"W	13.80'
E5	N78°40'01"W	34.48'
E6	N68°30'00"W	48.18'
E7	N28°00'53"E	52.83'
E14	S31°51'46"W	53.04'
E16	N30°22'31"E	53.77'
E17	N33°09'44"E	9.50'
E18	S56°20'46"E	20.00'
E19	S34°08'45"W	9.50'
E22	S31°05'17"W	9.50'
E24	N30°02'34"E	9.50'
E26	S68°11'56"W	9.50'
E28	N64°16'01"E	9.50'
E30	S77°37'36"W	9.50'
E32	N76°34'14"E	9.50'

LINE TABLE		
LINE	BEARING	DISTANCE
E33	S00°34'16"W	3.89'
E34	S74°49'48"E	161.56'
E35	S83°07'58"E	114.26'
E36	S87°01'01"E	70.25'
E37	N86°28'22"E	98.45'
E38	S83°42'25"E	119.71'
E39	S74°30'00"E	82.91'
E40	S67°36'00"E	127.37'
E41	S65°12'20"E	65.04'
E42	N29°54'00"E	38.97'

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC LENGTH	CHORD BEARING	CHORD LENGTH
E1	1085.00'	07°16'32"	137.77'	N62°37'47"W	137.68'
E8	1215.00'	12°34'18"	266.59'	S64°34'16"E	266.06'
E9	1155.50'	32°34'59"	657.11'	S73°07'46"E	648.29'
E10	1094.50'	30°23'00"	580.40'	S75°08'56"E	573.63'
E11	1094.50'	34°13'27"	653.77'	S42°50'42"E	644.09'
E12	1094.50'	12°18'13"	235.03'	S19°34'53"E	234.58'
E13	1215.00'	01°28'50"	31.39'	S57°32'42"E	31.39'
E15	1155.50'	01°29'15"	30.00'	N58°52'51"W	30.00'
E20	1155.50'	00°59'01"	19.84'	N56°20'46"W	19.84'
E21	1094.50'	01°02'42"	19.96'	S59°26'04"E	19.96'
E23	1085.00'	01°02'42"	19.79'	N59°26'04"W	19.79'
E25	1094.50'	03°55'55"	75.11'	S23°46'01"E	75.10'
E27	1085.00'	03°55'55"	74.46'	N23°46'01"W	74.44'
E29	1094.50'	01°03'22"	20.18'	S12°54'05"E	20.18'
E31	1085.00'	01°03'22"	20.00'	N12°54'05"W	20.00'





Lyon Engineering
& Surveying, Inc.
2971 Willow Creek Road,
Bldg. 2
Prescott, AZ 86301
(928) 776-1750
www.LyonEngineering.com
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MAP OF DEDICATION
PUBLIC UTILITY & SLOPE EASEMENTS

DATE: 04-21-26	DRAWN BY: CLL
JOB NO: 903-56	CHECKED BY: JAS

SHEET 3 OF 3



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: City Clerk
ITEM #: 11.A
SUBJECT: Public Hearing and Consideration for a new Series 12 Restaurant Liquor License Application from Lauren K Merrett, Applicant, for Cowboy Kitchen. Location: 106 W Gurley Street.

ITEM SUMMARY

This item is for approval of a Series 12 Restaurant Liquor License for Cowboy Kitchen.

Liquor License Application

Lauren K Merrett has applied for a Series 12 Restaurant Liquor License for Cowboy Kitchen.

License - Cowboy Kitchen

Applicant - Lauren K Merrett

City Application No. - LIQR26-006

State Application No. - 398417

Sixty-Day Processing Deadline - July 10, 2026

Staff Recommendation

Police Department - In Compliance

Community Development - In Compliance

Public Comments Received - None

NOTE: State law provides that for a liquor license application, "In all proceedings before the governing body of a city...the applicant bears the burden of showing that the public convenience requires that the best interest of the community will be substantially served by the issuance of a license." (A.R.S. 4-201) The governing body of a city or town, on a case-by-case basis, may approve an exemption from the distance restrictions prescribed in this section for a church or a public or private school that is located in an area that is designated an entertainment district by the governing body of that city or town.

BACKGROUND

The application presented for consideration has complied with each of the following requirements:

1. The application has been filed with the State Liquor Department and released to the City for additional processing.
2. The City application fee, set by Section 4-7-3 of the Prescott City Code, has been paid.
3. The application has been posted at the proposed location for the required twenty days and any statements of opposition or statements of support received by the City Clerk are attached.
4. The Police Department has reviewed the application according to State law, which precludes issuance of a license to any person who: (1) within one year has violated any provision of a liquor license or had a liquor license revoked; or (2) within five years of the date of application has been convicted of a felony involving moral turpitude.
5. The Community Development Department has reviewed the application to determine whether the zoning is proper.

Public Hearing and Action Procedure

The City Council's recommendation of approval, disapproval or no recommendation, will be

forwarded to the Department of Liquor Licenses and Control ("Department") for their consideration.

Recommendation of Approval

If the Council recommendation is for approval, no hearing is required unless the Director of the Department, the State Liquor Board ("Board"), or any aggrieved party, requests a hearing on the grounds that the public convenience and the best interest of the community will not be substantially served if a license is issued. If no hearing is requested, the Director may approve the license.

Recommendation of Disapproval

If the Council recommendation is for disapproval of an application, a statement of the specific reasons along with a summary of the testimony or other evidence supporting the recommendation for disapproval is required to be attached to the order of disapproval and submitted to the Director, after which a public hearing will be held.

No Recommendation

If the council makes no recommendation, the Director may cancel the hearing and issue the license unless the board or any aggrieved party protests and requests a hearing. If the reason for the protest is clearly removed or deemed satisfied by the Director, the Board shall cancel the hearing and the Department may issue the license.

FINANCIAL IMPACT

The application and license fees have been paid. There is no further financial impact for this item.

RECOMMENDED ACTION

1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License Application No. 398417 for a new Series 12 Restaurant Liquor License for Cowboy Kitchen. Location: 106 W Gurley Street.

ATTACHMENTS

1. Liquor Licenses Attachment A - Series Number Definitions
2. Liquor Licenses Attachment B - AZ Laws & Regulations

LIQUOR LICENSE SERIES NUMBER DEFINITIONS

- 1 **In-State Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 2 **Out-of-state Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 3 **Microbrewery**, less than 1,240,000 gallons of beer produced annually on premises, unlimited on- and off-sale, less than 93,000 gallons may be distributed to retail licensees annually.
- 4 **Wholesaler**, all spirituous liquor, purchased from in- and out-of-state Arizona licensed producers, may sell to Arizona-licensed retailers.
- 5 **Government**, all spirituous liquor, may sell to patrons to consume on premises.
- 6 **Bar**, all spirituous liquor, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 7 **Beer and Wine Bar**, beer and wine only, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 9 **Liquor Store**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 9S **Liquor Store with Sampling Privileges**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, provide limited residential delivery, on-site permanent sampling events using store inventory.
- 10 **Beer and Wine Store**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 10S **Beer and Wine Store with Sampling Privileges**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site permanent sampling events using store inventory.
- 11 **Hotel/Motel w/Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 12 **Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 13 **Farm Winery**, produces at least 200 gallons, but not more than 40,000 gallons of wine annually, produced on premises and by other domestic farm wineries.
- 14 **Private Club**, all spirituous liquor, may sell to bona fide members & their guests for on-premises consumption.
- 15 **Special Event**, all spirituous liquor, temporary license, off-sale allowed by auction in closed, original container for off-sale consumption, may sell to patrons to consume on premises.
- 16W **Farm Winery Fair/Festival**, authorization issued for a specified period to a domestic farm winery to serve samples of its products and sell the products in individual portions for consumption on the premises or in original, unopened, containers for consumption off the premises.
- 18 **In-State Craft Distillery**, less than 20,000 gallons of distilled spirits annually on-premises, may sell and ship to Arizona licensed wholesalers. May sell and ship to Arizona-licensed retailers when annual production is less than 1,189 gallons. On-and off-sale retail privileges on licensed premises.

- 19 **Remote Tasting Room**, owned and operated by a licensee that concurrently owns one of the following Arizona liquor licenses: (1) Series 2W, Out-of-state Farm Winery; (2) Series 2D, Out-of-state Craft Distillery; (3) Series 13, In-state Farm Winery; or (4) Series 18, In-state Craft Distiller.

NOTE: A.R.S.§4-207. (A) and (B) state that no **retailer's license** shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building.

The above paragraph DOES NOT apply to:

- a) Restaurants that do not sell growlers (A.R.S.§4-205.02) Series 12
- b) Hotel/motel license (A.R.S.§4-205.01) Series 11
- c) Microbrewery (A.R.S.§4-205.08) Series 3
- d) Craft Distillery (A.R.S.§4-205.10) Series 18
- e) Government license (A.R.S.§4-205.03) Series 5
- f) Playing area of a golf course (A.R.S.§4-207 (B)(5))
- g) Wholesaler/Distributor Series 4
- h) Farm Winery Series 13
- i) Producer Series 1

**Arizona Laws and Regulations Relating to
Granting a Liquor License for a Certain Location
(pursuant to Arizona Revised Statute §4-201(I))**

R19-1-702. Determining Whether to Grant a License for a Certain Location

- A. To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular unlicensed location, local governing authorities and the Board may consider the following criteria:
1. Petitions and testimony from individuals who favor or oppose issuance of a license and who reside in, own, or lease property within one mile of the proposed premises;
 2. Number and types of licenses within one mile of the proposed premises;
 3. Evidence that all necessary licenses and permits for which the applicant is eligible at the time of application have been obtained from the state and all other governing bodies;
 4. Residential and commercial population of the community and its likelihood of increasing, decreasing, or remaining static;
 5. Residential and commercial population density within one mile of the proposed premises;
 6. Evidence concerning the nature of the proposed business, its potential market, and its likely customers;
 7. Effect on vehicular traffic within one mile of the proposed premises;
 8. Compatibility of the proposed business with other activity within one mile of the proposed premises;
 9. Effect or impact on the activities of businesses or the residential neighborhood that might be affected by granting a license at the proposed premises;
 10. History for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant received a detailed report of the violations and criminal activity at least 20 days before the hearing by the Board;
 11. Comparison of the hours of operation at the proposed premises to the hours of operation of existing businesses within one mile of the proposed premises; and
 12. Proximity of the proposed premises to licensed childcare facilities as defined by A.R.S. § 36-881.
- B. This Section is authorized by A.R.S. § 4-201(I).



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: City Clerk
ITEM #: 11.B
SUBJECT: Public Hearing and Consideration for a Location/Owner Transfer Series 7 Beer & Wine Bar Liquor License Application from Steven Bruns, Applicant, for Prescott Indoor Golf and Social Club. Location: 3227 Lakeside Village #C.

ITEM SUMMARY

This item is for approval of a Series 7 Beer & Wine Bar Liquor License for Prescott Indoor Golf and Social Club.

Liquor License Application

Steven Bruns has applied for a Series 7 Beer & Wine Bar Liquor License for Prescott Indoor Golf and Social Club.

License - Prescott Indoor Golf and Social Club
Applicant - Steven Bruns
City Application No. - LIQR26-007
State Application No. - 398831
Sixty-Day Processing Deadline - August 4, 2026

Staff Recommendation

Police Department - In Compliance
Community Development - In Compliance
Public Comments Received - None

NOTE: State law provides that for a liquor license application, "In all proceedings before the governing body of a city...the applicant bears the burden of showing that the public convenience requires that the best interest of the community will be substantially served by the issuance of a license." (A.R.S. 4-201) The governing body of a city or town, on a case-by-case basis, may approve an exemption from the distance restrictions prescribed in this section for a church or a public or private school that is located in an area that is designated an entertainment district by the governing body of that city or town.

BACKGROUND

The application presented for consideration has complied with each of the following requirements:

1. The application has been filed with the State Liquor Department and released to the City for additional processing.
2. The City application fee, set by Section 4-7-3 of the Prescott City Code, has been paid.
3. The application has been posted at the proposed location for the required twenty days and any statements of opposition or statements of support received by the City Clerk are attached.
4. The Police Department has reviewed the application according to State law, which precludes issuance of a license to any person who: (1) within one year has violated any provision of a liquor license or had a liquor license revoked; or (2) within five years of the date of application has been convicted of a felony involving moral turpitude.
5. The Community Development Department has reviewed the application to determine whether the zoning is proper.

Public Hearing and Action Procedure

The City Council's recommendation of approval, disapproval or no recommendation, will be forwarded to the Department of Liquor Licenses and Control ("Department") for their consideration.

Recommendation of Approval

If the Council recommendation is for approval, no hearing is required unless the Director of the Department, the State Liquor Board ("Board"), or any aggrieved party, requests a hearing on the grounds that the public convenience and the best interest of the community will not be substantially served if a license is issued. If no hearing is requested, the Director may approve the license.

Recommendation of Disapproval

If the Council recommendation is for disapproval of an application, a statement of the specific reasons along with a summary of the testimony or other evidence supporting the recommendation for disapproval is required to be attached to the order of disapproval and submitted to the Director, after which a public hearing will be held.

No Recommendation

If the council makes no recommendation, the Director may cancel the hearing and issue the license unless the board or any aggrieved party protests and requests a hearing. If the reason for the protest is clearly removed or deemed satisfied by the Director, the Board shall cancel the hearing and the Department may issue the license.

FINANCIAL IMPACT

The application and license fees have been paid. There is no further financial impact for this item.

RECOMMENDED ACTION

1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License Application No. 398831 for a location/owner transfer Series 7 Beer & Wine Bar Liquor License for Prescott Indoor Golf and Social Club. Location: 3227 Lakeside Village #C

ATTACHMENTS

1. Liquor Licenses Attachment A - Series Number Definitions
2. Liquor Licenses Attachment B - AZ Laws & Regulations

LIQUOR LICENSE SERIES NUMBER DEFINITIONS

- 1 **In-State Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 2 **Out-of-state Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 3 **Microbrewery**, less than 1,240,000 gallons of beer produced annually on premises, unlimited on- and off-sale, less than 93,000 gallons may be distributed to retail licensees annually.
- 4 **Wholesaler**, all spirituous liquor, purchased from in- and out-of-state Arizona licensed producers, may sell to Arizona-licensed retailers.
- 5 **Government**, all spirituous liquor, may sell to patrons to consume on premises.
- 6 **Bar**, all spirituous liquor, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 7 **Beer and Wine Bar**, beer and wine only, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 9 **Liquor Store**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 9S **Liquor Store with Sampling Privileges**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, provide limited residential delivery, on-site permanent sampling events using store inventory.
- 10 **Beer and Wine Store**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 10S **Beer and Wine Store with Sampling Privileges**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site permanent sampling events using store inventory.
- 11 **Hotel/Motel w/Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 12 **Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 13 **Farm Winery**, produces at least 200 gallons, but not more than 40,000 gallons of wine annually, produced on premises and by other domestic farm wineries.
- 14 **Private Club**, all spirituous liquor, may sell to bona fide members & their guests for on-premises consumption.
- 15 **Special Event**, all spirituous liquor, temporary license, off-sale allowed by auction in closed, original container for off-sale consumption, may sell to patrons to consume on premises.
- 16W **Farm Winery Fair/Festival**, authorization issued for a specified period to a domestic farm winery to serve samples of its products and sell the products in individual portions for consumption on the premises or in original, unopened, containers for consumption off the premises.
- 18 **In-State Craft Distillery**, less than 20,000 gallons of distilled spirits annually on-premises, may sell and ship to Arizona licensed wholesalers. May sell and ship to Arizona-licensed retailers when annual production is less than 1,189 gallons. On-and off-sale retail privileges on licensed premises.

- 19 **Remote Tasting Room**, owned and operated by a licensee that concurrently owns one of the following Arizona liquor licenses: (1) Series 2W, Out-of-state Farm Winery; (2) Series 2D, Out-of-state Craft Distillery; (3) Series 13, In-state Farm Winery; or (4) Series 18, In-state Craft Distiller.

NOTE: A.R.S.§4-207. (A) and (B) state that no **retailer's license** shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building.

The above paragraph DOES NOT apply to:

- a) Restaurants that do not sell growlers (A.R.S.§4-205.02) Series 12
- b) Hotel/motel license (A.R.S.§4-205.01) Series 11
- c) Microbrewery (A.R.S.§4-205.08) Series 3
- d) Craft Distillery (A.R.S.§4-205.10) Series 18
- e) Government license (A.R.S.§4-205.03) Series 5
- f) Playing area of a golf course (A.R.S.§4-207 (B)(5))
- g) Wholesaler/Distributor Series 4
- h) Farm Winery Series 13
- i) Producer Series 1

**Arizona Laws and Regulations Relating to
Granting a Liquor License for a Certain Location
(pursuant to Arizona Revised Statute §4-201(I))**

R19-1-702. Determining Whether to Grant a License for a Certain Location

- A. To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular unlicensed location, local governing authorities and the Board may consider the following criteria:
1. Petitions and testimony from individuals who favor or oppose issuance of a license and who reside in, own, or lease property within one mile of the proposed premises;
 2. Number and types of licenses within one mile of the proposed premises;
 3. Evidence that all necessary licenses and permits for which the applicant is eligible at the time of application have been obtained from the state and all other governing bodies;
 4. Residential and commercial population of the community and its likelihood of increasing, decreasing, or remaining static;
 5. Residential and commercial population density within one mile of the proposed premises;
 6. Evidence concerning the nature of the proposed business, its potential market, and its likely customers;
 7. Effect on vehicular traffic within one mile of the proposed premises;
 8. Compatibility of the proposed business with other activity within one mile of the proposed premises;
 9. Effect or impact on the activities of businesses or the residential neighborhood that might be affected by granting a license at the proposed premises;
 10. History for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant received a detailed report of the violations and criminal activity at least 20 days before the hearing by the Board;
 11. Comparison of the hours of operation at the proposed premises to the hours of operation of existing businesses within one mile of the proposed premises; and
 12. Proximity of the proposed premises to licensed childcare facilities as defined by A.R.S. § 36-881.
- B. This Section is authorized by A.R.S. § 4-201(I).



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: Finance
ITEM #: 12.A
SUBJECT: Public Hearing for the FY2027 Budget, Expenditure Limitation, and Tax Levy; and At a Special Meeting, Adoption of Resolution No. 2026-1985 Approving the Final FY2027 Budget, Expenditure Limitation, Approved Expenditure List, and Adopting the City Authorized Position Roster.

1) Recommended Action: MOVE to close the public hearing

2) Recommended Action: MOVE to approve the property tax levy by roll call vote

Mayor Rusing will recess the Regular Meeting at the conclusion of the Public Hearing and convene a Special Meeting per A.R.S. 42-17105 to determine and adopt estimates of proposed expenditures for the purposes stated in the published proposal.

PURSUANT TO A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PRESCOTT CITY COUNCIL AND TO THE GENERAL PUBLIC THAT THE COUNCIL OF THE CITY OF PRESCOTT, ARIZONA WILL HOLD A SPECIAL MEETING OPEN TO THE PUBLIC.

A. CALL TO ORDER

B. ROLL CALL

C. BUSINESS

i. Discussion & Action Regarding Approval of the Approved Expenditure List (AEL) to be Placed as Exhibit in Resolution No. 2026-1985.

Recommended Actions: Options: 1) MOVE to approve AEL as presented during budget workshops; OR 2) MOVE to approve AEL with highlighted items removed; OR 3) MOVE to approve AEL with the following items removed:

ii. Adoption of Resolution No. 2026-1985 Approving the FY2027 City of Prescott Budget.

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, DETERMINING AND ADOPTING FINAL ESTIMATES OF PROPOSED EXPENDITURES FOR FISCAL YEAR 2027, DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE CITY OF PRESCOTT FOR SAID FISCAL YEAR, ESTABLISHING THE EXPENDITURE LIMITATION, AND APPROVING AND UPDATING THE AUTHORIZED POSITION ROSTER FOR THE CITY OF PRESCOTT

Recommended Action: MOVE to adopt Resolution No. 2026-1985

D. ADJOURNMENT OF SPECIAL MEETING

E. REGULAR VOTING MEETING RECONVENED

ITEM SUMMARY

This item is for the approval of the FY2027 City of Prescott Budget, by conducting a public hearing on the Fiscal Year 2027 Budget, Expenditure Limitation, and proposed property tax levy increase, and considering adoption of the Fiscal Year 2027 Budget Resolution. Adoption of the budget resolution will establish appropriations for all City funds, set the City's Fiscal Year 2027 expenditure limitation under its voter-approved alternative expenditure limitation ("home rule") authority, and

adopt the final Authorized Position Roster and Authorized Expenditure List. Fiscal Year 2027 begins July 1, 2026, and ends June 30, 2027. State law requires the City Council to vote on the proposed property tax levy increase at the July 14, 2026, meeting.

