



City of Prescott

Prescott Preservation Commission

May 8, 2026, | AM
201 N Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chair Sprain called the meeting to order at 9:00AM.

2. ROLL CALL

Richard Sprain (Chair)
Diane Travis, Vice Chair
Ricky Kimery, Member
Newt Lynn, Member
James McCarver, Member
Jeffrey Miller, Member
Connie Cantelme, Member

3. DISCUSSION & ACTION ITEMS

- A. Approval of April 10, 2026, Prescott Preservation Commission Meeting Minutes.

MOTION BY VICE CHAIR TRAVIS TO APPROVE THE APRIL 10, 2026, PRESCOTT PRESERVATION COMMISSION MEETING MINUTES; SECOND BY COMMISSIONER CANTELME. (PASSED 7-0).

- B. Discussion & Action Regarding Appointment of Chair and Vice-Chair for the Prescott Preservation Commission for a One-Year Term.

Alex Bramlette Planning Manager introduced newly appointed members Newt Lynn, Jeffrey Miller, & Connie Cantelme to the Prescott Preservation Commission. Additionally, Ms. Bramlette informed the Commission Members that per the recent changes to the Prescott Preservation Commission By-laws, they will need to select a New Chair and Vice Chair for one-year terms.

MOTION BY COMMISSIONER SPRAIN TO ELECT DIANE TRAVIS AS CHAIR; SECONDED BY COMMISSIONER KIMERY. (PASSED 7-0).

MOTION BY COMMISSIONER CANTELME TO ELECT JIM MCCARVER AS VICE CHAIR; SECONDED BY COMMISSIONER TRAVIS. (PASSED 7-0).

- C. Presentation & Discussion Regarding the Prescott Preservation Commission Member Orientation.

Ms. Bramlette provided the commissioners with orientation binders that included meeting schedules, City Code with Preservation Commission forming documents, Preservation Commission By-laws from the Land Development Code (LDC), Boards and Commissions and Committee Handbook, Council Rules and

Procedures, the Historic Preservation Master Plan and ordinances for the historic preservation districts.

Additionally, Ms. Bramlette provided a Historic Preservation Training Presentation that included the following:

- History of Historic Preservation
- Prescott's Historic Districts
- What is a CLG (Certified Local Government)
- National Register Vs. Local Historic Districts
- Common guidelines from the Historic Preservation Master Plan
- The Secretary of the Interior's Standards and how they are applied

Commissioner Cantelme asked for updates on the Historic Preservation Master Plan rewrite.

Ms. Bramlette stated staff hoped for the master plan to be completed within the next year and a half.

Commissioner Cantelme asked if staff can provide master plan versions that show what was changed.

Ms. Bramlette confirmed.

- D. **HP26-004:** A Request for Approval of Signage for a New Business, AC Prescott Hotel. Location: 201 S. Cortez Street. Owner: Viel Gluck LLC (UI) & Ben Fatto LLC (UI). Applicant: Territory Holdings, LLC.

Jacob Lund Community Planner provided a presentation regarding a sign submittal for the AC Hotel located at 201 S. Cortez Street. He provided historic photos, maps, sign renderings, site plan with sign locations, and ordinance information related to the Courthouse Plaza District. The sign proposal included a total of 4 signs with a sign area of 99.42sf and the building would be allowed approximately 204sf of total signage. He added that this project was reviewed by a third party by Broadbent and Associates and it was determined that the proposed signs met all review criteria. Staff recommended to approve or deny HP26-004.

Commissioner Sprain asked what "AC" stood for in the business name.

Shane Shumway applicant/representative stated that AC stands for Antonio Cologne the original founder of the Marriot brand.

Commissioner Miller asked how bright the blade sign will be.

Mr. Lund stated the color temperature will be 3000k or less and is common in recent sign submittals for the area.

Commissioner Miller asked if the brightness would be a concern.

Mr. Lund stated the intensity of the light will be reviewed at the time of permitting.

Ms. Bramlette stated this is the design portion and the light intensity will be evaluated during the permitting process.

Mr. Shumway added that the exterior coating of the sign is not illuminated.

Commissioner McCarver asked if each letter of the signs will be illuminated.

Mr. Shumway confirmed.

Commissioner McCarver said that the Courthouse Plaza Master Plan states that blades signs cannot extend more than 32inches over the right of way.

Ms. Bramlette stated that the ordinance for the Courthouse Plaza District did not include the blade sign regulations.

Commissioner Lynn asked about the Hotel St. Michael sign and if it was similar to the proposal.

Mr. Lund confirmed.

Commissioner McCarver asked if neon signage was considered.

Mr. Shumway stated it was considered but LED was chosen for maintenance purposes.

Commissioner Miller stated if maintenance was an issue there were other ways to address it.

Mr. Shumway stated they felt the signs were compatible with the historic district.

Chair Travis asked if the applicant would be willing to revise the sign plans to meet the 30-inch requirement for extension from the building.

Mr. Shumway stated the sign would not extend any further than the Hotel St. Michaels sign and the sign is consistent with what looks best for the district.

Mr. Miller asked if there was a variance process for exceeding the 30-inch requirement.

Mr. Lund stated that since the ordinance says the sign cannot extend more than 30-inches from the building and the LDC says 4ft than there would not be a variance process for the sign.

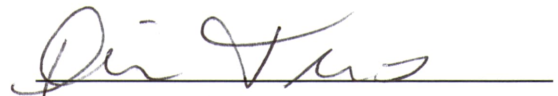
MOTION BY COMMISSIONER CANTELME TO APPROVE HP26-004 AS PRESENTED; SECONDED BY COMMISSIONER LYNN; PASSED (6-1). VICE CHAIR MCCARVER DISSENTING.

STAFF UPDATES

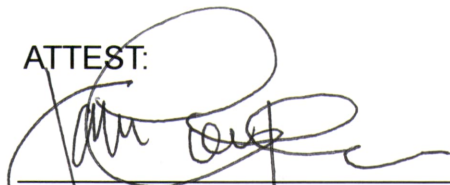
Ms. Bramlette informed the Commission that there will be a Historic Preservation Design Training in Mesa on May 30th, 2026.

4. ADJOURNMENT

There being no further business to discuss, Chairman Sprain adjourned the meeting at 10:02 a.m.


DIANE TRAVIS, Chair

ATTEST:



Recording Secretary

7/10/2026

Date