BACKGROUND

The tentative FY2027 Budget was adopted by the City Council on June 9, 2026, establishing a maximum expenditure limitation of \$311,496,498. Under Arizona budget law, the final adopted budget may be reduced or appropriations may be reallocated; however, total appropriations may not exceed the amount established through tentative adoption. Following tentative adoption, the required public notices were published in the newspaper for two consecutive weeks. The proposed final budget remains unchanged from the tentative budget adopted by the City Council. As the City operates under a voter-approved alternative expenditure limitation ("home rule"), adoption of the final budget following the required public hearing establishes the City's legal expenditure limitation for FY2027.

The final budget allocates funding for FY2027, which begins July 1, 2026. The proposed budget aligns with the Council's Strategic Plan and reflects continued investment in public safety, economic vitality, infrastructure, and organizational excellence. The FY2027 budget is structurally balanced, with ongoing operational expenditures supported by recurring revenues. The Solid Waste Fund is the only exception, as expenditures are projected to exceed recurring revenues. The City Council has directed staff to evaluate future rate adjustments and service delivery options to ensure the long-term financial sustainability of the fund.

The budget is legally enacted through adoption of the appropriations resolution for all governmental and proprietary funds. The resolution establishes legal spending authority and restricts expenditures at the department level, consistent with the City Charter. Budget amendments may be approved by the City Council during the fiscal year through the transfer of appropriations between departments or funds, as necessary.

The remaining steps in the FY2027 Budget process are as follows:

Today

At the regular Council meeting

Public hearing for:

Final Budget

Expenditure Limitation

Property Tax Levy

Motion to levy the increased property tax (by roll call vote)

At a Special Council Meeting

Adoption of the Final FY27 Budget which:

Sets the Final Budget for FY27

Establishes the Expenditure Limitation for FY27

Approves the City Authorized Position Roster

Adopts the Approved Expenditure List for FY27

July 14th

Adoption of FY27 Property Tax Levy

FINANCIAL IMPACT

The proposed FY2027 Budget includes appropriations for expenditures across all City funds. Adoption of the budget provides legal spending authority for Fiscal Year 2027 and implements the financial plan previously reviewed by the City Council during budget workshops and tentative budget adoption.

RECOMMENDED ACTION

As noted above

ATTACHMENTS

1. FY2027 Budget Adoption_Presentation
2. Resolution 2026-1985 FY2027 Final Budget
3. FY2027 Approved Expenditure List_Final Exhibit A
4. FY2027 Prescott Budget Legal Schedules_Final Exhibit B
5. FY2027 Authorized Position Roster_Final Exhibit C



Fiscal Year 2027 - Final Budget Adoption June 23, 2026

FY27 Council Budget Process to Date

1/20/26 to 1/21/26	Council Strategic Planning Retreat
03/03/26	FY26 mid-year budget report and FY27 preliminary look
01/15/26 to 03/13/26	Dept planning and submission of budget information and requests
03/30/26 to 04/10/26	City Manager and Budget Department review and formation of FY27 proposed budget
04/27/26	Annual Council Budget Workshop #1
05/11/26	Annual Council Budget Workshop #2
5/19/26	Annual Council Budget Workshop #3
05/26/26	Council Meeting - Budget Discussion and Follow up
06/09/26	Tentative budget adoption FY27
06/23/26	Public Hearing, Property Tax Hearing, Final budget adoption FY27
7/14/26	Property Tax Levy Adoption



Final Total City Budget

	FY26	FY27	%
	<u>Adopted</u>	<u>Proposed</u>	<u>Change</u>
Operating Budget	\$ 145,732,441	\$ 155,940,573	7.0%
Capital Budget	148,013,721	145,555,925	-1.7%
Subtotal	293,746,162	301,496,498	2.6%
Contingency	10,000,000	10,000,000	0.0%
Total	<u>\$ 303,746,162</u>	<u>\$ 311,496,498</u>	2.6%

General Fund - Property Tax

- Why is it needed?
 - The proposed property tax levy helps fund essential community services which rely on limited or no user fees, such as library, recreation, parks, and other General Fund services.
 - Property tax is one important component of the General Fund's overall funding mix, alongside sales tax, state-shared revenues, and other revenues. It is 4% of the total operating revenue for FY27.
 - The total increase in levy is \$188,473, as compared to increases in operating budget for the Library of \$180,420 and Recreation Services \$114,992 in FY27.
- Statutory Limits
 - The Maximum Levy Limit increases by 2% per year, plus capacity for new construction
 - The Limited Property Value maximum increase is 5%

General Fund - Property Tax

	FY2026 Adopted	FY2027 Proposed
Levy	\$2,304,514	\$2,492,987
Rate	0.2329 per \$100 assessed	0.2374 per \$100 assessed

Total levy increase is \$188,473 (\$44,606 associated with new construction + \$143,867 additional for levy capacity up to limit)

City of Prescott Property Tax vs Total Bill

AREA CODE	PRIMARY TAX RATE PER \$100 ASSESSED VALUE		SECONDARY TAX RATE PER \$100 ASSESSED VALUE		SPECIAL DISTRICT \$ PER ACRE	2025 TAX SUMMARY			
0120	5.5673		0.4864			PRIMARY PROPERTY TAX		2,919.19	
						LESS STATE AID TO EDUCATION		-588.27	
VALUE IN DOLLARS	LEGAL CLASS	RATIO	EXEMPTIONS	NET ASSESSED		NET PRIMARY PROPERTY TAX		2,330.92	
524,344	0301	0.1000	0.00	52,435		SECONDARY PROPERTY TAX		255.04	
						SPECIAL DISTRICT TAX		0.00	
						TOTAL TAX DUE FOR 2025		2,585.96	
	TAX AUTHORITY			LEVY	PURPOSE	TAX RATE	2024 TAX	2025 TAX	INCREASE / DECREASE
	2000	YAVAPAI COUNTY		PRM		1.6443	821.14	862.18	41.04
	4155	CITY OF PRESCOTT		PRM		0.2329	121.00	122.12	1.12
IN	7001	PRESCOTT UNIFIED SD #1		PRM		2.2438	569.60	588.26	18.66
	8150	YAVAPAI COMMUNITY COLLEGE		PRM		1.4463	746.86	758.36	11.50
	11900	FIRE DISTRICT ASSISTANCE TAX		SEC		0.0767	40.20	40.22	0.02
	14900	YAVAPAI COUNTY LIBRARY DIST.		SEC		0.1346	67.22	70.58	3.36
	15001	YAVAPAI FLOOD CONTROL DIST.		SEC		0.1599	83.60	83.84	0.24
	30001	MOUNTAIN INSTITUTE CTED		SEC		0.0500	24.96	26.22	1.26
	57001	SEC. PRESCOTT UNIFIED SD #1		SEC		0.0652	33.22	34.18	0.96
		TOTALS					2,507.80	2,585.96	78.16

4.7% of total bill

– 2026 tax amount with this value would be \$124.48,a \$2.36 increase

Property Tax – Example Residence Calculation

	2025 Values	2026 Values	\$ Change	% Change
Limited Property Value (LPV)*	\$500,000	\$525,000	\$ 25,000	5.0%
Assessment Ratio - Primary Residence	10%	10%		
Net Assessed Limited Property Value	\$50,000	\$52,500	\$2,500	5.0%
City of Prescott Tax Rate per \$100	0.2329	0.2374		1.9%
Annual Tax Amount	\$116.45	\$124.64	\$8.19	7.0%

LPV is the value used to calculate property taxes and is limited to a 5% annual increase. Currently, there is typically a significant gap between LPV and Full Cash Value (FCV).

7

Calculated Annual Property Tax Amounts

City of Prescott Annual Tax Amount					\$ Increases	
Primary Residence Assessed Limited Property Value (Assessment Ratio - 10%)		FY26 Adopted	FY27 Proposed		FY26 Adopted to FY27 Proposed	FY27 Change with 5% increase in LPV
Limited Property Value						
\$ 100,000	\$ 10,000	\$ 23.29	\$ 23.74		\$ 0.45	\$ 1.64
\$ 200,000	\$ 20,000	\$ 46.58	\$ 47.48		\$ 0.90	\$ 3.27
\$ 300,000	\$ 30,000	\$ 69.87	\$ 71.22		\$ 1.35	\$ 4.91
\$ 400,000	\$ 40,000	\$ 93.16	\$ 94.96		\$ 1.80	\$ 6.55
\$ 500,000	\$ 50,000	\$ 116.45	\$ 118.70		\$ 2.25	\$ 8.19
\$ 600,000	\$ 60,000	\$ 139.74	\$ 142.44		\$ 2.70	\$ 9.82
\$ 700,000	\$ 70,000	\$ 163.03	\$ 166.18		\$ 3.15	\$ 11.46
\$ 800,000	\$ 80,000	\$ 186.32	\$ 189.92		\$ 3.60	\$ 13.10
\$ 900,000	\$ 90,000	\$ 209.61	\$ 213.66		\$ 4.05	\$ 14.73
\$ 1,000,000	\$ 100,000	\$ 232.90	\$ 237.40		\$ 4.50	\$ 16.37

Follow-up from June 9th

General Fund - Intergovernmental - County	Estimated Revenue - 2026	Actual Revenue - 2026	Estimated Revenue - 2027
Vehicle License Tax	4,097,757	4,300,000	4,262,475
Library County Aid	350,000	463,955	463,955
County Contribution - Parking Garage	<u>-</u>	<u>500</u>	<u>500</u>
	4,447,757	4,764,455	4,726,930

Upcoming Steps in the FY27 Budget Process

6/23/2026

Public hearings:

- **FY27 Budget**
- **Alternative Expenditure Limitation**
- **Property Tax Levy / Truth in Taxation**

Adopt Final Budget, Personnel Roster, Approved Expenditure List (AEL)

7/14/2026

Adopt property tax levies

RESOLUTION NO. 2026-1985

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, DETERMINING AND ADOPTING FINAL ESTIMATES OF PROPOSED EXPENDITURES FOR FISCAL YEAR 2027, DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE CITY OF PRESCOTT FOR SAID FISCAL YEAR, ESTABLISHING THE EXPENDITURE LIMITATION, APPROVING THE AUTHORIZED EXPENDITURE LIST FOR FISCAL YEAR 2027, AND APPROVING AND UPDATING THE AUTHORIZED POSITION ROSTER FOR THE CITY OF PRESCOTT.

RECITALS:

WHEREAS, in accordance with the Provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City Council did, on June 9, 2026, make an estimate of the different amounts required to meet the public expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the City of Prescott; and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on June 23, 2026, at which meetings any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses, establishing the expenditure limitation, or tax levy; and

WHEREAS, the City Council approved the Approved Expenditure List (AEL) as provided by the Prescott City Code 1-27-3 and included in the accompanying exhibit; and

WHEREAS, the City Authorized Position Roster is included in the accompanying exhibit and the Council wishes to update its authorized position roster and approve the authorized position roster as provided by the Prescott City Charter; and

WHEREAS, publication has been duly made as required by law, of said estimates together with a notice that the City Council would meet on July 14, 2026, in Prescott City Council Chambers at 201 North Montezuma Street, Prescott, Arizona, for the purpose of making tax levies as set forth in said estimates; and

WHEREAS, it appears that the sums to be raised by primary taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in A.R.S §42-17051(A).

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT, the said estimates of revenue and expenditures shown on

the accompanying exhibit A as now increased, reduced or changed are hereby adopted as the budget of the City of Prescott for the Fiscal Year 2027.

SECTION 2. THAT, all sums contained in said estimated expenditures shall be considered as specific appropriation and authority for the expenditure thereof, as provided for and in said budget, the laws of the United States, the State of Arizona, and the Charter and Code of the City of Prescott.

SECTION 3. THAT, the expenditure limitation for the City of Prescott for Fiscal Year 2026 be established at \$311,496,498.

SECTION 4. THAT, the Approved Expenditure List (AEL) included in the accompanying exhibit B is approved as outlined in Prescott City Code 1-27-3.

SECTION 5. THAT, the Approved Position Roster shown in the attached accompanying exhibit C be adopted and approved by the City of Prescott and in accordance with Article IV of the Prescott City Charter.

PASSED and ADOPTED by the Mayor and Council of the City of Prescott, Arizona, on this 23rd day of June, 2026.

CATHEY RUSING, Mayor

ATTEST:

APPROVED AS TO FORM:

SARAH M. THORNHILL, City Clerk

JOSEPH YOUNG, City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah Thornhill, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Resolution No. 2026-1985 is a true, correct and accurate copy of Resolution No. 2026-1985, passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the _____ day of _____ 2026, at which a quorum was present and, by a _____ vote, _____ voted in favor of said resolution.

Given under my hand and sealed this _____ day of _____, 2026.

Seal

Resolution 2026-1985 - Exhibit A

Items highlighted in orange and marked with an 'R' indicate expenditures that one or more council members have requested to remove from the list. Items removed will return to Council at a future meeting, following completion of the procurement process, for final approval.

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project	
<i>Airport</i>				
Capital Projects				
23007 - Bottleneck Hangar Complex Improvements	G	\$ 230,816	\$ 350,000	
26017 - Airport Administration Rehabilitation	G	\$ 75,000	\$ 725,000	
26018 - Airport Entrance Improvements	G	\$ 190,000	\$ 500,000	
27013 - Terminal Development	G	\$ 75,000	\$ 275,000	
90170 - Airport Pavement Preservation Prgrm	G	\$ 1,467,000	\$ 4,509,000	
90232 - Hangar Make Ready Project	G	\$ 300,000	\$ 550,000	
21604 - Runway 3R/21L Extension	G/GR	\$ 950,815	\$ 47,631,579	R
22607 - Taxiway D Rehabilitation	G/GR	\$ 3,000,000	\$ 8,773,750	
23026 - Land Acquisition - Grant Reimbursements	G/GR	\$ 2,375,004	\$ 16,808,905	R
23603 - Airport North Ramp Rehabilitation	G/GR	\$ 120,743	\$ 3,193,055	
24605 - ARFF Airport Facility	G/GR	\$ 3,099,500	\$ 25,080,000	R
25613 - Northeast Ramp	G/GR	\$ 780,044	\$ 3,500,000	
26602 - ARFF - Index B Truck	G/GR	\$ 140,000	\$ 1,400,000	
27606 - SW Ramp-Recon, Fence & Erosion Control	G/GR	\$ 1,626,653	\$ 1,789,474	
27607 - Construct Wash Rack	G/GR	\$ 315,790		
27608 - Improve Service Road	G/GR	\$ 184,211	\$ 1,184,211	
27612 - Access Control Improvements	G/GR	\$ 50,000	\$ 350,000	
27613 - Terminal Vestibule & PBB	G/GR	\$ 300,000	\$ 4,000,000	R
28601 - Taxiway-F Rehabilitation	G/GR	\$ 1,648,373	\$ 8,935,626	
29601 - Airport Master Plan Update	G/GR	\$ 450,000	\$ 1,000,000	
26026 - Hangar Development Phase 1	G/GR	\$ 1,864,146	\$ 5,664,737	
<i>Budget and Finance</i>				
Annual Enterprise Resource Processing System Contract	G*	\$ 202,750		
<i>City Clerk</i>				
Elections	G*	\$ 285,000		
<i>City Manager</i>				
Federal Advocacy	G	\$ 135,000		R
<u>Human Resources</u>				
Employee Class & Compensation Study	G	\$ 150,000		R
<u>Tourism</u>				
Downtown Beautification	G/BT	\$ 150,000		
Destination Marketing Organization Svcs	BT	\$ 200,000		R
<u>Economic Development</u>				
Destination Marketing Organization Svcs	G	\$ 100,000		R
Retail Assessment & Market Analysis	G	\$ 45,000	\$ 135,000	R

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project	
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Information Technology

Cybersecurity Hardware and Services	G*	\$ 275,000		
PC's and Laptops	G*	\$ 100,000		
Server Infrastructure Hardware, Software, and Licensing	G*	\$ 150,000		
Microsoft 365	G*	\$ 235,000		
CentralSquare ComDev Software	G/S/W/WW	\$ 250,000		
Radio Tower Replacement	G*	\$ 50,000		
SOC in a Box and Endpoints	G*	\$ 220,000		
Windows 11 PC Replacements	G*	\$ 135,000	\$ 270,000	
Server Monkey	G*	\$ 165,000		
Laserfische Document Management	G*	\$ 50,000	\$ 150,000	
ESRI - GIS mapping software	G*	\$ 55,000	\$ 130,000	

Communications

Government Channel Broadcasting and Programming	G	\$ 75,000		
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City Court

Capital Projects

27024 - New City Court Project	G	\$ 1,675,000		R
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Community Development

Historic Preservation Master Plan Update	G/GR	\$ 75,000		
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Capital Projects

Water Resources

09670 - Big Chino Water Ranch	ALT W	\$ 100,000		
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Facilities

Janitorial Services	FM	\$ 200,000		
Operational & Janitorial Supplies	FM	\$ 100,000		
HVAC Replacements	FM	\$ 150,000		

Capital Projects

Facilities

22013 - Parking Lots - Replace/Refurbish	FM	\$ 250,000	\$ 750,000	
26610 - Refurbish Rodeo Grounds	GR	\$ 500,000	\$ 11,075,000	R
26611 - Rodeo Grounds-New Restrooms	GR	\$ 1,500,000	\$ 1,500,000	R
26614 - Rodeo Grounds-Announcer Stand	GR	\$ 500,000		R
26615 - Rodeo Grounds-Fencing & Buffering	GR	\$ 500,000		R
27023 - Facilities Deferred Maintenance Program	FM	\$ 1,500,000		

Parking Garage

27016 - Parking Garage Elevator Install	G	\$ 498,750		R
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Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project	
<i>Fire</i>				
Municipal Firefighter Cancer Reimbursement Fund Assessment	GR	\$ 126,550		
Mental Health/Wellness First Responders (Crisis Counseling)	G	\$ 100,000		
Turnout Cleaning and Inspections (IGA w/CAFMA)	G	\$ 54,705	\$ 164,115	
Turnout Coats, Pants & other Personal Protective Equipment	G	\$ 183,389	\$ 366,778	
Station Duty Uniforms	G	\$ 138,013	\$ 276,026	
Fire Suppression's AnnualRegulatory Testing & Inspections (Ladders, Hose & Pumps)	G	\$ 89,332	\$ 267,996	
DECCAN - LiveMum (Move Up Module)	G	\$ 50,000		
Deccan - ADAM (Deployment Analysis Module)	G	\$ 86,225		
Wildfire Risk Software	G	\$ 61,208	\$ 183,624	
Capital Projects				
17001 - Fire Training Center Improvements	PSTI	\$ 130,000	\$ 2,832,000	R
23011 - Fire Station 76	PSTI	\$ 3,705,000	\$ 15,901,470	R
23012 - Station Alerting	G	\$ 66,000	\$ 239,000	
25002 - Fire Station 73 Relocation	PSTI	\$ 2,735,000	\$ 17,147,500	R
25003 - Fire Station 72 Remodel & Addition	PSTI	\$ 882,000	\$ 15,998,400	R
28002 - Self Contained Breathing Apparatus	G	\$ 1,610,084		
28008 - Training Props	G	\$ 136,500	\$ 161,000	
<i>Fleet</i>				
RTA Fleet Management Software	F	\$ 20,206	\$ 137,923	
Generator Repair and Maint contract	F	\$ 350,000	\$ 700,000	
Off-Site Fueling and Fleet Card Services	G/F/FM/S/SW/W/WW	\$ 1,500,000		
Tires, Tubes and Service	F	\$ 275,000		
Maintenance Machinery & Equipment	F	\$ 350,000		
Parts & Supplies	F	\$ 1,000,000		
Vehicles & Equipment				
<u>Airport</u>				
Replace 1216 - F350 4X2 Truck	G	\$ 80,000		
Replace 1260 - F150	G	\$ 80,000		
Replace 1464 - Bobcat	G	\$ 60,000		
		<u>\$ 220,000</u>		
<u>Fire</u>				
New - PSTI Vehicle	PSTI	\$ 80,000		
Replace 867 - Type 3 Pumper replace support 74 TRT	G	\$ 450,000		
Replace 1222 - F250 4X4	G	\$ 115,000		
Replace 1504 - Pumper Fire Truck	G	\$ 650,000	\$ 1,300,000	
Upfitting of New Engine Station 76	PSTI	\$ 400,000		R
		<u>\$ 1,695,000</u>		

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project
<u>Police</u>			
Replace 1255 - Patrol	G	\$ 110,000	
Replace 1376 - Traffic	G	\$ 110,000	
Replace 1380 - Patrol / Spare K-9	G	\$ 110,000	
Replace 1406 - Investigation	G	\$ 110,000	
Replace 1424 - Citizens on Patrol	G	\$ 65,000	
Replace 1425 - Citizens on Patrol	G	\$ 65,000	
Replace 1426 - Community Services	G	\$ 110,000	
Replace 1427 - Patrol	G	\$ 110,000	
Replace 1494 - Patrol	G	\$ 110,000	
Replace 1495 - Patrol	G	\$ 110,000	
Replace 1565 - Patrol	G	\$ 110,000	
Replace 1566 - Patrol	G	\$ 110,000	
Replace 1567 - Patrol	G	\$ 110,000	
Replace 1596 - Investigation	G	\$ 110,000	
New - PSTI	PSTI	\$ 115,000	
New - PSTI	PSTI	\$ 115,000	
New - PSTI	PSTI	\$ 115,000	
New - PSTI	PSTI	\$ 115,000	
New - PSTI	PSTI	\$ 115,000	
New - PSTI	PSTI	\$ 115,000	
New - PSTI	PSTI	\$ 115,000	
		<u>\$ 2,255,000</u>	
<u>Facilities</u>			
New - Van	FM	\$ 60,000	
<u>Parks Maintenance</u>			
Replace 1104 - F350	G	\$ 70,000	
Replace 1205 - F250	G	\$ 70,000	
Replace 1224 - F250 4X4	G	\$ 60,000	
Replace 1272 - F250	G	\$ 70,000	
New - Excavator	G	\$ 100,000	
		<u>\$ 370,000</u>	
<u>Solid Waste</u>			
Replace 1394 - F250	SW	\$ 85,000	
Replace 1524 - Trash can Replacement Truck	SW	\$ 100,000	
Replace 1525 - Front Loader	SW	\$ 460,000	
Replace 1568 - Crane	SW	\$ 500,000	
		<u>\$ 1,145,000</u>	
<u>Transportation Services</u>			
Replace 1103 - F350	S	\$ 80,000	
Replace 1258 - F150	S	\$ 56,000	
New - Long Line Airless Paint Truck	S	\$ 480,000	
New - Pickup Truck	S	\$ 60,000	
New - Superintendent Truck	S	\$ 56,000	

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project	
		\$ 732,000		
<u>Streets</u>				
Replace 1481 - F550 Dump Truck	S	\$ 150,000		
New - CAT 305 Mini X	S	\$ 120,000		
		\$ 270,000		
<u>Water</u>				
Replace 962 - Valve Truck	W	\$ 250,000		
Replace 1067 - Fork Lift	W	\$ 55,000		
Replace 1412 - F450	W	\$ 100,000		
Replace 1483 - F350	W	\$ 90,000		
Replace 1492 - F150	W	\$ 55,000		
New - F150	W	\$ 50,835		
		\$ 600,835		
<u>Wastewater</u>				
Replace 1174 - Forklift	WW	\$ 55,000		
Replace 1403 - F150	WW	\$ 50,000		
Replace 1404 - F150	WW	\$ 50,000		
Replace 1405 - F150	WW	\$ 50,000		
Replace 1462 - F450	WW	\$ 350,000		
		\$ 555,000		
<i>Library</i>				
Books & Materials	G	\$ 220,000		
Capital Projects				
26024 - Library 3rd Floor Remodel	LIB IMP	\$ 250,000	\$ 313,000	
27002 - Automated Materials Handler	G	\$ 220,000		
<i>Police</i>				
ALPR Camera System	G	\$ 154,000		
Pet Sheltering Services	G	\$ 103,000		
AXON Taser, Officer, and Fleet Equipment	G/PSTI	\$ 693,545	\$ 2,735,814	
Mental Health/Wellness First Responders (Crisis Counseling)	G	\$ 90,000		
Ammunition	G	\$ 66,000		
Officer Uniforms and Duty Equipment	G/GR/PSTI	\$ 297,000		
RTCC OS Software	G	\$ 72,000		
Radio Tower Evaluation and Upgrade	PSTI	\$ 128,976	\$ 789,627	
PowerDMS Software Suite	G	\$ 60,000		
SWAT Vests and Helmets	PSTI	\$ 270,000		
Ready Rebound Workers Comp Injury Benefit	PSTI	\$ 38,000	\$ 115,000	
PADtrax Property & Evidence RFID tagging and tracking system	PSTI	\$ 95,000		
Capital Projects				
26002 - Property and Evidence Facility and Substation	PSTI	\$ 10,961,740	\$ 48,108,740	R
25012 - Firing Range Improvement	PSTI	\$ 460,000		R

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project
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Public Works

Personal Protection Equipment	S/SW/W/WW	\$ 125,000	
Uniform Rental & Laundry	S/SW/W/WW	\$ 140,000	
Emergency & On-Call Traffic Control Services	S/SW/W/WW	\$ 120,000	
Appraisal Services	S/SW/W/WW	\$ 100,000	
Title & Escrow Services	S/SW/W/WW	\$ 75,000	

NPDES

Water quality treatments, maintenance, and monitoring for 4 lakes	W	\$ 200,000	
Circulation Maintenance Agreement for Aerators	W	\$ 20,000	\$ 60,000

Solid Waste

Residential Garbage and Recycle Containers	SW	\$ 362,000	
Commercial Front-Load and Roll-Off Dumpsters	SW	\$ 120,000	
Waste Management Disposal Fees	SW	\$ 3,750,000	R
Garbage and Recycling Hauling Fees	SW	\$ 2,500,000	R
Recycle Processing Fees	SW	\$ 350,000	R
Routing GPS Software	SW	\$ 60,000	
Household Hazardous Waste Event	SW/W/WW	\$ 118,000	R

Street Maintenance

Deicing Material and Cinders	S	\$ 125,000	\$ 125,000
Operated Equipment Contracts - 4 Contracts	S	\$ 120,000	
Operating Hauling Contracts - (2-3) Contracts	S	\$ 80,000	
Street Maintenance Materials (4 Contracts)	S	\$ 275,000	\$ 800,000
Weed Mitigation Contract	S	\$ 115,000	
Brush and Tree Trimming	S	\$ 180,000	

Transportation / Traffic

Traffic Signal Equipment	S	\$ 100,000	
Traffic Calming Equipment	S	\$ 50,000	
Sign shop materials	S	\$ 75,000	
Street Striping Materials	S	\$ 150,000	
Street Light Materials	S	\$ 100,000	
Analysis of Traffic Injuries and Fatalities	S	\$ 100,000	

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project
<u>Utilities - Water / Wastewater</u>			
Trenchless Technologies (CIPP, Pipe Bursting)	WW	\$ 2,000,000	
Root Control	WW	\$ 200,000	
Lift Station Rehab	WW	\$ 300,000	
Manhole Rehabilitation & Replacements	WW	\$ 500,000	
Sewer Main Point Repairs	WW	\$ 100,000	
Biosolids Hauling	WW	\$ 365,650	
Polymer (Polymers are used in the sludge dewatering process)	WW	\$ 180,000	
Course Salt (Used to make bleach)	WW	\$ 70,000	
Disc Filter Panel Replacements	WW	\$ 120,000	\$ 300,000
Reclaimed Water Tank Maintenance (sandblast, recoat inside & out)	WW	\$ 300,000	\$ 900,000
Water Meters Purchase	W	\$ 100,000	
Potable water tank inspections	W	\$ 200,000	
AP3 Arsenic Media Changeout	W	\$ 260,000	
09544 - Tank Inspections and Repairs	W	\$ 572,000	\$ 1,500,000
Insert-a-valve Program	W	\$ 50,000	
Water /Wastewater Street Maintenance Materials	W/WW	\$ 420,000	
Water/Wastewater Materials	W/WW	\$ 600,000	
Water/Wastewater Treatment Chemicals	W/WW	\$ 350,000	
Water/Wastewater Analytical Services	W/WW	\$ 75,000	
Water/Wastewater Pump Repair & Replacement	W/WW	\$ 575,000	
On-call SCADA Programming, Maintenance, and Repair Services	WW	\$ 450,000	
Airport WRF On-site Sodium Hypochlorite Generator cell replacement	WW	\$ 67,500	
Airport WRF Cardlock Installation	WW	\$ 100,000	
Sundog WWTP Mixer replacement	WW	\$ 60,000	
Sundog WWTP Blower rehabilitation (Blower #2 motor)	WW	\$ 51,000	
Sundog WWTP Sand Filter rehabilitation (traveling bridge)	WW	\$ 51,000	
Sundog WWTP Oxidation Ditch Valve replacement	WW	\$ 100,000	\$ 200,000
Sundog WWTP HVAC improvement/installation	WW	\$ 65,000	
Sundog Settled Sewage Pump (SSP) Gearbox replacement	WW	\$ 60,000	
New Valves	WW	\$ 100,000	
Replacement Mixer	WW	\$ 60,000	
WWTP Centralization Analysis	WW	\$ 150,000	

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project	
Capital Projects				
<u>Street Circulation</u>				
12010 - Intersection Signalization Program	S/DEV IMP	\$ 375,000	\$ 650,000	
14013 - Sidewalk Replacement Program	S	\$ 1,000,000	\$ 5,616,360	R
24615 - Street Bollards	S	\$ 300,000	\$ 1,237,930	
25005 - Arterial Traffic Signal Coordination	S/DEV IMP	\$ 250,000	\$ 335,000	
26009 - Willow Creek Rd Improvements-Jenna & James	S/GR	\$ 1,380,000	\$ 3,000,150	R
26013 - Bridge Maintenance Program	S	\$ 250,000	\$ 2,970,180	
26015 - Miller Valley Sidewalk Replacement	S	\$ 2,525,000	\$ 6,026,000	R
26016 - 89A On-ramp	S	\$ 1,000,000	\$ 1,000,000	
27008 - Willow Ck & Willow Lake Rd Intersection Improvements	S/DEV IMP	\$ 150,000	\$ 1,850,000	
27009 - SR89/89A Turn Lane Extension	S	\$ 400,000	\$ 400,000	
28007 - Phippen Trail Crossing	DEV IMP	\$ 1,000,000	\$ 10,000,000	R
<u>Street Reconstruction</u>				
16012 - Miscellaneous Streets Projects	S	\$ 200,000	\$ 1,505,000	
24041 - Double D Reconstruction/Drainage	S	\$ 300,000	\$ 2,453,805	
26014 - Whetstine Reconstruction	S/W	\$ 800,000	\$ 2,000,410	
<u>Street Preservation, Rehab, Maintenance</u>				
90036 - Pavement Preservation	S	\$ 9,000,000		
90227 - Pavement Reconstruction Program	S	\$ 5,600,000		
<u>Drainage</u>				
18014 - Citywide Drainage Improvements	S/GR	\$ 890,000	\$ 4,180,000	
25006 - Dexter Drainage Improvements Phase 1	S	\$ 200,000	\$ 1,455,000	
26004 - Hornet Dr Drainage Improvements	S/GR	\$ 780,000	\$ 844,500	
26008 - Cherry Dr Roadway Improvements	S/W	\$ 1,125,000	\$ 1,765,300	
<u>Solid Waste</u>				
24052 - Inert Concrete Crushing	S/SW	\$ 400,000	\$ 800,000	
<u>Water Distribution</u>				
09556 - Citywide Water Main Repl Program	W	\$ 6,000,000	\$ 14,718,800	R
15022 - Zone 24/27 Water Pipeline Upsizing	W/WW/WTR IMP	\$ 2,250,000	\$ 6,264,000	
24007 - Water Meter Replacement Program	W	\$ 3,140,000	\$ 8,380,000	
24009 - Copper And Lead Pipe Inventory	W	\$ 700,000	\$ 3,500,000	
24010 - Deep Well Ranch Water Main Upsize DA	WTR IMP	\$ 500,000	\$ 500,000	
27004 - Deep Well WW & Airport Distribution Loop	W/WW/WTR IMP/WW IMP	\$ 2,500,000	\$ 21,525,000	R
27005 - Zone 110 New Transmission Main	W/WTR IMP	\$ 650,000	\$ 650,000	
27012 - Age and Condition Infrastructure Study	W/WW	\$ 300,000	\$ 500,000	
30006 - Zone 61 Water Main Upgrade	W	\$ 200,500	\$ 3,900,500	

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project	
<u>Water Production</u>				
18019 - Zone 41 Mingus Pump Tank Pipeline	W	\$ 2,550,000		
<u>Water Quality</u>				
22004 - Watson Lake Improvements	AQU PROT	\$ 200,000	\$ 1,419,000	
26011 - Green Stormwater Infrastructure Program	S	\$ 1,105,000	\$ 2,105,000	R
<u>Wastewater Collections</u>				
18013 - Sundog Trunk Main Phase C	WW/WW IMP	\$ 8,650,000	\$ 44,609,051	R
20002 - Willow Creek Gravity Sewer	WW/WW IMP	\$ 7,800,000	\$ 20,120,251	R
22007 - Prescott Lakes Parkway Lift Station	WW IMP	\$ 250,000	\$ 1,474,000	R
25008 - Wildwood Gravity Sewer Improvements	WW	\$ 1,300,000	\$ 1,359,140	R
25009 - Manhole Repair & Replace Program	WW	\$ 500,000	\$ 2,500,000	
26006 - Granite Dells Ranch DA Force Main & Lift Station	W/WW IMP	\$ 750,000	\$ 7,300,000	R
27014 - Lillian Ln Receiving Station Upgrade & Pipeline	WW	\$ 400,000	\$ 4,400,000	R
29005 - Willow Lake Dam Repair: Discharge Valve	WW	\$ 250,000	\$ 1,750,000	
<u>Wastewater Treatment</u>				
22008 - Cent-Effluent Tank, Pipeline & SR89 Improvements	S/WW/WW IMP	\$ 2,300,000	\$ 28,179,180	R
24037 - Central Airport Water Reclamation Facility Solids Facility	WW/WW IMP	\$ 6,200,000	\$ 12,625,650	R
27011 - Blower Building/Sundog HVAC Installation	WW	\$ 65,000		
<u>Public Works Other Projects</u>				
11033 - City Shop Underground Storage Tank Release Cleanup	S/W/WW	\$ 200,000	\$ 249,000	
24038 - Card Key Lock Sys AWRF	WW	\$ 150,000		
26010 - Street Maintenance Site Improvements	S	\$ 1,550,000	\$ 4,152,000	R
27015 - Willow Lake Flood Plain Restoration	S	\$ 250,000	\$ 500,000	
27017 - Engineering Building Bathroom Remodel	S/W/WW	\$ 150,000		
90023 - Miscellaneous Water & Wastewater Projects	W/WW	\$ 550,000		
<i>Prescott Regional Communications Center</i>				
T-Mobile Cellular and Satellite Communication	G	\$ 125,000		
Aurelian AI Non-Emergency Call Taking Software	G	\$ 140,000		
CentralSquare Software and Services	G	\$ 369,600		
Specialized IT Consultant	G	\$ 100,000		
CAD Upgrades and Feature Utilization		\$ 75,000		

Authorized Expenditure List for Fiscal Year 2027

Item	Fund	FY2027 Budget	Estimated Total Project	
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Recreation

Open Space Acquisition Framework	G	\$ 60,000		
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Capital Projects

19017 - West Granite Creek Park Improvements	G/GR/DON	\$ 500,000		R
22018 - Rec Svcs Pavement Preservation	G	\$ 400,000	\$ 2,400,000	
25004 - Light Pole Replacement	G	\$ 455,000	\$ 705,000	
26003 - Parks & Recreation Master Plan	G	\$ 300,000	\$ 350,000	
26020 - Playground Replacement	G	\$ 500,000	\$ 2,040,151	R
27019 - Bill Vallely Field Concrete Replacement	G	\$ 250,000		
27020 - Willow Creek Ramada	G	\$ 225,000		
27021 - Park Facilities Resurfacing Projects	G	\$ 100,000	\$ 410,000	
27617 - Land Acquisition - Ecosa Property	GR/DON	\$ 1,750,000	\$ 1,750,000	R

Fund Legend:

G - General Fund
 G* - General Fund Cost Recovered
 GR - Grant
 PSTI - Public Safety Tax Initiative
 LIB IMPACT - Library Development Impact Fee Fund
 BT - Bed Tax
 S - Streets Fund
 DEV - Development Impact Fee
 W - Water
 WTR IMP - Water Impact Fee
 WW - Wastewater
 WW IMP - Wastewater Impact Fee
 SW - Solid Waste
 FM - Facilities Management
 F - Fleet Management
 ALT W - Alternative Water
 AQU PRO - Aquifer Protection
 DON - Donation

Official Budget Forms
City of Prescott, Arizona
Fiscal year 2027

City of Prescott, Arizona

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Fiscal year 2027

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Schedule D—Other financing sources/(uses) and interfund transfers

Schedule E—Expenditures/expenses by fund

Schedule F—Expenditures/expenses by department (as applicable)

Schedule G—Full-time employees and personnel compensation

City of Prescott, Arizona
Summary Schedule of estimated revenues and expenditures/expenses
Fiscal year 2027

Fiscal year	S c h	Funds							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2026 Adopted/adjusted budgeted expenditures/expenses*	E 1	103,847,322	53,878,217	0	431,000	0	134,855,937	10,733,686	303,746,162
2026 Actual expenditures/expenses**	E 2	72,116,611	35,113,203	0	109,250	0	96,267,887	10,492,663	214,099,614
2027 Beginning fund balance/(deficit) or net position/(deficit) at July 1***	3	78,543,443	47,182,232	0	9,990,085	0	44,391,034	2,733,576	182,840,370
2027 Primary property tax levy	B 4	2,492,987							2,492,987
2027 Secondary property tax levy	B 5								0
2027 Estimated revenues other than property taxes	C 6	81,365,058	44,366,355	0	3,076,000	0	95,980,730	10,571,674	235,359,817
2027 Other financing sources	D 7	0	0	0	1,000,000	0	31,557,500	0	32,557,500
2027 Other financing (uses)	D 8	0	0	0	0	0	0	0	0
2027 Interfund transfers in	D 9	2,321,500	584,145	0	0	0	3,796,491	1,500,000	8,202,136
2027 Interfund Transfers (out)	D 10	5,770,636	205,000	0	2,226,500	0	-	0	8,202,136
2027 Line 11: Reduction for fund balance reserved for future budget year expenditures									
Maintained for long-term obligations		3,500,000					1,446,092		4,946,092
Maintained for capital projects or specific programs	11	11,714,793	27,072,551		10,137,085		33,348,363	2,444,841	84,717,633
Maintained for future financial stability		12,775,909	3,197,898				5,615,000		21,588,807
Maintained for internal loans		5,998,170							5,998,170
Maintained for future projects		24,503,474							24,503,474
2027 Total financial resources available	12	100,460,006	61,657,283	0	1,702,500	0	135,316,300	12,360,409	311,496,498
2027 Budgeted expenditures/expenses	E 13	100,460,006	61,657,283	0	1,702,500	0	135,316,300	12,360,409	311,496,498

Expenditure limitation comparison

1 Budgeted expenditures/expenses
2 Add/subtract: estimated net reconciling items
3 Budgeted expenditures/expenses adjusted for reconciling items
4 Less: estimated exclusions
5 Amount subject to the expenditure limitation
6 EEC expenditure limitation or voter-approved alternative expenditure limitation

2026	2027
\$ 303,746,162	\$ 311,496,498
303,746,162	311,496,498
\$ 303,746,162	\$ 311,496,498
\$ 303,746,162	\$ 311,496,498

* Includes expenditure/expense adjustments approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

City of Prescott, Arizona
Tax levy and tax rate information
Fiscal year 2027

	<u>2026</u>	<u>2027</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>2,397,526</u>	\$ <u>2,492,987</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>2,304,514</u>	\$ <u>2,492,987</u>
Property tax judgment	_____	_____
B. Secondary property taxes	_____	_____
Property tax judgment	_____	_____
C. Total property tax levy amounts	\$ <u>2,304,514</u>	\$ <u>2,492,987</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>2,274,868</u>	
(2) Prior years' levies	<u>18,680</u>	
(3) Total primary property taxes	\$ <u>2,293,548</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	<u>25</u>	
(3) Total secondary property taxes	\$ <u>25</u>	
C. Total property taxes collected	\$ <u>2,293,573</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.2329</u>	<u>0.2374</u>
Property tax judgment	_____	_____
(2) Secondary property tax rate	_____	_____
Property tax judgment	_____	_____
(3) Total city/town tax rate	<u>0.2329</u>	<u>0.2374</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was not operating any special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

City of Prescott, Arizona
Revenues other than property taxes
Fiscal Year 2027

Source of revenues	Estimated revenues 2026	Actual revenues* 2026	Estimated revenues 2027
General Fund			
Local Taxes			
Privilege and Use Tax	\$ 23,500,000	\$ 24,000,000	\$ 23,500,000
Privilege and Use Tax - Public Safety **	22,300,000	22,800,000	22,300,000
Franchise Taxes	1,995,000	1,915,000	1,960,000
Intergovernmental			
State	16,864,231	16,900,000	17,599,139
County	4,448,257	4,764,455	4,726,930
Licenses and Permits	158,100	160,149	158,100
Charges for Services			
Charges for Services	3,154,500	4,839,103	5,274,080
Local Jurisdictions	3,295,901	3,545,446	3,744,029
Fines and Forfeits	290,800	355,350	328,750
Interest Earned	351,000	1,501,000	1,701,000
Miscellaneous	76,030	2,335,230	73,030
Total General Fund	\$ 76,433,819	\$ 83,115,733	\$ 81,365,058
Special Revenue Funds			
Streets Fund			
Streets Privilege and Use Tax	\$ 23,500,000	\$ 24,000,000	\$ 23,500,000
Intergovernmental - State (HURF)	5,063,868	5,063,868	4,919,684
Intergovernmental - County	600,000	890,000	890,000
Charges for Services	345,000	486,000	345,000
Licenses and Permits	70,000	120,000	100,000
Miscellaneous	50,000	316,001	50,000
	\$ 29,628,868	\$ 30,875,869	\$ 29,804,684
Transient Occupancy Tax			
Transient Occupancy Tax	\$ 1,500,000	\$ 1,580,000	\$ 1,500,000
Total Transient Occupancy Tax Fund	\$ 1,500,000	\$ 1,580,000	\$ 1,500,000
Grant Funds			
Intergovernmental - Grants	\$ 10,082,014	\$ 17,201,378	\$ 11,668,538
Charges for Services	64,000	24,900	63,000
Fines and Forfeitures	55,000	18,167	55,000
Miscellaneous Grants	478,828	330,500	600,828
Total Grant Funds	\$ 10,679,842	\$ 17,574,945	\$ 12,387,366
Acker Trust			
Interest Earned	\$ 14,500	\$ 14,500	\$ 14,500
Total Acker Trust	\$ 14,500	\$ 14,500	\$ 14,500
Miscellaneous Trust Funds			
Gifts and Donations	\$ 164,800	\$ 158,171	\$ 659,805
Total Miscellaneous Trust Funds	\$ 164,800	\$ 158,171	\$ 659,805
Total Special Revenue Funds	\$ 41,988,010	\$ 50,203,485	\$ 44,366,355

City of Prescott, Arizona
Revenues other than property taxes
Fiscal Year 2027

Source of revenues	Estimated revenues 2026	Actual revenues* 2026	Estimated revenues 2027
Capital Projects Funds			
Impact Fees			
Charges for Services	\$ 1,500,000	\$ 2,920,000	\$ 2,920,000
Interest Earned	33,500	212,000	156,000
Total Impact Fee Funds	\$ 1,533,500	\$ 3,132,000	\$ 3,076,000
Total Capital Projects Funds	\$ 1,533,500	\$ 3,132,000	\$ 3,076,000
Enterprise Funds			
Water			
Charges for Services	\$ 24,119,000	\$ 24,204,000	\$ 26,184,000
Intergovernmental - Grants	3,101,348	11,505	0
Impact Fees	2,025,000	3,400,000	3,400,000
Fines and Forfeitures	5,000	5,000	5,000
Interest Earned	200,000	850,000	600,000
Miscellaneous	9,000	1,597,630	31,000
Total Water Fund	\$ 29,459,348	\$ 30,068,135	\$ 30,220,000
Wastewater			
Charges for Services	\$ 21,355,000	\$ 21,562,000	\$ 24,180,000
Impact Fees	1,500,000	1,500,000	1,500,000
Interest Earned	100,000	400,000	250,000
Miscellaneous		3,000	
Total Wastewater Fund	\$ 22,955,000	\$ 23,465,000	\$ 25,930,000
Solid Waste			
Charges for Services	\$ 14,906,000	\$ 14,218,000	\$ 15,442,100
Intergovernmental	2,520	2,520	2,520
Licenses and Permits	500	600	500
Miscellaneous	1,350	5,974	1,350
Total Solid Waste Fund	\$ 14,910,370	\$ 14,227,094	\$ 15,446,470
Golf Course			
Charges for Services	\$ 4,631,043	\$ 4,714,660	\$ 4,872,961
Miscellaneous	10,000	0	10,000
Total Golf Course Fund	\$ 4,641,043	\$ 4,714,660	\$ 4,882,961
Airport			
Airport Privilege and Use Tax	\$ 10,000	\$ 10,000	\$ 10,000
Intergovernmental - Grants	22,798,918	10,185,899	16,380,195
Charges for Services	2,975,931	2,785,692	3,077,604
Licenses and Permits	1,200	1,600	1,500
Miscellaneous	28,137	28,137	32,000
Total Airport Fund	\$ 25,814,186	\$ 13,011,328	\$ 19,501,299
Total Enterprise Funds	\$ 97,779,947	\$ 85,486,217	\$ 95,980,730
Internal Service Funds			
Fleet Maintenance	\$ 3,170,000	\$ 3,201,474	\$ 3,370,791
Risk Management	1,499,376	1,759,878	1,700,000
Engineering	2,500,000	2,300,000	2,400,000
Facilities Maintenance	2,547,767	2,505,752	3,100,883
Total Internal Service Funds	\$ 9,717,143	\$ 9,767,104	\$ 10,571,674
Total All Funds	\$ 227,452,419	\$ 231,704,539	\$ 235,359,817

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City of Prescott, Arizona
Other financing sources/(uses) and interfund transfers
Fiscal year 2027

Fund	Other financing 2027		Interfund transfers 2027	
	Sources	(Uses)	In	(Out)
General Fund				
General Fund	\$	\$	\$ 2,321,500	\$ 5,770,636
Total General Fund	\$ 0	\$ 0	\$ 2,321,500	\$ 5,770,636
Special Revenue Funds				
Streets Fund	\$	\$	\$	\$ 70,000
Transient Occupancy Tax				135,000
Grants Fund			584,145	
Total Special Revenue Funds	\$ 0	\$ 0	\$ 584,145	\$ 205,000
Capital Project Funds				
Development Impact Fee-Police	\$	\$	\$	\$ 1,115,000
Development Impact Fee-Fire				1,111,500
Development Impact Fee-Streets	1,000,000			
Total Capital Project Funds	\$ 1,000,000	\$ 0	\$ 0	\$ 2,226,500
Enterprise Funds				
Water Fund	\$ 2,550,000	\$	\$	\$
Wastewater Fund	27,862,500			
Solid Waste Fund	1,145,000		68,426	
Golf Course Fund			119,697	
Airport Fund			3,608,368	
Total Enterprise Funds	\$ 31,557,500	\$ 0	\$ 3,796,491	\$ 0
Internal Service Funds				
Facilities Maintenance	\$ 0	\$ 0	\$ 1,500,000	\$
Total Internal Service Funds	\$ 0	\$ 0	\$ 1,500,000	\$ 0
Total All Funds	\$ 32,557,500	\$ 0	\$ 8,202,136	\$ 8,202,136

City of Prescott, Arizona
Expenditures/expenses by fund
Fiscal year 2027

Fund/Department	Adopted budgeted expenditures/ expenses 2026	Expenditure/ expense adjustments approved 2026	Actual expenditures/ expenses* 2026	Budgeted expenditures/ expenses 2027
General Fund				
City Council	\$ 108,646	\$	\$ 100,836	\$ 146,847
City Clerk	192,487	40,000	203,031	261,165
City Court	866,871	200,000	1,058,696	3,050,156
City Manager	448,297	30,000	461,494	461,723
Legal	457,196	160,000	561,659	597,566
Budget & Finance	599,435		563,464	684,126
Economic Development	528,578		396,702	541,628
Community Development	3,027,167		2,733,406	3,305,955
Recreation Services	11,721,789	1,180,000	12,732,209	9,762,899
Library	3,274,034		3,192,002	3,674,454
Police Department	31,547,669		22,879,029	36,683,493
Fire Department	42,489,425		22,975,260	32,549,270
Regional Communications	2,798,786		2,564,460	3,236,771
Non-Departmental	5,786,942	(1,610,000)	1,694,363	5,503,953
Total General Fund	\$ 103,847,322	\$ 0	\$ 72,116,611	\$ 100,460,006
Special Revenue Funds				
Streets				
Public Works	\$ 40,328,915	\$	\$ 28,848,279	\$ 42,409,448
Community Development	189,033		189,033	199,677
Recreation Services	376,126		376,115	377,098
Total Streets Fund	\$ 40,894,074	\$ 0	\$ 29,413,427	\$ 42,986,223
Transient Occupancy Tax				
Economic Development	\$ 1,539,566	\$ 0	\$ 1,414,797	\$ 1,494,599
Recreation Services	50,000		50,000	40,000
Total Transient Occupancy Tax	\$ 1,589,566	\$ 0	\$ 1,464,797	\$ 1,534,599
Grants				
City Court	\$ 64,200		\$ 10,000	\$ 75,425
Community Development	657,098		558,405	627,064
Recreation Services	1,311,020	1,200,000	1,777,596	4,818,000
Police Department	1,610,190		1,044,552	1,664,969
Fire Department	1,769,658		270,000	2,680,310
Public Works	1,061,500		315,000	1,314,886
Non-Departmental	5,075,000	(1,725,350)	0	5,075,000
Total Grants Fund	\$ 11,548,666	\$ (525,350)	\$ 3,975,553	\$ 16,255,654
Acker Trust				
Recreation Services	\$ 14,500	350	\$ 14,850	\$ 14,500
Total Acker Trust	\$ 14,500	\$ 350	\$ 14,850	\$ 14,500
Miscellaneous Trust Funds				
City Manager	\$ 8,539	\$	\$ 5,000	\$ 8,539
Recreation Services	18,625	25,000	39,051	555,483
Library	136,008		32,286	136,791
Police Department	151,342		151,342	151,342
Fire Department	13,688		13,688	13,688
Golf Course	464		464	464
Airport	2,745		2,745	0
Total Misc. Trust Funds	\$ 331,411	\$ 25,000	\$ 244,576	\$ 866,307
Total Special Revenue Funds	\$ 54,378,217	\$ (500,000)	\$ 35,113,203	\$ 61,657,283

City of Prescott, Arizona
Expenditures/expenses by fund
Fiscal year 2027

Fund/Department	Adopted budgeted expenditures/ expenses 2026	Expenditure/ expense adjustments approved 2026	Actual expenditures/ expenses* 2026	Budgeted expenditures/ expenses 2027
Capital Projects Funds				
Impact Fees				
Public Works	\$ 271,000	\$	\$ 46,250	\$ 1,452,500
Library	160,000		63,000	250,000
Total Impact Fee Funds	\$ 431,000	\$ 0	\$ 109,250	\$ 1,702,500
Total Capital Projects Funds	\$ 431,000	\$ 0	\$ 109,250	\$ 1,702,500
Enterprise funds				
Water Fund				
Budget & Finance	\$ 390,091	\$	\$ 389,057	\$ 418,573
Community Development	126,190		126,190	141,747
Public Works	45,680,607		32,329,205	38,856,745
Total Water Fund	\$ 46,196,888	\$ 0	\$ 32,844,452	\$ 39,417,065
Wastewater Fund				
Public Works	\$ 36,767,533	\$	\$ 27,244,815	\$ 49,579,265
Community Development	123,877		123,877	139,812
Total Wastewater Fund	\$ 36,891,410	\$ 0	\$ 27,368,692	\$ 49,719,077
Solid Waste Fund				
Public Works	\$ 17,798,973	\$	\$ 17,305,741	\$ 18,067,833
Total Solid Waste Fund	\$ 17,798,973	\$ 0	\$ 17,305,741	\$ 18,067,833
Golf Course Fund				
Recreation Services	\$ 5,106,421	\$	\$ 4,625,219	\$ 5,002,658
Total Golf Course Fund	\$ 5,106,421	\$ 0	\$ 4,625,219	\$ 5,002,658
Airport Fund				
Fire Department	\$ 621,276	\$	\$ 355,056	\$ 314,045
Airport	28,240,969		13,768,727	22,795,622
Total Airport Fund	\$ 28,862,245	\$ 0	\$ 14,123,783	\$ 23,109,667
Total Enterprise Funds	\$ 134,855,937	\$ 0	\$ 96,267,887	\$ 135,316,300
Internal Service Funds				
Fleet Maintenance				
Public Works	\$ 3,343,340	\$ 20,000	\$ 3,346,618	\$ 3,403,323
Risk Management				
Legal	\$ 1,612,558	\$ 400,000	\$ 1,942,913	\$ 2,074,422
Engineering				
Public Works	\$ 2,525,904	\$	\$ 2,381,301	\$ 2,565,351
Facilities Maintenance				
Recreation Services	\$ 2,751,884	\$ 80,000	\$ 2,821,831	\$ 4,317,313
Total Internal Service Funds	\$ 10,233,686	\$ 500,000	\$ 10,492,663	\$ 12,360,409
Total All Funds	\$ 303,746,162	\$ 0	\$ 214,099,614	\$ 311,496,498

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City of Prescott, Arizona
Expenditures/expenses by department
Fiscal year 2027

Department/Fund	Adopted budgeted expenditures/ expenses 2026	Expenditure/ expense adjustments approved 2026	Actual expenditures/ expenses* 2026	Budgeted expenditures/ expenses 2027
Airport				
Airport Fund	\$ 28,240,969	\$	\$ 13,768,727	\$ 22,795,622
Miscellaneous Trust Funds	2,745		2,745	0
Airport Total	\$ 28,243,714	\$ 0	\$ 13,771,472	\$ 22,795,622
Budget & Finance				
General Fund	\$ 599,435	\$	\$ 563,464	\$ 684,126
Water Fund	390,091		389,057	418,573
Budget & Finance Total	\$ 989,526	\$ 0	\$ 952,521	\$ 1,102,699
City Clerk				
General Fund	\$ 192,487	\$ 40,000	\$ 203,031	\$ 261,165
City Clerk Total	\$ 192,487	\$ 40,000	\$ 203,031	\$ 261,165
City Council				
General Fund	\$ 108,646	\$	\$ 100,836	\$ 146,847
City Council Total	\$ 108,646	\$ 0	\$ 100,836	\$ 146,847
City Court				
General Fund	\$ 866,871	\$ 200,000	\$ 1,058,696	\$ 3,050,156
Grants Fund	64,200		10,000	75,425
City Court Total	\$ 931,071	\$ 200,000	\$ 1,068,696	\$ 3,125,581
City Manager				
General Fund	\$ 448,297	\$ 30,000	\$ 461,494	\$ 461,723
Miscellaneous Trust Funds	8,539		5,000	8,539
City Manager Total	\$ 456,836	\$ 30,000	\$ 466,494	\$ 470,262
Community Development				
General Fund	\$ 3,027,167	\$	\$ 2,733,406	\$ 3,305,955
Streets Fund	189,033		189,033	199,677
Grant Funds	657,098		558,405	627,064
Water	126,190		126,190	141,747
Wastewater	123,877		123,877	139,812
Comm Development Total	\$ 4,123,365	\$ 0	\$ 3,730,911	\$ 4,414,255
Economic Development				
General Fund	\$ 528,578	\$	\$ 396,702	\$ 541,628
Transient Occupancy Tax	1,539,566		1,414,797	1,494,599
Economic Dev Total	\$ 2,068,144	\$ 0	\$ 1,811,499	\$ 2,036,227
Fire Department				
General Fund	\$ 42,489,425	\$	\$ 22,975,260	\$ 32,549,270
Grant Funds	1,769,658		270,000	2,680,310
Miscellaneous Trust Funds	13,688		13,688	13,688
Airport Fund	621,276		355,056	314,045
Fire Department Total	\$ 44,894,047	\$ 0	\$ 23,614,004	\$ 35,557,313
Legal				
General Fund	\$ 457,196	\$ 160,000	\$ 561,659	\$ 597,566
Risk Management Fund	1,612,558	400,000	1,942,913	2,074,422
Legal Department Total	\$ 2,069,754	\$ 560,000	\$ 2,504,572	\$ 2,671,988

City of Prescott, Arizona
Expenditures/expenses by department
Fiscal year 2027

Department/Fund	Adopted budgeted expenditures/ expenses 2026	Expenditure/ expense adjustments approved 2026	Actual expenditures/ expenses* 2026	Budgeted expenditures/ expenses 2027
Library				
General Fund	\$ 3,274,034	\$	\$ 3,192,002	\$ 3,674,454
Miscellaneous Trust Funds	136,008		32,286	136,791
Impact Fee	160,000		63,000	250,000
Library Total	\$ 3,570,042	\$ 0	\$ 3,287,288	\$ 4,061,245
Police Department				
General Fund	\$ 31,547,669	\$	\$ 22,879,029	\$ 36,683,493
Grant Funds	1,610,190		1,044,552	1,664,969
Miscellaneous Trust Funds	151,342		151,342	151,342
Police Department Total	\$ 33,309,201	\$ 0	\$ 24,074,923	\$ 38,499,804
Public Works				
Streets Fund	\$ 40,328,915	\$	\$ 28,848,279	\$ 42,409,448
Grant Funds	1,061,500		315,000	1,314,886
Impact Fee	271,000		46,250	1,452,500
Fleet Services	3,343,340	20,000	3,346,618	3,403,323
Water	45,680,607		32,329,205	38,856,745
Wastewater	36,767,533		27,244,815	49,579,265
Solid Waste	17,798,973		17,305,741	18,067,833
Engineering	2,525,904		2,381,301	2,565,351
Public Works Total	\$ 147,777,772	\$ 20,000	\$ 111,817,209	\$ 157,649,351
Recreation Services				
General Fund	\$ 11,721,789	\$ 1,180,000	\$ 12,732,209	\$ 9,762,899
Streets	376,126		376,115	377,098
Transient Occupancy Tax	50,000		50,000	40,000
Grant Funds	1,311,020	1,200,000	1,777,596	4,818,000
Miscellaneous Trust Funds	19,089	25,000	39,515	555,947
Acker Trust	14,500	350	14,850	14,500
Golf Course	5,106,421		4,625,219	5,002,658
Facilities Maintenance	2,751,884	80,000	2,821,831	4,317,313
Recreation Services Total	\$ 21,350,829	\$ 2,485,350	\$ 22,437,335	\$ 24,888,415
Regional Communications				
General Fund	\$ 2,798,786	\$	\$ 2,564,460	\$ 3,236,771
Reg Communications Total	\$ 2,798,786	\$ 0	\$ 2,564,460	\$ 3,236,771
Non-Departmental				
General Fund	\$ 5,786,942	\$ (1,610,000)	\$ 1,694,363	\$ 5,503,953
Grant Funds	5,075,000	(1,725,350)		5,075,000
Non-Departmental Total	\$ 10,861,942	\$ (3,335,350)	\$ 1,694,363	\$ 10,578,953
TOTAL ALL DEPARTMENTS	\$ 303,746,162	\$ 0	\$ 214,099,614	\$ 311,496,498

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City of Prescott, Arizona
Full-time employees and personnel compensation
Fiscal year 2027

Fund	Full-time equivalent (FTE) 2027	Employee salaries and hourly costs 2027	Retirement costs 2027	Healthcare costs 2027	Other benefit costs 2027	Total estimated personnel compensation 2027
General Fund	415.84	\$ 36,508,618	\$ 3,952,761	\$ 6,092,989	\$ 3,064,357	\$ 49,618,725
Special Revenue Funds						
Streets Fund	49.01	\$ 3,895,233	\$ 426,083	\$ 768,501	\$ 502,770	\$ 5,592,587
Transient Occupancy Tax	2.90	238,994	26,974	39,528	18,556	324,052
Grants and Trust Funds	9.80	2,041,385	96,681	127,435	87,840	2,353,341
Total Special Revenue Funds	61.71	\$ 6,175,612	\$ 549,738	\$ 935,464	\$ 609,166	\$ 8,269,980
Enterprise funds						
Water	48.09	\$ 3,670,782	\$ 394,091	\$ 712,654	\$ 335,990	\$ 5,113,517
Wastewater	44.42	3,103,923	346,321	680,533	316,056	4,446,833
Solid Waste	42.85	2,957,490	305,486	587,606	343,609	4,194,191
Golf Course	0.00	2,176,630	0	0	0	2,176,630
Airport	21.79	1,819,343	135,798	229,356	140,809	2,325,306
Total Enterprise Funds	157.15	\$ 13,728,168	\$ 1,181,696	\$ 2,210,149	\$ 1,136,464	\$ 18,256,477
Internal Service Funds						
Fleet Maintenance	11.00	\$ 796,547	\$ 92,259	\$ 144,636	\$ 78,347	\$ 1,111,789
Risk Management	1.00	71,399	8,503	17,388	6,569	103,859
Engineering	15.64	1,539,407	165,271	238,404	131,561	2,074,643
Facilities Maintenance	6.26	473,981	53,388	94,620	50,834	672,823
Total Internal Service Funds	33.90	\$ 2,881,334	\$ 319,421	\$ 495,048	\$ 267,311	\$ 3,963,114
Total All Funds	668.60	\$ 59,293,732	\$ 6,003,616	\$ 9,733,650	\$ 5,077,298	\$ 80,108,296

Note: Full-Time Equivalent (FTE) includes 626.5 FTE permanent employees and an estimated 42.1 FTE temporary employees

Resolution 2026-1985

Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division	FY2025	FY2026	FY2027	Pay Range			Pay
				Min	Mid	Max	Grade
Airport							
Airport Director	1.00	1.00	1.00		Unclassified		Open
Airport Manager	0.00	0.00	1.00	84,931	106,163	127,396	117
Airport Operations Manager	0.00	0.00	0.00	84,931	106,163	127,396	117
Airport Operations Superintendent	1.00	1.00	0.00	84,931	106,163	127,396	117
Airport Services Manager	1.00	1.00	1.00	84,931	106,163	127,396	117
Capital Project Manager	1.00	1.00	1.00	90,027	112,533	135,040	118
Airport Leasing & Property Administrator	0.00	0.00	1.00	71,309	89,137	106,964	114
Airport Leasing & Property Specialist	1.00	1.00	0.00	71,309	89,137	106,964	114
Airport Operations Supervisor	2.00	2.00	2.00	67,273	84,091	100,910	113
Airport Marketing, Public Relations & Media Coordination Analyst	0.00	0.00	1.00	67,273	84,091	100,910	113
Airport Maintenance Coordinator	1.00	1.00	1.00	56,484	70,605	84,726	110
Airport Operations Specialist	1.00	1.00	1.00	53,794	67,243	80,691	109
Airport Operations Technician	2.00	2.00	4.00	48,793	60,991	73,189	107
Administrative Specialist	0.00	0.00	1.00	44,257	55,321	66,385	105
Total Airport	12.00	12.00	15.00				
Budget and Finance							
Budget, Administration and Treasury							
Finance Director	1.00	1.00	1.00		Unclassified		Open
Deputy Finance Director	1.00	1.00	1.00		Unclassified		Open
Budget Manager	0.00	0.00	1.00	84,931	106,163	127,396	117
Senior Accountant	1.00	1.00	0.00	75,588	94,485	113,382	115
Total Budget and Finance	3.00	3.00	3.00				
Purchasing							
Purchasing Manager	1.00	1.00	1.00		Unclassified		Open
Contracts Coordinator	1.00	1.00	1.00	63,465	79,331	95,198	112
Financial Services Specialist III	1.00	1.00	1.00	51,232	64,041	76,849	108
Total Purchasing	3.00	3.00	3.00				
Accounting Services							
Accounting Services Manager	0.00	0.00	1.00	84,931	106,163	127,396	117
Senior Accountant	1.00	1.00	0.00	75,588	94,485	113,382	115
Payroll Supervisor	1.00	1.00	1.00	71,309	89,137	106,964	114
Accountant	1.00	1.00	1.00	63,465	79,331	95,198	112
Accounting Technician	0.00	0.00	1.00	46,469	58,087	69,704	106
Total Accounting Services	3.00	3.00	4.00				
Revenue Services							
Revenue Manager	1.00	1.00	1.00		Unclassified		Open
Billing Analyst	1.00	1.00	1.00	56,484	70,605	84,726	110
Tax Compliance Analyst	1.00	1.00	1.00	56,484	70,605	84,726	110
Financial Services Supervisor	1.00	1.00	1.00	67,273	84,091	100,910	113
Financial Services Specialist III	1.00	1.00	1.00	51,232	64,041	76,849	108
Financial Services Specialist I & II	3.00	3.00	3.00	46,469	58,087	69,704	106
Total Revenue Services	8.00	8.00	8.00				
Total Budget and Finance	17.00	17.00	18.00				
City Clerk							
City Clerk	1.00	1.00	1.00		Unclassified		Open
Deputy City Clerk	1.00	1.00	1.00	59,873	74,841	89,809	111
Senior City Clerk Specialist	1.00	1.00	1.00	53,794	67,243	80,691	109
Total City Clerk	3.00	3.00	3.00				

Resolution 2026-1985

Exhibit C

FY27 Budget - Authorized Position Roster

				Pay Range			Pay
Positions by Department and Division	FY2025	FY2026	FY2027	Min	Mid	Max	Grade
City Council							
Mayor	1.00	1.00	1.00	15,514	15,514	15,514	n/a
Councilmembers	6.00	6.00	6.00	10,549	10,549	10,549	n/a
Executive Assistant	0.00	0.00	1.00	56,484	70,605	84,726	110
Administrative Specialist	0.75	0.75	0.00	44,257	55,321	66,385	105
Total City Council	7.75	7.75	8.00				
City Court							
City Judge	0.00	1.00	1.00		Unclassified		Open
Court Administrator	0.00	0.00	1.00	75,588	94,485	113,382	116
Administrative Supervisor	0.00	1.00	1.00	67,273	84,091	100,910	113
Business Manager	1.00	0.00	0.00	56,484	70,605	84,726	110
Court Clerk I & II	5.00	5.00	7.00	44,257	55,321	66,385	105
Court Clerk III	1.00	1.00	1.00	48,793	60,991	73,189	107
Total City Court	7.00	8.00	11.00				
City Manager							
City Manager's Office							
City Manager	1.00	1.00	1.00		Unclassified		Open
Deputy City Manager	1.00	1.00	1.00		Unclassified		Open
Management Analyst	0.00	0.00	1.00	67,273	84,091	100,910	113
Executive Assistant	1.00	1.00	0.00	56,484	70,605	84,726	110
Total City Manager's Office	3.00	3.00	3.00				
Public Communications							
Public Engagement Manager	0.00	1.00	1.00	84,931	106,163	127,396	117
Total Public Communications	0.00	1.00	1.00				
Total City Manager	3.00	4.00	4.00				
Economic Development and Tourism							
Economic Development Director	0.00	0.00	1.00		Unclassified		Open
Community Outreach Director	1.00	1.00	0.00	84,931	106,163	127,396	117
Economic Development Manager	0.00	1.00	1.00	84,931	106,163	127,396	117
Tourism Manager	1.00	1.00	1.00	67,273	84,091	100,910	113
Tourism Group Sales & Marketing Manager	1.00	1.00	0.00	67,273	84,091	100,910	113
Tourism Coordinator	0.00	0.00	1.00	56,484	70,605	84,726	110
Administrative Specialist	0.25	0.25	0.00	44,257	55,321	66,385	105
Total Economic Development & Tourism	3.25	4.25	4.00				
Human Resources							
Human Resources Director	1.00	1.00	1.00		Unclassified		Open
Human Resources Manager	1.00	1.00	1.00		Unclassified		Open
Senior Human Resources Business Partner	2.00	2.00	2.00	71,309	89,137	106,964	114
Human Resources Business Partner	2.00	2.00	2.00	56,484	70,605	84,726	110
Human Resources Support Specialist	1.00	1.00	1.00	44,257	55,321	66,385	105
Total Human Resources	7.00	7.00	7.00				
Information Technology							
Director of Information Technology	1.00	1.00	1.00		Unclassified		Open
IT Operations Manager	1.00	1.00	1.00	84,931	106,163	127,396	117
IT Applications Manager	0.00	1.00	1.00	84,931	106,163	127,396	117
Help Desk Manager	1.00	1.00	1.00	84,931	106,163	127,396	117
GIS Coordinator	1.00	1.00	1.00	80,123	100,154	120,185	116
Network Engineer	3.00	3.00	3.00	75,588	94,485	113,382	115
IT Database Administrator	1.00	0.00	0.00	75,588	94,485	113,382	115
IT Specialist I & II	9.00	9.00	9.00	63,465	79,331	95,198	112
GIS Specialist	2.00	2.00	2.00	63,465	79,331	95,198	112
Total Information Technology	19.00	19.00	19.00				

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Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division	FY2025	FY2026	FY2027	Pay Range			Pay
				Min	Mid	Max	Grade
Community Development							
Administration							
Community Development Director	1.00	1.00	1.00		Unclassified		Open
Operations Manager	1.00	1.00	1.00	84,931	106,163	127,396	117
Management Analyst	0.00	0.00	1.00	67,273	84,091	100,910	113
Administrative Coordinator	1.00	1.00	1.00	56,484	70,605	84,726	110
Administrative Specialist	0.00	0.00	1.00	44,257	55,321	66,385	105
Total Administration	3.00	3.00	5.00				
Planning and Zoning							
Planning Manager	1.00	1.00	1.00		Unclassified		Open
Planner	2.00	2.00	2.00	71,309	89,137	106,964	114
CDBG Admin/Com Dev Coordinator	1.00	1.00	1.00	59,873	74,841	89,809	111
Assistant Planner	0.00	0.00	1.00	48,793	60,991	73,189	107
Administrative Specialist	1.00	1.00	0.00	44,257	55,321	66,385	105
Total Planning and Zoning	5.00	5.00	5.00				
Building Safety							
Chief Building Official	1.00	1.00	1.00	113,657	142,071	170,485	122
Senior Plans Examiner	1.00	1.00	1.00	67,273	84,091	100,910	113
Plans Examiner	2.00	2.00	2.00	63,465	79,331	95,198	112
Development Services Representative II	1.00	1.00	1.00	46,469	58,087	69,704	106
Development Services Representative I	1.00	2.00	2.00	44,257	55,321	66,385	105
Building Inspector	2.00	2.00	2.00	56,484	70,605	84,726	110
Administrative Specialist	1.00	0.00	0.00	44,257	55,321	66,385	105
Total Building Safety	9.00	9.00	9.00				
Neighborhood Services							
Neighborhood Services Specialist	2.00	2.00	2.00	56,484	70,605	84,726	110
Total Neighborhood Services	2.00	2.00	2.00				
Private Engineering Review (Moved from Public Works)							
Civil Engineer/Plan Review Supervisor	0.00	0.00	1.00	113,657	142,071	170,485	122
Civil Engineer/Supervisor	0.00	1.00	0.00	90,027	112,533	135,040	118
Engineering Plans Examiner	0.00	0.00	1.00	63,465	79,331	95,198	112
Building Inspector	0.00	1.00	1.00	56,484	70,605	84,726	110
Engineering Technician	0.00	1.00	0.00	56,484	70,605	84,726	110
Permit Technician/Plans Examiner	0.00	1.00	1.00	48,793	60,991	73,189	107
Total Private Engineering Review	0.00	4.00	4.00				
Water Resources (Moved from Public Works)							
Water Resource/Environmental Services Manager	0.00	1.00	1.00	113,657	142,071	170,485	122
Water Resource Project Manager	0.00	2.00	2.00	84,931	106,163	127,396	117
Water Resource Analyst	0.00	0.00	1.00	67,273	84,091	100,910	113
Total Water Resources	0.00	3.00	4.00				
Total Community Development	19.00	26.00	29.00				

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Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division	FY2025	FY2026	FY2027	Pay Range			Pay
				Min	Mid	Max	Grade
Fire Department							
Administration							
Fire Chief	1.00	1.00	1.00		Unclassified		Open
Deputy Fire Chief	0.00	0.00	1.00		Unclassified		Open
Administrative Supervisor	1.00	1.00	1.00	67,273	84,091	100,910	113
Administrative Coordinator	1.00	1.00	1.00	56,484	70,605	84,726	110
Administrative Specialist	2.00	2.00	2.00	44,257	55,321	66,385	105
Administrative Specialist PSTI	0.00	1.00	1.00	44,257	55,321	66,385	105
Total Administration	5.00	6.00	7.00				
Community Risk Reduction							
Fire Marshal	0.50	0.50	1.00	113,657	142,071	170,485	122
Emergency Manager PSTI	0.00	0.00	1.00	71,309	89,137	106,964	114
Wildfire Risk Reduction Manager	1.00	1.00	1.00	67,273	84,091	100,910	113
Plans Examiner/Building Fire Inspector	2.00	2.00	2.00	63,465	79,331	95,198	112
Plans Examiner/Building Fire Inspector PSTI	0.00	1.00	1.00	63,465	79,331	95,198	112
Total Community Risk Reduction	3.50	4.50	6.00				
Emergency Services							
Deputy Fire Chief	1.00	1.00	0.00		Unclassified		Open
Division Chief	1.00	1.00	1.00	113,657	142,071	170,485	122
Battalion Chief	3.00	3.00	3.00	113,657	142,071	170,485	121-S
Fire Captain	16.00	16.00	15.00	84,931	106,163	127,396	117-S
Fire Captain PSTI	1.00	2.00	2.00	84,931	106,163	127,396	117-S
Fire Engineer	19.00	19.00	19.00	71,310	89,137	106,964	114-S
Fire Engineer PSTI	1.00	2.00	2.00	71,310	89,137	106,964	114-S
Firefighter	31.00	31.00	31.00	56,484	70,605	84,726	110-S
Firefighter PSTI	4.00	6.00	6.00	56,484	70,605	84,726	110-S
Total Emergency Services	77.00	81.00	79.00				
Fire Professional Services							
Division Chief	1.00	1.00	1.00	113,657	142,071	170,485	122
Fire Marshal	0.50	0.50	0.00	107,223	134,029	160,835	122
Fire Captain	0.00	0.00	1.00	84,931	106,163	127,396	117-S
Total Fire Professional Services	1.50	1.50	2.00				
Total Fire Department	87.00	93.00	94.00				
Legal							
City Attorney	1.00	1.00	1.00		Unclassified		Open
Deputy City Attorney	1.00	1.00	1.00		Unclassified		Open
Senior Assistant City Attorney	1.00	1.00	0.00	113,657	142,071	170,485	122
Assistant City Attorney	1.00	1.00	3.00	101,154	126,442	151,731	120
Legal Services Administrator	1.00	1.00	1.00	67,273	84,091	100,910	113
Paralegal	1.00	1.00	0.00	56,484	70,605	84,726	110
Risk Coordinator	1.00	1.00	1.00	51,232	64,041	76,849	108
Safety Coordinator	1.00	1.00	1.00	51,232	64,041	76,849	108
Legal Assistant II	1.00	1.00	1.00	48,793	60,991	73,189	107
Legal Assistant I	1.00	1.00	1.00	46,469	58,087	69,704	106
Total Legal Department	10.00	10.00	10.00				
Library							
Public Services							
Library Director	1.00	1.00	1.00		Unclassified		Open
Assistant Library Director	1.00	1.00	1.00		Unclassified		Open
Lead Librarian	2.00	2.00	2.00	67,273	84,091	100,910	113
Librarian	5.00	5.00	5.00	59,873	74,841	89,809	111
Library Specialist	2.00	2.00	2.00	46,469	58,087	69,704	106
Library Assistant	4.50	4.50	4.50	40,142	50,177	60,213	103
Total Public Services	15.50	15.50	15.50				

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Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division	FY2025	FY2026	FY2027	Pay Range			Pay
				Min	Mid	Max	Grade
Library (Continued)							
Support Services							
Library Manager, Support Services	1.00	1.00	1.00		Unclassified		Open
Lead Librarian	0.00	0.00	1.00	67,273	84,091	100,910	113
Librarian	1.00	1.00	0.00	59,873	74,841	89,809	111
Maintenance Specialist	0.00	0.00	1.00	53,794	67,243	80,691	109
Maintenance Technician	1.00	1.00	0.00	46,469	58,087	69,704	106
Administrative Specialist	1.00	1.00	1.00	44,257	55,321	66,385	105
Library Assistant	1.00	1.00	1.00	40,142	50,177	60,213	103
Custodian	1.00	1.00	1.00	36,410	45,512	54,615	101
Total Support Services	6.00	6.00	6.00				
Total Library	21.50	21.50	21.50				
Police Department							
Administration							
Police Chief	1.00	1.00	1.00		Unclassified		Open
Deputy Police Chief	1.00	1.00	1.00		Unclassified		Open
Police Administrator	1.00	1.00	1.00	113,657	142,071	170,485	122
Administrative Supervisor	1.00	1.00	1.00	67,273	84,091	100,910	113
IT Specialist PSTI	0.00	1.00	1.00	63,465	79,331	95,198	112
Administrative Coordinator	1.00	1.00	1.00	56,484	70,605	84,726	110
Senior Victim Advocate	1.00	1.00	0.00	51,232	64,041	76,849	108
Victim Advocate	1.00	1.00	2.00	46,469	58,087	69,704	106
Total Administration	7.00	8.00	8.00				
Patrol Operations Bureau							
Police Lieutenant	2.00	2.00	2.00	113,657	142,071	170,485	122
Police Sergeant	6.00	7.00	7.00	90,027	112,533	135,040	118
Police Officer	54.00	53.00	53.00	71,309	89,137	106,964	114
Police Officer - PSTI	6.00	12.00	16.00	67,273	84,091	100,910	114
Animal Control Supervisor	1.00	1.00	1.00	51,232	64,041	76,849	108
Animal Control Officer	1.00	1.00	1.00	46,469	58,087	69,704	106
Office Assistant	0.50	0.50	0.50	38,230	47,788	57,346	102
Total Patrol Operations Bureau	70.50	76.50	80.50				
Special Operations Bureau							
Police Lieutenant	1.00	1.00	1.00	113,657	142,071	170,485	122
Police Sergeant	4.00	4.00	4.00	90,027	112,533	135,040	118
Police Officer	17.00	17.00	17.00	71,309	89,137	106,964	114
Administrative Coordinator	1.00	1.00	1.00	56,484	70,605	84,726	110
Crime Scene Investigator	1.00	1.00	1.00	53,794	67,243	80,691	109
Property & Evidence Technician	2.00	2.00	2.00	51,232	64,041	76,849	108
Civilian Parking Accident Investigator	1.00	1.00	1.00	48,793	60,991	73,189	107
Station Coordinator	1.00	1.00	1.00	44,257	55,321	66,385	105
Administrative Specialist	1.00	1.00	1.00	44,257	55,321	66,385	105
Total Special Operations Bureau	29.00	29.00	29.00				
Support Bureau							
Police Officer	1.00	1.00	1.00	71,309	89,137	106,964	114
Police Records Supervisor	1.00	1.00	1.00	63,465	79,331	95,198	112
Administrative Coordinator	0.00	1.00	1.00	56,484	70,605	84,726	110
Police Records Clerk	3.00	3.00	3.00	44,257	55,321	66,385	105
Police Records Clerk PSTI	0.00	1.00	1.00	44,257	55,321	66,385	105
Administrative Specialist	1.00	0.00	0.00	44,257	55,321	66,385	105
Total Support Bureau	6.00	7.00	7.00				
Total Police Department	112.50	120.50	124.50				

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Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division	FY2025	FY2026	FY2027	Pay Range			Pay
				Min	Mid	Max	Grade
Regional Communications							
PRCC Manager	1.00	1.00	1.00	90,027	112,533	135,040	118
GIS Coordinator	0.00	0.50	0.50	80,123	100,154	120,185	116
PRCC Assistant Manager	1.00	1.00	1.00	75,588	94,485	113,382	115
CAD Administrator	0.00	0.00	1.00	63,465	79,331	95,198	115
Public Safety Data Analyst	0.00	0.00	1.00	67,273	84,091	100,910	113
Public Safety Telecommunicator Supervisor	5.00	5.00	5.00	67,273	84,091	100,910	113
Public Safety Telecommunicator	28.00	28.00	26.00	53,794	67,243	80,691	109
Total Regional Communications	35.00	35.50	35.50				
Public Works							
Engineering							
City Engineer	0.25	0.00	0.00		Unclassified		Open
Drainage Engineer	0.00	0.50	0.50	113,657	142,071	170,485	122
Capital Project Manager	5.00	5.00	5.00	90,027	112,533	135,040	118
Real Estate Administrator	1.00	1.00	1.00	84,931	106,163	127,396	118
City Surveyor	1.00	1.00	0.00	84,931	106,163	127,396	117
Environmental Program Manager	0.70	0.70	0.70	71,309	89,137	106,964	117
Environmental Project Manager	1.00	1.00	1.00	67,273	84,091	100,910	114
Construction Inspection Supervisor	1.00	1.00	1.00	67,273	84,091	100,910	113
Senior Engineering Technician	0.50	1.00	2.00	67,273	84,091	100,910	113
Stormwater Specialist	0.70	0.70	0.70	59,873	74,841	89,809	111
Construction Inspector	5.00	5.00	5.00	56,484	70,605	84,726	111
Building Inspector	0.50	0.00	0.00	56,484	70,605	84,726	110
Engineering Technician	0.40	0.00	0.00	56,484	70,605	84,726	110
Permit Technician/Plans Examiner	0.40	0.00	0.00	48,793	60,991	73,189	107
Total Engineering	17.45	16.90	16.90				

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Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division	FY2025	FY2026	FY2027	Pay Range			Pay
				Min	Mid	Max	Grade
<u>Utilities</u>							
Public Works Director	0.50	0.50	0.50		Unclassified		Open
Deputy Public Works Director	1.00	0.50	0.50		Unclassified		Open
Field Operations Manager	0.00	0.50	0.50		Unclassified		Open
Water Resource/Environmental Svcs Manager	1.00	0.00	0.00		Unclassified		Open
Utilities Manager	1.00	1.00	1.00		Unclassified		Open
Capital Program Manager	0.66	0.66	0.66		Unclassified		Open
Financial & Business Operations Manager	0.50	0.00	0.00		Unclassified		Open
City Engineer	0.50	0.00	0.00		Unclassified		Open
Drainage Engineer	0.00	0.50	0.50	113,657	142,071	170,485	122
Senior Infrastructure Analyst	1.00	1.00	1.00	95,428	119,285	143,142	119
Civil Engineer/Supervisor	0.67	0.00	0.00	90,027	112,533	135,040	118
Operations Manager	0.00	0.50	0.50	84,931	106,163	127,396	117
Water Resource Project Manager	2.00	0.00	0.00	84,931	106,163	127,396	117
Water Superintendent	1.00	1.00	1.00	84,931	106,163	127,396	117
Wastewater Superintendent	1.00	1.00	1.00	84,931	106,163	127,396	117
Environmental Program Manager	0.30	0.30	0.30	84,931	106,163	127,396	117
Water Operations Supervisor	2.00	2.00	2.00	67,273	84,091	100,910	113
Wastewater Collection Supervisor	2.00	2.00	2.00	67,273	84,091	100,910	113
WW Treatment Plant Operations Supervisor	1.00	2.00	2.00	67,273	84,091	100,910	113
Management Analyst	0.50	0.50	0.50	67,273	84,091	100,910	113
Senior Engineering Technician	0.50	0.00	0.00	67,273	84,091	100,910	113
Stormwater Specialist	0.30	0.30	0.30	59,873	74,841	89,809	111
Senior WW Treatment Plant Operator	2.00	2.00	2.00	59,873	74,841	89,809	111
Wastewater Treatment Plant Operator	5.00	6.00	6.00	56,484	70,605	84,726	110
WWTP Lab Tech/Relief Operator	1.00	0.00	0.00	56,484	70,605	84,726	110
Engineering Technician	0.60	0.00	0.00	56,484	70,605	84,726	110
Building Inspector	0.50	0.00	0.00	56,484	70,605	84,726	110
Administrative Coordinator	1.50	1.50	1.50	56,484	70,605	84,726	110
Elect Maint & SCADA Tech	1.00	1.00	1.00	53,794	67,243	80,691	109
Maintenance Specialist	5.00	6.00	6.00	53,794	67,243	80,691	109
Water Protection Specialist	2.00	2.00	2.00	53,794	67,243	80,691	109
Water Operator	5.00	5.00	5.00	53,794	67,243	80,691	109
Senior Utility Worker	11.00	11.00	11.00	51,232	64,041	76,849	108
Permit Technician/Plans Examiner	0.60	0.00	0.00	48,793	60,991	73,189	107
Development Coordinator/Records Control	0.67	0.67	0.67	48,793	60,991	73,189	107
Accounts Payable/Purchasing Specialist	0.50	0.50	0.50	46,469	58,087	69,704	106
Utility Worker	19.00	19.00	19.00	46,469	58,087	69,704	106
Administrative Specialist	1.00	2.00	3.00	44,257	55,321	66,385	105
Office Assistant	2.00	1.00	0.00	38,230	47,788	57,346	102
Total Utilities	75.80	71.93	71.93				

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Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division	FY2025	FY2026	FY2027	Pay Range			Pay
				Min	Mid	Max	Grade
<u>Solid Waste</u>							
Public Works Director	0.25	0.25	0.25		Unclassified		Open
Deputy Public Works Director	0.50	0.50	0.25		Unclassified		Open
Field Operations Manager	0.00	0.00	0.25		Unclassified		Open
Financial & Business Operations Manager	0.25	0.00	0.00		Unclassified		Open
City Engineer	0.25	0.00	0.00		Unclassified		Open
Operations Manager	0.00	0.25	0.25	84,931	106,163	127,396	117
Solid Waste Superintendent	1.00	1.00	1.00	84,931	106,163	127,396	117
Management Analyst	0.25	0.25	0.25	67,273	84,091	100,910	113
Solid Waste Supervisor	2.00	2.00	2.00	67,273	84,091	100,910	113
Administrative Supervisor	0.00	0.00	1.00	67,273	84,091	100,910	113
Administrative Coordinator	0.75	0.75	0.25	56,484	70,605	84,726	110
Senior Equipment Operator	4.00	4.00	4.00	53,794	67,243	80,691	109
Equipment Mechanic	1.00	1.00	1.00	51,232	64,041	76,849	108
Equipment Operator	25.00	25.00	25.00	48,793	60,991	73,189	107
Accounts Payable/Purchasing Specialist	0.25	0.25	0.25	46,469	58,087	69,704	106
Administrative Specialist	2.00	4.00	4.00	44,257	55,321	66,385	105
Office Assistant	1.00	0.00	0.00	38,230	47,788	57,346	102
Fee Booth Attendant	1.00	1.00	1.00	38,230	47,788	57,346	102
Maintenance Worker	2.00	2.00	2.00	38,230	47,788	57,346	102
Total Solid Waste	41.50	42.25	42.75				
<u>Street Maintenance</u>							
Public Works Director	0.25	0.25	0.25		Unclassified		Open
Deputy Public Works Director	0.50	0.50	0.25		Unclassified		Open
Field Operations Manager	0.00	0.00	0.25		Unclassified		Open
Capital Program Manager	0.34	0.34	0.34		Unclassified		Open
Transportation Manager	1.00	1.00	1.00	113,657	142,071	170,485	122
Civil Engineer/Supervisor	0.33	0.00	0.00	113,657	142,071	170,485	122
Capital Projects Manager	0.00	1.00	1.00	90,027	112,533	135,040	118
Pavement Program Manager	1.00	0.00	0.00	90,027	112,533	135,040	118
Financial & Business Operations Manager	0.25	0.00	0.00	84,931	106,163	127,396	117
Operations Manager	0.00	0.25	0.25	84,931	106,163	127,396	117
Street Maintenance Superintendent	1.00	1.00	1.00	84,931	106,163	127,396	117
Transportation Superintendent	0.00	0.00	1.00	84,931	106,163	127,396	117
Traffic Signal Supervisor	1.00	1.00	1.00	71,309	89,137	106,964	114
Management Analyst	0.25	0.25	0.25	67,273	84,091	100,910	113
Streets Supervisor	1.00	2.00	2.00	67,273	84,091	100,910	113
Traffic Control Supervisor	1.00	1.00	1.00	67,273	84,091	100,910	113
Striping Operator	0.00	1.00	1.00	59,873	74,841	89,809	111
Traffic Signal Specialist	2.00	2.00	2.00	56,484	70,605	84,726	110
Engineering Technician	1.00	1.00	1.00	56,484	70,605	84,726	110
Administrative Coordinator	0.75	0.75	0.25	56,484	70,605	84,726	110
Senior Equipment Operator	4.00	4.00	4.00	53,794	67,243	80,691	109
Signs and Markings Technician	0.00	1.00	1.00	53,794	67,243	80,691	109
Development Coordinator/Records Control	0.33	0.33	0.33	48,793	60,991	73,189	107
Equipment Operator	18.00	17.00	17.00	48,793	60,991	73,189	107
Traffic Control Worker	2.00	2.00	2.00	48,793	60,991	73,189	107
Accounts Payable/Purchasing Specialist	0.25	0.25	0.25	46,469	58,087	69,704	106
Administrative Specialist	1.00	2.00	2.00	44,257	55,321	66,385	105
Office Assistant	1.00	0.00	0.00	38,230	47,788	57,346	102
Total Street Maintenance	38.25	39.92	40.42				

Resolution 2026-1985

Exhibit C

FY27 Budget - Authorized Position Roster

Positions by Department and Division				Pay Range			Pay
				FY2025	FY2026	FY2027	Min
<u>Fleet Services</u>							
Fleet Manager	1.00	1.00	1.00	84,931	106,163	127,396	117
Fleet Services Supervisor	0.00	0.00	1.00	67,273	84,091	100,910	113
Administrative Coordinator	1.00	1.00	1.00	56,484	70,605	84,726	110
Senior Equipment Mechanic	2.00	2.00	1.00	53,794	67,243	80,691	109
Parts and Service Specialist	2.00	2.00	2.00	53,794	67,243	80,691	109
Equipment Mechanic	5.00	5.00	5.00	51,232	64,041	76,849	108
Total Fleet Services	11.00	11.00	11.00				
Total Public Works	184.00	182.00	183.00				
<u>Recreation Services</u>							
<u>Recreation Services Admin</u>							
Recreation Director	1.00	1.00	1.00		Unclassified		Open
Deputy Recreation Services Director	1.00	1.00	1.00		Unclassified		Open
Administrative Supervisor	1.00	1.00	1.00	67,273	84,091	100,910	113
Administrative Specialist	2.00	2.00	2.00	44,257	55,321	66,385	105
Total Recreation Admin Services Admin	5.00	5.00	5.00				
<u>Parks Maintenance</u>							
Recreation Services Superintendent	1.00	1.00	1.00	84,931	106,163	127,396	117
Recreation Services Supervisor	2.00	2.00	2.00	67,273	84,091	100,910	113
Landscape Coordinator	1.00	1.00	1.00	53,794	67,243	80,691	109
Parks Maintenance Coordinator	1.00	1.00	1.00	53,794	67,243	80,691	109
Lakes Coordinator	1.00	1.00	1.00	53,794	67,243	80,691	109
Maintenance Specialist	1.00	1.00	1.00	53,794	67,243	80,691	109
Equipment Mechanic	1.00	1.00	1.00	51,232	64,041	76,849	108
Turf & Irrigation Specialist	1.00	1.00	1.00	48,793	60,991	73,189	107
Maintenance Technician	8.00	8.00	8.00	46,469	58,087	69,704	106
Total Parks, Lakes, Trails, and Landscape	17.00	17.00	17.00				
<u>Recreation Programming</u>							
Recreation Program Manager	1.00	1.00	0.00	59,873	74,841	89,809	111
Recreation Supervisor	0.00	0.00	1.00	59,873	74,841	89,809	113
Recreation Coordinator	1.00	1.00	2.00	53,794	67,243	80,691	109
Administrative Specialist	1.00	1.00	0.00	44,257	55,321	66,385	105
Total Recreation Programming	3.00	3.00	3.00				
<u>Trails and Open Space</u>							
Trails/Natural Parklands Manager	1.00	1.00	1.00	75,588	94,485	113,382	115
Recreation Services Supervisor	0.00	0.00	1.00	67,273	84,091	100,910	113
Forestry Crew Supervisor	1.00	1.00	0.00	71,309	89,137	106,964	113
Maintenance Coordinator	2.00	2.00	2.00	53,794	67,243	80,691	109
Maintenance Specialist	0.00	0.00	1.00	53,794	67,243	80,691	109
Trails & Natural Parklands Technician	0.00	0.00	1.00	46,469	60,991	73,189	107
Forestry Crew Technician	4.00	4.00	3.00	48,793	60,991	73,189	107
Total Forestry Crew	8.00	8.00	9.00				
<u>Facilities Maintenance</u>							
Facilities Superintendent	1.00	1.00	1.00	84,931	106,163	127,396	117
Maintenance Specialist	2.00	2.00	3.00	53,794	67,243	80,691	109
Facilities Coordinator	2.00	2.00	2.00	53,794	67,243	80,691	109
Custodian	2.00	2.00	0.00	36,410	45,512	54,615	101
Total Facilities Maintenance	7.00	7.00	6.00				
Total Recreation Services	40.00	40.00	40.00				
Total City-wide Authorized	588.00	610.50	626.50				



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: City Clerk
ITEM #: 12.B
SUBJECT: **CONTINUED ITEM:** Approval of Ballot Language as Revised for Amendments to the Prescott City Charter to be Included on the November 3, 2026 Special Election Ballot.

ITEM SUMMARY

This item is continued from the June 9, 2026 Voting Meeting following Council discussion and direction to staff to make revisions to ballot language for approval of amendments to the Prescott City Charter in the following Articles: 1) Article XI, Section 4 related to the appointment and term of the City Judge; and 2) Article I, Section 3 Powers of the City related to Development Agreements. Additionally, Council previously approved of a Charter provision in Article VIII, Section 2 related to requiring appraisals for new property purchases; however, based on staff feedback, Council will be presented additional language that would not require appraisals in cases where the City is spending less than \$100,000 to acquire real property.

BACKGROUND

During the months of April and May the Charter Review Committee (CRC) convened four times to finalize proposed ballot language related to five Charter Amendments. The Committee's intent was to address language related to the City Court which was outdated due to changes in the court structure, to establish language that will create restrictions related to Council approval of Development Agreements, establish requirements related to open space for large-scale annexation developments, and set requirements for appraisal and valuation related to real property acquisitions. Following discussion at the June 9 Voting Meeting direction was provided by staff to revise proposed language adopted by the Committee on two of the forwarded recommendations. Included below and attached for the Council's consideration is that revised language. Approval of this ballot language will direct the City Clerk to obtain Proposition numbers and place amendments on the November 3, 2026 Special Election Ballot with Prop401 (Majority to Elect in Primary) and Prop402 (City Judge) and the additional amendments approved on June 9:

Proposal 1:

Article XI, Section 4 Current Language & Proposed Language:

~~The presiding officer of the city court shall be a city judge, who shall be appointed by the council in December of each even-numbered year. The term of office of the city judge shall commence on the first business day of the month following his or her appointment, and shall be for two (2) years, or until his or her successor is appointed and qualified. The city court department employees shall be appointed by and accountable to the city judge. The city judge will report to and be responsible for the operation of the city court department to the city council. The city judge shall prepare the budget for the city court department for submission to the city council, and the city court budget shall be established by the city council.~~

Section 4 - Remove reference to "Justice of the Peace"

The presiding officer of the city court shall be the City Judge, who shall be appointed by the City Council. The City Judge shall be an attorney licensed and in good standing in the State of Arizona and shall serve as a direct report to Council for a defined term. The term of office of the City Judge shall be for two years, beginning on the first business day of each odd numbered year. The City Judge's contract will be reviewed in December of each even numbered year, and may be renewed or terminated at that time by the City Council in their sole discretion. The City Judge shall also provide a written and verbal report to Council on at least an annual basis. During the term of his/her contract, the Judge may be removed by the City Council only for cause, after notice and an opportunity to be heard. Removal for cause shall be justified by any criminal conduct and/or a violation of the Arizona Code of Judicial Conduct.

Proposal 2:

Article I, Section 3 "Powers of the City" Proposed Revisions:

The city HAS the power to require ANY persons, firms, or corporations responsible for new physical development within the city to provide for or furnish, or pay a fee in lieu of providing or furnishing: (1) public utility easements; (2) water production, storage and transmission; (3) sewage collection, treatment and disposal; (4) park land and development; (5) school sites; (6) dedication and improvement of public rights-of-way; (7) bike paths and other necessary transportation; (8) drainage; (9) flood control; and (10) other public facilities necessary to maintain satisfactory levels of service for said new development as provided by ordinance which shall include definite standards basing the foregoing requirements on the needs of the inhabitants of said new development. (4) dedication and improvement of public rights-of-way, roads and any other necessary transportation; (5) drainage; (6) flood control; and (7) other public facilities necessary to maintain satisfactory levels of service for such development. Such requirements shall be established by ordinance and shall include objective standards relating to the required improvements, dedications, or payments to the needs generated by the development.

Notwithstanding the foregoing, with respect to any new residential development proposed for annexation into the City, all infrastructure improvements necessary to serve the development and to bring such development into conformance with City standards and allow incorporation into the City through annexation, including but not limited to roads, utilities, drainage facilities, and public service extensions, as well as any easements necessary to serve the development, must be planned, designed, constructed, and fully funded by the developer thereof. The City will not expend or commit public funds for such improvements, whether newly constructed or due to increased capacity necessitated by increased usage, unless expressly approved by voters at a regular or special election.

Proposal 3:

Article VIII, Section 2 "Appraisals" Proposed Revisions:

The City Council previously approved this section to be submitted to voters, which requires an appraisal be performed prior to any real estate purchase or land swap. City staff has requested Council consider amending the draft language so that the appraisal requirement only applies in the event the City will be spending more than \$100,000 for the real property to be purchased. The City often purchases small parcels including easements, which cost much less than \$100,000, in those common circumstances, the cost of an appraisal could double the cost of the expenditure, increase regulatory burdens, but without saving the City any money. If Council does not approve this new revised language, the previously approved amendment will still be presented to voters for approval this fall.

FINANCIAL IMPACT

There is no fiscal impact associated with this item at this time, there will be future costs for conducting a Special Election and administrative costs for updates to the City Charter.

RECOMMENDED ACTION

1) MOVE to approve revised ballot language for amendments to Prescott City Charter Article XI, Section 4 relating to the City Judge as Presiding Officer of the City Court; 2) MOVE to approve revised ballot language for amendments to Prescott City Charter Article I, Section 3 relating to Powers of the City requiring that infrastructure for new development be paid by developer; and 3) MOVE to approve revised ballot language for previously approved amendment to Prescott City Charter Article VIII, Section 2 relating to Acquisition of Real Property and adding an appraisal requirement

ATTACHMENTS

1. Resolution No. 2026-1977_Calling for Special Election
2. PropXXX_Article VIII Section 2 Appraisals
3. PropXXX_Article XI, Section 4
4. PropXXX_Article I, Section 3 Powers of the City

RESOLUTION NO. 2026-1977

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, PROVIDING NOTICE OF A SPECIAL ELECTION TO BE HELD IN CONSOLIDATION WITH THE YAVAPAI COUNTY GENERAL ELECTION ON NOVEMBER 3, 2026; AND AUTHORIZING THE CITY CLERK TO ENTER INTO ANY AGREEMENTS NECESSARY TO PROVIDE SERVICES FOR SUCH ELECTIONS

RECITALS:

WHEREAS, the holding of Primary and General Elections is enabled by law and prescribed by the City of Prescott Charter; and,

WHEREAS, the Council wishes to propose amendments to the Prescott City Charter for voter approval at a Special Election; and,

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

Section 1. THAT Yavapai County will conduct a General Election on Tuesday, November 3, 2026 for various county, state and federal races.

Section 2. THAT the City of Prescott may conduct a Special Election for it's purposes in consolidation with the November 3, 2026 General Election.

Section 3. THAT the City Clerk is authorized to enter into any agreements with the Yavapai County Elections Department and any necessary vendors to provide election services for the November 3, 2026 Special Election.

Section 4. THAT said elections shall be vote-by-mail balloting, and otherwise held in accordance with the provisions of applicable State Statutes, City Charter provisions, city code and Ordinances and Resolutions of the City.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Prescott this 10th day of March, 2026.



CATHEY RUSING, Mayor

RESOLUTION NO. 2026-1977

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ATTEST:

APPROVED AS TO FORM:

Sarah M. Thornhill
SARAH M. THORNHILL
City Clerk

Joseph D. Young
JOSEPH D. YOUNG
City Attorney

RESOLUTION NO. 2026-1977

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CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah M. Thornhill, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Resolution No. 2026-1977 is a true, correct and accurate copy of Resolution No. 2026-1977, passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the 10th day of March 2026, at which a quorum was present and, by a **5-2** vote, **five** voted in favor of said resolution.

Given under my hand and sealed this 16th day of March, 2026.

Seal

Sarah M. Thornhill
City Clerk



PROPOSITION XXX

**PROPOSAL BY THE CITY COUNCIL TO AMEND CITY CHARTER ARTICLE VIII,
REPLACING SECTION 2 TO BE ENTITLED “ACQUISITION OF REAL PROPERTY”**

**SHALL ARTICLE VIII BE AMENDED REPLACING SECTION 2 TO BE ENTITLED
“ACQUISITION OF REAL PROPERTY” OF THE CITY CHARTER BE AMENDED AS
FOLLOWS?**

Section 2 – ~~Contracts for city improvements or materials~~ ACQUISITION OF REAL PROPERTY

~~Deleted September 11, 2001.~~

THE CITY WILL HAVE THE POWER TO ACQUIRE REAL PROPERTY AND INTERESTS THEREIN BY PURCHASE, GIFT, EXCHANGE, LEASE, OR OTHER LAWFUL MEANS, PROVIDED THAT ANY SUCH ACQUISITION IS DETERMINED BY THE CITY COUNCIL TO SERVE A PUBLIC PURPOSE AND PROMOTE THE PUBLIC GOOD, AND IS CONSISTENT WITH THE PROVISIONS OF THIS SECTION AND THE OTHER PROVISIONS OF THIS CHARTER.

PRIOR TO THE APPROVAL OF ANY PURCHASE OR EXCHANGE OF REAL PROPERTY BY THE CITY **IN AN AMOUNT EXCEEDING \$100,000**, THE PROPERTY MUST BE APPRAISED BY AN INDEPENDENT, QUALIFIED REAL ESTATE APPRAISER WHO IS LICENSED AND CERTIFIED AND HAS NO FINANCIAL OR PERSONAL INTEREST IN THE TRANSACTION. THE APPRAISAL WILL ESTABLISH THE FAIR MARKET VALUE OF THE PROPERTY.

THE APPRAISAL AND ALL SUPPORTING DOCUMENTATION MUST BE MADE PART OF THE PUBLIC RECORD PRIOR TO FINAL APPROVAL OF THE ACQUISITION BY THE CITY COUNCIL.

FULL BALLOT TEXT:

OFFICIAL TITLE: PROPOSAL BY THE CITY COUNCIL TO AMEND CITY CHARTER ARTICLE VIII REPLACING SECTION 2 TO BE ENTITLED “ACQUISITION OF REAL PROPERTY”

DESCRIPTIVE TITLE: AMENDMENT TO THE CITY CHARTER SHALL REVISE ARTICLE VIII REPLACING SECTION 2 TO BE ENTITLED “ACQUISITION OF REAL PROPERTY” ESTABLISHING APPRAISAL AND VALUATION REQUIREMENTS FOR REAL PROPERTY PURCHASES OPEN SPACE REQUIREMENTS FOR LARGE-SCALE ANNEXATION DEVELOPMENTS

A “YES” vote shall have the effect of replacing Section 2 of Article VIII as noted.

A “NO” vote shall have the effect of retaining the existing language.

PROPOSITION XXX

PROPOSAL BY THE CITY COUNCIL TO AMEND CITY CHARTER ARTICLE XI, SECTION 4 ENTITLED “PRESIDING OFFICER; APPOINTMENT; TERM; JUSTICE OF PEACE AS CITY JUDGE”

SHALL ARTICLE XI, SECTION 4 OF THE CITY CHARTER ENTITLED “PRESIDING OFFICER; APPOINTMENT; TERM; JUSTICE OF PEACE AS CITY JUDGE” BE AMENDED AS FOLLOWS?

~~Section 4 – The presiding officer of the city court shall be a city judge, who shall be appointed by the council in December of each even-numbered year. The term of office of the city judge shall commence on the first business day of the month following his or her appointment, and shall be for two (2) years, or until his or her successor is appointed and qualified~~

~~The city court department employees shall be appointed by and accountable to the city judge. The city judge will report to and be responsible for the operation of the city court department to the city council. The city judge shall prepare the budget for the city court department for submission to the city council, and the city court budget shall be established by the city council.~~

~~SECTION 4 – PRESIDING OFFICER; APPOINTMENT; TERM; JUSTICE OF THE PEACE AS CITY JUDGE~~

~~"THE PRESIDING OFFICER OF THE CITY COURT SHALL BE THE CITY JUDGE, WHO SHALL BE APPOINTED BY THE CITY COUNCIL. THE CITY JUDGE SHALL BE AN ATTORNEY LICENSED AND IN GOOD STANDING IN THE STATE OF ARIZONA AND SHALL SERVE AS A DIRECT REPORT TO COUNCIL FOR A DEFINED TERM. THE TERM OF OFFICE OF THE CITY JUDGE SHALL BE FOR TWO YEARS, BEGINNING ON THE FIRST BUSINESS DAY OF EACH ODD NUMBERED YEAR. THE CITY JUDGE'S CONTRACT WILL BE REVIEWED IN DECEMBER OF EACH EVEN NUMBERED YEAR, AND MAY BE RENEWED OR TERMINATED AT THAT TIME BY THE CITY COUNCIL IN THEIR SOLE DISCRETION. THE CITY JUDGE SHALL ALSO PROVIDE A WRITTEN AND VERBAL REPORT TO COUNCIL ON AT LEAST AN ANNUAL BASIS. DURING THE TERM OF HIS/HER CONTRACT, THE JUDGE MAY BE REMOVED BY THE CITY COUNCIL ONLY FOR CAUSE, AFTER NOTICE AND AN OPPORTUNITY TO BE HEARD. REMOVAL FOR CAUSE SHALL BE JUSTIFIED BY ANY CRIMINAL CONDUCT AND/OR A VIOLATION OF THE ARIZONA CODE OF JUDICIAL CONDUCT."~~

FULL BALLOT TEXT:

OFFICIAL TITLE: PROPOSAL BY THE CITY COUNCIL TO AMEND CITY CHARTER ARTICLE XI, SECTION 4 ENTITLED “PRESIDING OFFICER; APPOINTMENT; TERM; JUSTICE OF PEACE AS CITY JUDGE”

DESCRIPTIVE TITLE: AMENDMENT TO THE CITY CHARTER SHALL REVISE ARTICLE XI, SECTION 4 ENTITLED “PRESIDING OFFICER; APPOINTMENT; TERM; JUSTICE OF PEACE AS CITY JUDGE” WITH UPDATED APPOINTMENT AND TERM LANGUAGE IN ALIGNMENT WITH CURRENT PROCESS

A “YES” vote shall have the effect of updating Section 4 of Article XI as noted.

A “NO” vote shall have the effect of maintaining the current wording

PROPOSITION XXX

PROPOSAL BY THE CITY COUNCIL TO AMEND CITY CHARTER ARTICLE I, SECTION 3 ENTITLED “POWERS OF THE CITY”

SHALL ARTICLE I, SECTION 3 ENTITLED “POWERS OF THE CITY” OF THE CITY CHARTER BE AMENDED AS FOLLOWS?

The city HAS the power to require ANY persons, firms, or corporations responsible for new physical development within the city to provide for or furnish, or pay a fee in lieu of providing or furnishing: (1) public utility easements; (2) water production, storage and transmission; (3) sewage collection, treatment and disposal; (4) ~~park land and development;~~ (5) ~~school sites;~~ (6) ~~dedication and improvement of public rights-of-way;~~ (7) ~~bike paths and other necessary transportation;~~ (8) ~~drainage;~~ (9) ~~flood control;~~ and (10) ~~other public facilities necessary to maintain satisfactory levels of service for said new development as provided by ordinance which shall include definite standards basing the foregoing requirements on the needs of the inhabitants of said new development.~~ (4) DEDICATION AND IMPROVEMENT OF PUBLIC RIGHTS-OF-WAY, ROADS AND ANY OTHER NECESSARY TRANSPORTATION; (5) DRAINAGE; (6) FLOOD CONTROL; AND (7) OTHER PUBLIC FACILITIES NECESSARY TO MAINTAIN SATISFACTORY LEVELS OF SERVICE FOR SUCH DEVELOPMENT. SUCH REQUIREMENTS SHALL BE ESTABLISHED BY ORDINANCE AND SHALL INCLUDE OBJECTIVE STANDARDS RELATING TO THE REQUIRED IMPROVEMENTS, DEDICATIONS, OR PAYMENTS TO THE NEEDS GENERATED BY THE DEVELOPMENT.

NOTWITHSTANDING THE FOREGOING, WITH RESPECT TO ANY NEW RESIDENTIAL DEVELOPMENT PROPOSED FOR ANNEXATION INTO THE CITY, ALL INFRASTRUCTURE IMPROVEMENTS NECESSARY TO SERVE THE DEVELOPMENT AND TO BRING SUCH DEVELOPMENT INTO CONFORMANCE WITH CITY STANDARDS AND ALLOW INCORPORATION INTO THE CITY THROUGH ANNEXATION, INCLUDING BUT NOT LIMITED TO ROADS, UTILITIES, DRAINAGE FACILITIES, AND PUBLIC SERVICE EXTENSIONS, AS WELL AS ANY EASEMENTS NECESSARY TO SERVE THE DEVELOPMENT, MUST BE PLANNED, DESIGNED, CONSTRUCTED, AND FULLY FUNDED BY THE DEVELOPER THEREOF. THE CITY WILL NOT EXPEND OR COMMIT PUBLIC FUNDS FOR SUCH IMPROVEMENTS, WHETHER NEWLY CONSTRUCTED OR DUE TO INCREASED CAPACITY NECESSITATED BY INCREASED USAGE, UNLESS EXPRESSLY APPROVED BY VOTERS AT A REGULAR OR SPECIAL ELECTION.

FULL BALLOT TEXT:

OFFICIAL TITLE: PROPOSAL BY THE CITY COUNCIL TO AMEND CITY CHARTER ARTICLE I SECTION 3 ENTITLED “POWERS OF THE CITY”

DESCRIPTIVE TITLE: AMENDMENT TO THE CITY CHARTER SHALL REVISE ARTICLE I, SECTION 3 ENTITLED “POWERS OF THE CITY” ESTABLISHING RESTRICTIONS RELATED TO DEVELOPMENT AGREEMENTS

A “YES” vote shall have the effect of amending Section 3 of Article I as noted.

A “NO” vote shall have the effect of retaining the existing language.



TO: MAYOR AND CITY COUNCIL
AGENDA: June 23 Voting Meeting
DATE: June 23, 2026
DEPT: Community Development
ITEM #: 12.C
SUBJECT: **LDC26-004: Adoption of Resolution No. 2026-1993 and Adoption of Ordinance No. 2026-1951 an Amendment to the City of Prescott's Land Development Code (LDC) Article 6, Section 6.8 Hillside Development Standards to Address Applicability for Single-Site Development of Multi-Family & Commercial Projects. Applicant: City of Prescott - Planning & Zoning Division.**
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE ARTICLE 6, SECTION 6.8/HILLSIDE DEVELOPMENT STANDARDS BY ADOPTING THE PUBLIC RECORD DOCUMENT ENTITLED "REVISIONS TO CITY OF PRESCOTT LAND DEVELOPMENT CODE ARTICLE 6, SECTION 6.8 - HILLSIDE DEVELOPMENT STANDARDS"; PROVIDING FOR PENALTIES AND ADOPTING A SEVERANCE PROVISION

ITEM SUMMARY

This item is for the adoption of Resolution No. 2026-1993 and Ordinance No. 2026-1951 for a proposed amendment to the text of the City's Land Development Code (LDC) for applying the Hillside Development Standards to Single-Site Development of Multi-Family and Commercial Projects on lots that are 2 acres or greater and containing slopes greater than 20%.

BACKGROUND

It was recently brought to Council's attention that the Hillside Development Standards in the Land Development Code (LDC) are not applicable to single-site projects consisting of multifamily and commercial developments. Staff was directed to review the standards in the Land Development Code to address applicability for multifamily and commercial developments that have slopes but are not part of an existing subdivision that would already be subject to the Hillside Development Standards.

Staff completed an extensive review of the Land Development Code to evaluate how the Hillside Development Standards can be applied to multifamily and commercial developments that have slopes greater than 20 percent. The proposed amendment will apply to all proposed residential land splits/subdivisions and the development of commercial or multifamily projects on lots that are 2 acres or greater with slopes greater than 20 percent.

Staff presented the proposed changes to the Hillside Development Standards to Council at the April 21, 2026 study session, where no further changes were requested and Council directed staff to move forward through the process with the proposed changes as presented.

The City of Prescott's Planning & Zoning Commission discussed this item and voted to recommend approval of the proposed changes to the Hillside Development Standards on May 28th, 2026 unanimously (6-0) with the following modifications:

1. Consistency and inclusion of greater than signs (>) and language within associated tables, figures, and text.
2. Labeling of the Density Transfer Bonus Table as "Table 6.8.4".
3. Changes to LDC Section 6.8.4.D.2 to read as "The minimum driveway width shall be 10 feet. A single driveway that serves more than one residence shall be a minimum of 20 feet in width".
4. Changes to LDC 6.8.5.1 (Hillside Wall Standards) to be labeled as a figure for consistency within the entire section.

FINANCIAL IMPACT

There is no fiscal impact associated with this item at this time.

RECOMMENDED ACTION

1) MOVE to adopt Resolution No. 2026-1993; and 2) MOVE to adopt Ordinance No. 2026-1951

ATTACHMENTS

1. LDC Section 6.8 Hillside Development Standards Proposed Changes
2. Ordinance No. 2026-1951_LDC 6.8 HILLSIDE DEVELOPMENT
3. Resolution No. 2026-1993_LDC 6.8 HILLSIDE DEVELOPMENT
4. LDC26-004_Presentation

Sec. 6.8 / Hillside Development Standards

6.8.1 / Purpose

Prescott is surrounded by rolling hills and mesas. These hilly areas exhibit steep slopes, which may contain unstable rock. Development on potentially unstable rock can be hazardous to life and property. Development in these areas should include construction methods that ensure slope stabilization; and minimize soil erosion, sedimentation, and hillside scarring.

Prescott's hills and mesas are valuable scenic resources that should be considered for preservation to the maximum extent possible, while allowing for the development and beneficial use of private property located in and around the hills and mesas. Dominant scenic ridges and mesas should be identified and developed with the goal of maintaining the city's unique visual setting, promoting its economic well being, and encouraging tourism and quality living. Regulating the intensity of development according to the natural characteristics of hillside terrain, such as degree of slope, significant landforms, and slope stability and existing drainage patterns, allows for development in hillside areas while minimizing the physical impacts of such development.

6.8.2 / Applicability

Unless otherwise addressed/specified herein, The ~~the~~ regulations of this section shall apply ~~unless otherwise addressed / specified herein. Notwithstanding these provisions, the City Council has full discretion in which to waive or modify Hillside Development Standards to all proposed residential land splits and subdivisions with slope areas greater than 20 percent, or as otherwise specified herein. Where the standards of this section are in conflict with other provisions of this Code, the more restrictive shall apply.~~ **to the following developments with slopes greater (steeper) than 20 percent:**

- 1. For residential land splits and subdivisions; and**
- 2. For commercial or multi-family development on lots that are 2 acres or greater**

For all areas of the lot or parcel with 20 percent slope or less, these provisions do not apply.

Modifications may be made to the Hillside Development Standards in accordance with Section 6.8.7.

6.8.3 / Residential Density Allocation and Maximum Site Disturbance

~~For all areas of the lot or parcel with less than a 20 percent slope, 100 percent site disturbance may occur where densities are being transferred from higher slope areas. Development projects proposing such density transfers shall be subject to the Planned Area Development~~

requirements of Sec. ~~9.5~~. For slope areas greater (steeper) than 20 percent, the standards of this section shall apply.

A. Maximum site disturbance (disturbable area), as used in this section, shall include all grading for the development of the property. **In residential land splits and subdivisions the maximum disturbance area** but shall not include any public or private street. Disturbable Area includes that portion of a lot or tract approved for grading and grubbing, which shall be indicated as disturbable area envelopes in conjunction with the **development plans or plat**. Preliminary Plat.

B. For Residential Land Splits and Subdivisions

1. Encroachments into sloped areas may be approved by the City Council for PAD subdivisions using the density transfer option where doing so helps achieve an efficient subdivision layout that works with the terrain. Such encroachments shall be limited to maximum disturbable areas, as specified for each slope category detailed in Table 6.8.3, except the maximum disturbable area provision shall not be applicable to a clustered unit development proposal located within a steep slope category greater than 20% but less than or equal to 25% in instances where it can be clearly demonstrated that such clustering would result in a more efficient use of land, create smaller networks of utilities, streets, and driveways, and overall reduced hillside scarring. The following criteria shall be utilized in determining the adequacy of a clustered development proposal:

- Minimizes the disturbance to the terrain, avoiding cuts or fills unless they are necessary;
- Preserves and incorporates natural features and vegetation, saves significant mature trees, rock formation and stands of vegetation, particularly in front yards;
- Mitigates visual impacts by keeping structures below ridgelines, stepping structures with the slope, and minimizing the height of structures;
- Places utilities and driveways in the same cut;
- Adds supplemental natural landscaping to compensate for vegetation losses;
- Buildings are designed to fit the site, rather than the site being modified to fit the building;
- Architectural features conform to hillside characteristics, utilizing natural materials, earth-tone colors, and broken roof and wall components;
- Streetscape appearance is enhanced by saving front yard vegetation, staggering setbacks, and utilizing minimal-sized driveways that take up grade;
- Proposed clustered unit developments located within a >20% to 25% steep slope category shall be subject to the processing of a Planned Area Development (PAD) application and approval at the sole discretion of the City Council.

2. ~~C.~~ Additionally, remediation of resulting disturbed ground shall be a requirement of final plat approval and noted for the related disturbable area envelopes. ~~Subdivisions approved for this additional site disturbance allowance may only gain an increase~~

beyond what was approved at final plat by a revised approval of the Planning and Zoning Commission.

3. ~~D.~~ For approved Hillside Subdivisions which were not approved with minor encroachments per Section 6.8.3.B, a maximum of 10 percent increase in maximum site disturbance shall be allowed for the construction of a driveway subject to approval of an Administrative Adjustment by the Community Development Director pursuant to the requirements of Sec. 9.516, Administrative Adjustments. Notwithstanding other provisions to the contrary, any increase in excess of 10 percent shall be subject to Planning and Zoning Commission approval and to additional mitigation requirements as necessary to reduce the potential for erosion and slope scarring.

CE. Density and **A slope category map shall be required to determine the** maximum site disturbance shall be determined in accordance with the following table:

Table 6.8.3

Steep Slope Categories	Maximum Disturbable Area per Sec. 6.8.3.A	Minimum Lot Area
0% to 20% (Base Density)	Per Underlying Zoning	Per Underlying Zoning (Base Density)
>20% to 30%	30%	½ acre (21,780 sf)
>30% to 40%	15%	2 acres
>40%	10%	3 acres

DF. **Table 6.8.3.C Interpretation**

1. **Maximum Disturbable Area** ~~For non-PAD preliminary plat designs;~~

In instances where the lot(s) contain a combination of slope categories greater than 20% as listed under column heading “Steep Slope Categories”, the maximum disturbable area for each slope category shall be limited to those percentages listed within the table under the column heading “Maximum Disturbable Area” and shall apply to any/all disturbable areas of an affected lot.

a. In instances where a proposed lot is located in a steep slope category greater than 20%, and the disturbable area* within such lot would exceed the allowable percentage referenced in the “Maximum Disturbable Area” column in Table 6.8.3 (herein referred to as “Table”), then such lot shall either be reconfigured so as to not exceed the maximum disturbable percentage identified in said Table, or, reconfigured to conform to the lot size identified in the “Minimum Lot Area” column referenced in said “Table.”

b. ~~In instances where the disturbable area of a proposed lot contains a combination or mixture of slope categories greater than 20%, as listed in the Table column heading “Steep Slope Categories”, the calculation for determining “Minimum Lot Area” shall be based upon the slope category occupying the largest portion of the proposed disturbable area.~~

2.—Minimum Lot Area For Planned Area Development (PAD) preliminary plat designs:

a. In instances where the disturbable area of a proposed lot within a subdivision contains a combination or mixture of slope categories greater than 20%, as listed under column heading “Steep Slope Categories”, the calculation for determining “Minimum Lot Area” shall be based upon the slope category occupying the largest portion of the proposed lot.

~~a. In instances where proposed lot contains a slope category or mixture of slope categories 20% or greater as listed in Table 6.8.3 (herein referred to a “Table”), under the column heading “Steep Slope Categories”, the maximum disturbable area for each slope category shall be limited to those percentages listed in said Table under the column heading “Maximum Disturbable Area” and shall apply to any/all disturbable areas of an affected lot.~~

b. The “Minimum Lot Area” provisions listed in the Table shall not apply to PAD designations; however, lot design shall be limited by the maximum disturbable area percentages listed in the Table for the respective steep slope category. Increasing the overall area of a proposed lot may be necessary to compensate for the size of the proposed disturbable area envelope to ensure that the maximum allowable percentages of disturbable area are not exceeded for each steep slope category that may be present.

c. The “Minimum Lot Area” provisions listed in the Table shall not apply to single site development.

6.8.4 / Residential Density Allocation and Site Disturbance Transfer

Subject to Council’s sole discretion and the Planned Area Development requirements of ~~Sec. 9.5~~, residential density and site disturbance may be transferred from portions of a lot or parcel with a slope greater than 20 percent to an area **20% or less**. ~~of less than 20 percent slope.~~ **Development projects proposing such density transfers shall be subject to the Planned Area Developments of Sec. 9.5.** Areas from which density and site disturbance are transferred shall be designated as “natural areas” in accordance with Sec. 6.8.4C, below. Density and site disturbance shall be transferred only on-site, within the boundaries of the subject tract or parcel.

A. Density Transfer Bonuses and Considerations

1. Density transfers encourage preservation of the hillsides by shifting density away from 20% or greater slopes and allowing for a density bonus subject to the following ratios:

Table 6.8.4

<u>Steep Slope Categories</u>	<u>Density Transfer</u>
<u>0% to 20% Base Density</u>	<u>Receiving Area For Density Transfer</u>
<u>>20% to 30%</u>	<u>2.5 dwelling unit per acre</u>
<u>>30% to 40%</u>	<u>1 dwelling unit per acre</u>
<u>>40%</u>	<u>1 dwelling unit per acre</u>

- 2.** Aspects for consideration of a density transfer design may include but are not limited to:
- a.** 1. Locations and distribution of the clustered housing;
 - b.** 2. Depth and quality of buffering between the clustered housing and the adjoining properties off-site;
 - c.** 3. Degree of difference between housing types, heights, lot sizes, visibility of on-site and adjacent off-site developments; and
 - d.** 4. Amount, type and location of open space that results from a density transfer; scarring, erosion, sedimentation and road building reductions.

B. Density Clustering / Housing Types

Notwithstanding other provisions of this Code to the contrary, transferred density rights may be developed as Attached Single-Family Dwellings, in addition to other residential use types allowable in the underlying zoning district.

C. Natural Areas

The intent of natural areas is to provide for retention of hillside areas in their natural state. The density and site disturbance shall be transferred to other less steep portions of a site. Specific criteria for natural areas include the following:

- 1.** Natural areas shall be at least 1/2 acre in size or immediately adjacent or contiguous to other land also designated as a natural area, which, in aggregate, total at least 1/2 acre in size.
- 2.** Site disturbance other than hiking trails shall not be permitted within the geographical area of a natural area.
- 3.** The natural area shall be delineated on the Preliminary and Final Plats of a subdivision or on any development plan required for development other than a subdivision (including land splits), and shall be designated by legal description on a

document recorded with the Yavapai County Recorder for lot division and denoted as an open space tract or a "No Build Easement".

4. Natural areas may be designated as a deed-restricted or easement-protected portion of a privately owned lot, or as a separate parcel. Such parcel may be under the ownership of a property owners' association or deeded to any organization that accepts responsibility for the perpetual preservation and maintenance of the natural area, subject to approval and acceptance by the City of Prescott. To protect the natural areas, covenants that run with the land shall be recorded in favor of the City of Prescott and of all owners with record interest in the natural area. Alternatively, rezoning to an open space designation may be requested for such areas.

D. Hillside Wall Standards moved to 6.8.5

E. Drainage Design moved to 6.8.6

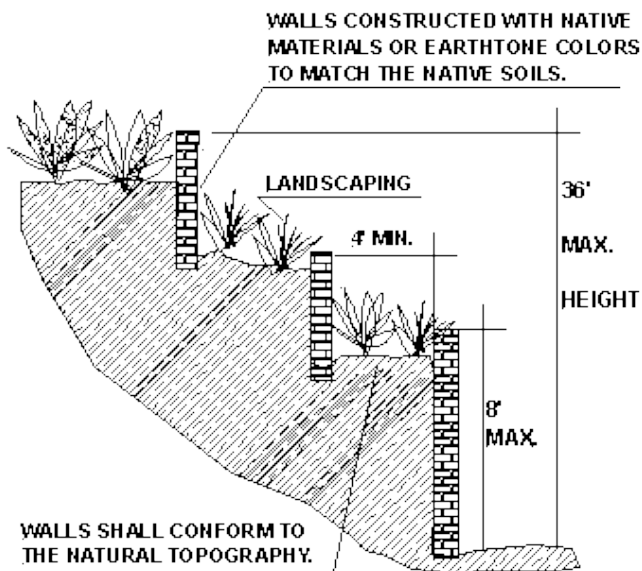
D.F. Driveways, Single-family

1. Driveways in hillside area shall be limited to one per residence; provided, however, additional driveways may be permitted at the discretion of the Community Development Director where site grading provisions are met and where traffic circulation is not compromised.
2. The minimum driveway width shall be 10 feet. A single driveway that serves more than one residence shall be a minimum of 20 feet in width.
3. Driveway grades should not exceed a 20 percent grade.
4. Driveways shall be paved to stabilize slopes and minimize erosion and sedimentation.
5. Proposed driveways shall be in accordance with the City of Prescott General Engineering Standards.

6.8.5 D. Hillside Wall Standards

The intent of wall standards is to reduce the visual impact of screening and retaining methods used on hillside developments. Walls shall be constructed in conformance with the City of Prescott General Engineering Standards with specific criteria for design, which includes but is not limited to the following:

1. The maximum height of retaining walls is 36 feet. For each 8 feet of vertical height, a 4-foot horizontal offset shall be provided. (See Figure #1, below).



(Figure #1)

2. Walls shall conform to the topography of the site.
3. Walls with a change in alignment shall incorporate the use of graduating steps rather than sharp corners to the greatest practical extent.
4. Walls shall either incorporate the use of native materials or be earth tone colors to match the native soils.

6.8.6 E. Drainage Design

Drainage facilities shall be designed in conformance with the City of Prescott General Engineering Standards. All drainage plans are subject to approval by the City Engineer, including multi-family residential and commercial development, all subdivisions and subdivision exemptions. In all cases and with or without City review, it is the responsibility on the property owner to maintain the natural, preconstruction drainage flows that characterize the location. Private drainage facilities, driveway culverts, cross lot drainage easements, or rear lot drainage easements shall be privately maintained.

6.8.7 6.8.5 / Exceptions to Hillside Development Standards

1. **City Council may modify or approve e**Exceptions to otherwise required minimum Hillside **Development Standards for residential lot splits and subdivisions** including, but not limited to: maximum site disturbance, clustering, and the provisions outlined in Table 6.8.3 "Hillside Residential Density" relating to minimum lot area, minimum disturbable area, and density transfer options. ~~may be modified and approved by the City Council.~~ If the provisions of this Section (6.8) are in conflict with provisions found in

the City's Planned Area Development (PAD) or subdivision Provisions, the provisions herein shall control.

2. **Board of Adjustment may approve exemptions to the otherwise required minimum Hillside Development Standards for commercial or multi-family developments on lots 2 acres or greater in accordance with the Variance process found in Sec. 9.13.**

ORDINANCE NO. 2026-1951

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE ARTICLE 6, SECTION 6.8/HILLSIDE DEVELOPMENT STANDARDS BY ADOPTING THE PUBLIC RECORD DOCUMENT ENTITLED "REVISIONS TO CITY OF PRESCOTT LAND DEVELOPMENT CODE ARTICLE 6, SECTION 6.8 - HILLSIDE DEVELOPMENT STANDARDS"; PROVIDING FOR PENALTIES AND ADOPTING A SEVERANCE PROVISION

RECITALS:

WHEREAS, Title X, Chapter 10-1, Section 10-1-1 of the Prescott City Code adopted the Prescott Land Development Code; and

WHEREAS, Article 6, Section 6.8 of the City of Prescott Land Development Code sets forth the Hillside Development Standards for the City intended to protect Prescott's natural beauty; and,

WHEREAS, the City of Prescott desires to expand the City's Hillside Development Standards; and

WHEREAS, to ensure the Hillside Development Standards are applied to Residential Land Splits, Subdivisions, and Single-Site Development for Commercial or Multi-Family Development on lots that are 2 acres or greater in size; and

WHEREAS, those proposed changes to the City of Prescott's Land Development Code are contained in Resolution 2026-1993 which declares as a public record that document referred to as "Revisions to City of Prescott Land Development Code Article 6, Section 6.8 – Hillside Development Standards"; and

WHEREAS, the Planning and Zoning Commission of the City of Prescott has held a public hearing regarding said text amendments to the Land Development Code; and

WHEREAS, it is in the best interest of the City of Prescott to amend the Land Development Code to adopt the amended Hillside Development Standards; and

WHEREAS, the requirements of the City Code, including Section 9.12 of the City of Prescott *Land Development Code* have been complied with.

ENACTMENTS:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT the City of Prescott Land Development Code, specifically Article 6, Section 6.8, shall be amended consistent with that document adopted by reference pursuant to City of Prescott Resolution Number 2026-1993 and referred to as "REVISIONS TO CITY OF PRESCOTT LAND DEVELOPMENT CODE ARTICLE 6, SECTION 6.8 - HILLSIDE DEVELOPMENT STANDARDS".

SECTION 2: THAT violations of this Code are subject to enforcement and penalties per Prescott City Code 10-1-2.

SECTION 3. THAT the provisions of this Ordinance and the Code and Code Amendments it incorporates are hereby declared to be severable; and, if any section, sentence, clause or phrase of this Ordinance, or any Code and Code Amendments that it incorporates shall, for any reason, be held to be invalid or unconstitutional, such decisions shall not affect the validity of the remaining sections, sentences, clauses and phrases of this Ordinance and the Code and Code Amendments it incorporates, but shall remain in effect, it being the legislative intent that this Ordinance and the Code and Code Amendments it incorporates shall stand, notwithstanding the invalidity of any part thereof.

SECTION 4. THAT the Exhibit referenced in City Resolution Number 2026-1993 shall be filed in the Office of the Prescott City Clerk and on the City of Prescott website.

PASSED AND ADOPTED by the Mayor and Council of the City of Prescott on this 23rd day of June 2026.

CATHEY RUSING, Mayor

ATTEST:

APPROVED AS TO FORM:

SARAH M. THORNHILL, City Clerk

JOSEPH D. YOUNG, City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah M. Thornhill, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Ordinance No. 2026-1951 is a true, correct and accurate copy of Ordinance No. 2026-1951 passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the 23rd day of June, 2026, at which a quorum was present and, by a _____ vote, voted in favor of said ordinance.

Given under my hand and sealed this _____ day of _____, 2026.

Seal

City Clerk

RESOLUTION NO. 2026-1994

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, DESIGNATING THE CITY'S AUTHORIZED REPRESENTATIVE FOR FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAZARD MITIGATION ASSISTANCE PROGRAMS

WHEREAS, the Federal Emergency Management Agency (FEMA) requires applicants participating in Hazard Mitigation Assistance (HMA) programs to designate an Applicant's Authorized Representative to act on behalf of the applicant for grant-related activities; and

WHEREAS, Hazard Mitigation Assistance programs include Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA), and the Hazard Mitigation Grant Program (HMGP); and

WHEREAS, the Mayor and Council of the City of Prescott desire to designate Eric Sparkman, Drainage Engineer, as the City's Authorized Representative for FEMA Hazard Mitigation Assistance programs.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT, the recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. THAT, Eric Sparkman, Drainage Engineer, is hereby designated as the City's Authorized Representative for purposes of submitting, administering, and coordinating FEMA Hazard Mitigation Assistance program applications, grants, and related documents on behalf of the City of Prescott.

PASSED, APPROVED and ADOPTED by the Mayor and Council of the City of Prescott, Arizona, this 23rd day of June, 2026.

CATHEY RUSING, Mayor

ATTEST:

APPROVED AS TO FORM:

SARAH M. THORNHILL, City Clerk

JOSEPH D. YOUNG, City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah M. Siep, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Resolution No. 2026-1994 is a true, correct and accurate copy of Resolution No. 2026-1994, passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the 23rd day of June, 2026, at which a quorum was present and, by a _____ vote, _____ voted in favor of said resolution.

Given under my hand and sealed this _____ day of _____, 2026.

Seal

City Clerk



Resolution No. 2026-1993 & Ordinance No. 2026-1951 LDC Update Regarding Hillside Development Standards

**Jacob Lund
Community Planner**

**June 23rd, 2026
City Council – Voting Session**



Hillside Development Standards

- Prescott is surrounded by rolling hills and mesas. These hilly areas exhibit steep slopes, which may contain unstable rock. Development on potentially unstable rock can be hazardous to life and property.
- To preserve Prescott's scenic hills and provide safety, development must use slope-stabilizing construction to minimize erosion and scarring.
- Future projects should align intensity with natural constraints such as slope, stability, and drainage to protect the visual character, support tourism, and ensure environmental safety.



Hillside Development – Applicability (Current)

LDC 6.8.2 – APPLICABILITY

The regulations of this section shall apply unless otherwise addressed/specified herein. Notwithstanding these provisions, the City Council has full discretion in which to waive or modify Hillside Development Standards to all proposed residential land splits and subdivisions with slope areas greater than 20 percent, or as otherwise specified herein. Where the standards of this section are in conflict with other provisions of this Code, the more restrictive shall apply.

Hillside Development – Applicability

- The Hillside Development Standards were brought to City Council's attention during an appeal of a written interpretation of the Hillside Development Standards to the Board of Adjustments on September 18th, 2025, where the Community Development Director's interpretation was upheld by the Board of Adjustments.
- City Council directed staff to research the Hillside Development Standards to determine how it could be applied to single site development of Multi-Family and Commercial projects instead of only to subdivisions.

Hillside Development – Applicability (Proposed)

LDC 6.8.2 – APPLICABILITY (PROPOSED CHANGES)

Unless otherwise addressed/specified herein, the regulations of this section shall apply to the following developments with slopes greater (steeper) than 20 percent:

1. Proposed residential land splits and subdivisions; and
- 2. For commercial or multi-family development on lots that are 2 acres or greater;**
and

For all areas of the lot or parcel with less than a 20 percent slope, these provisions do not apply.

Modifications may be made to the Hillside Development Standards in accordance with Section 6.8.7.

Hillside Development Standards

Steep Slope Categories	Maximum Disturbable Area*	Minimum Lot Area
0% to 20% (Base Density)	Per Underlying Zoning	Per Underlying Zoning (Base Density)
>20% to 30%	30%	½ acre (21,780 sf)
>30% to 40%	15%	2 acres
>40%	10%	3 acres

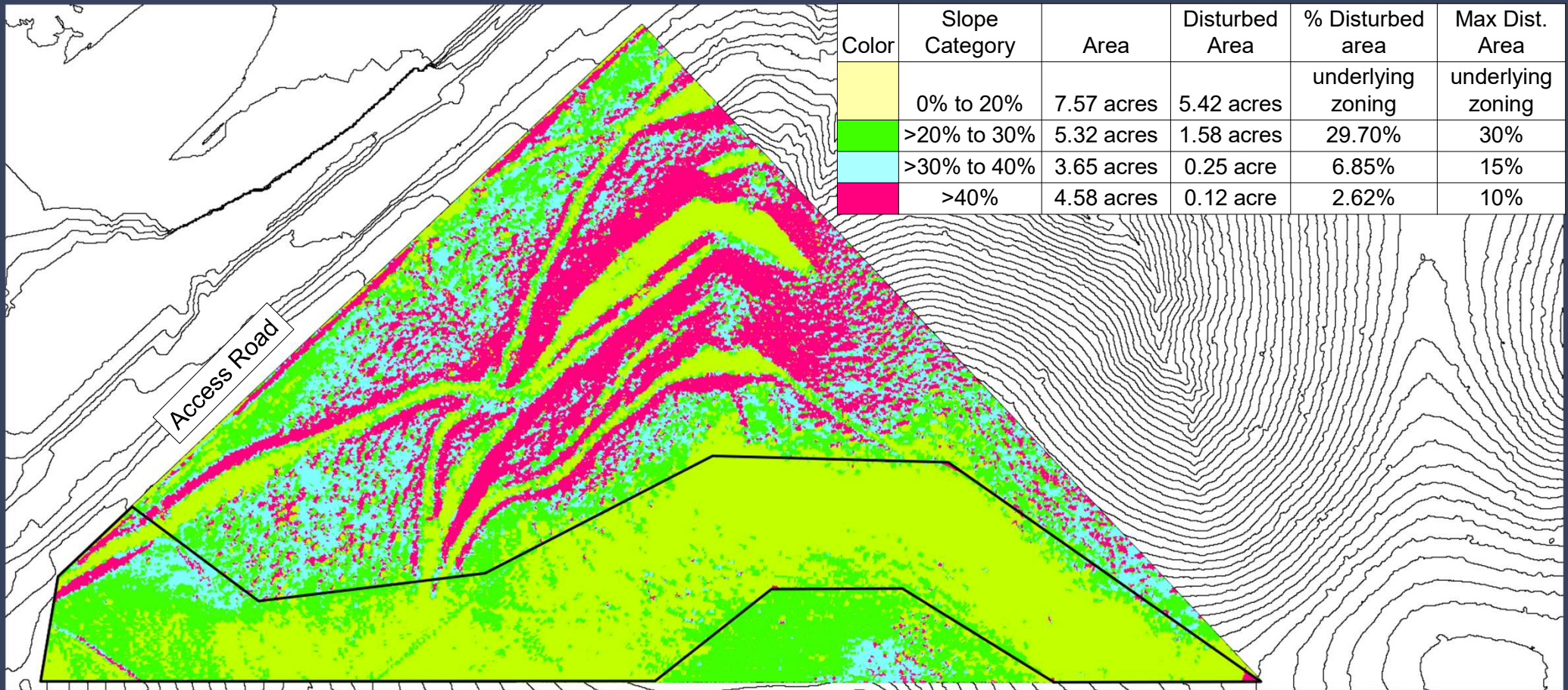
Maximum Disturbable Area

In instances where the lot(s) contain a combination of slope categories 20% or greater as listed under column heading “Steep Slope Categories”, the maximum disturbable area for each slope category shall be limited to those percentages listed within the table under the column heading “Maximum Disturbable Area” and shall apply to any/all disturbable areas of an affected lot.

Minimum Lot Area

- In instances where the disturbable area of a proposed lot within a subdivision contains a combination or mixture of slope categories greater than 20%, as listed under column heading “Steep Slope Categories”, the calculation for determining “Minimum Lot Area” shall be based upon the slope category occupying the largest portion of the proposed lot.
- The “Minimum Lot Area” provisions listed in the Table shall not apply to PAD designations; however, lot design shall be limited by the maximum disturbable area percentages listed in the Table for the respective steep slope category. Increasing the overall area of a proposed lot may be necessary to compensate for the size of the proposed disturbable area envelope to ensure that the maximum allowable percentages of disturbable area are not exceeded for each steep slope category that may be present.
- The “Minimum Lot Area” provisions listed in the Table shall not apply to single site development.

Single Site Development: Commercial/Multi-Family



Planning & Zoning Commission - Recommendation

- The City of Prescott's Planning & Zoning Commission Recommended to approve LDC26-004 with modifications by a vote of (6-0).
- Planning & Zoning recommended the following modifications:
 - Consistency and inclusion of greater than signs (>) and language within associated tables, figures, and text.
 - Labeling of the Density Transfer Bonus Table as Table 6.8.4.
 - Changes to LDC 6.8.4.D.2 to read as "The minimum driveway width shall be 10 feet. A single driveway that serves more than one residence shall be a minimum of 20 feet in width."
 - Changes to LDC 6.8.5.1 (Hillside Wall Standards) to be labeled as a figure for consistency within the entire section.

Recommended Action

MOVE to approve Resolution No. 2026-1993 and Ordinance No. 2026-1951 for revisions to the City's Land Development Code Article 6, Section 6.8 – Hillside Development Standards as shown in Exhibit A.

Questions or Comments

