

City of Prescott
**Pedestrian, Bicycle, & Traffic Advisory
Committee**



June 8, 2026 | 9:00 AM
City Council Chambers
201 N. Montezuma Street
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Koven called the meeting to order at 9:00 a.m.

2. ROLL CALL

Lou Koven, Chair
David Fero, Vice Chair
Stacey Brown, Member
Ken Godbold, Member
George Hotchkiss, Member
John Stryker, Member
(Vacant Seat)

3. OPEN CALL TO THE PUBLIC

None.

4. DISCUSSION & ACTION ITEMS

- A. Approval of the April 13, 2026 Pedestrian Bicycle & Traffic Advisory Committee Meeting Minutes.

**MEMBER BROWN MOVED TO APPROVE THE APRIL 13, 2026
MEETING MINUTES; SECONDED BY VICE CHAIR FERRO:
PASSED (6-0)**

- B. Presentation & Discussion Regarding Review of Committee Mission & Community Engagement Opportunities.

Transportation Manager Ian Mattingly reviewed the Committee's purpose and responsibilities following the February 2026 update to the Committee Resolution. He explained that the Committee serves as an advisory body to City Council by providing recommendations related to pedestrian, bicycle, and transportation issues, reviewing transportation plans and projects, encouraging public participation, promoting transportation safety, and providing a forum for community input. Mr. Mattingly noted that the updated resolution simplified the Committee's responsibilities while maintaining its overall advisory role.

Mr. Mattingly discussed opportunities for expanding the Committee's involvement beyond reviewing individual transportation requests and described three primary areas where the Committee could provide additional value:

- Assisting with long-range pedestrian and bicycle planning efforts
- Reviewing transportation policies and planning documents such as the General Plan, Circulation Element, and Traffic Calming Policy
- Supporting staff through grant opportunities and public education initiatives

Mr. Mattingly noted that the Committee has historically provided important input supporting staff recommendations. While many transportation requests are resolved administratively through established policies and engineering standards, he explained the Committee continues to provide community perspective on future planning efforts and transportation-related issues.

Vice Chair Fero commented that one of the Committee's greatest strengths is providing residents with an opportunity to voice concerns while helping develop practical solutions through discussion.

Member Brown expressed appreciation for the opportunity to review the Committee's role and emphasized the importance of strategic planning, community engagement, and helping the public better understand how transportation projects are prioritized and funded.

Mr. Mattingly encouraged members to share their knowledge and expertise with staff, noting they may have opportunities to contribute to transportation initiatives outside of regularly scheduled meetings.

Member Stryker discussed the importance of bicycle education, particularly as electric bicycle use continues to increase. He shared his experience conducting bicycle rodeos and expressed interest in educational opportunities for both youth and adults and greater public awareness of the Committee.

Vice Chair Fero expressed interest in assisting staff with identifying grant opportunities and offered his previous grant experience as a resource to the Committee.

Mr. Mattingly further discussed opportunities to review and update existing transportation policies as engineering practices evolve. He noted that some policies may require revisions to address newer design practices and transportation improvements before being considered for City Council adoption.

Public Works Director Gwen Rowitsch discussed how Committee input could help identify transportation priorities, support neighborhood engagement, and strengthen future grant applications. She suggested developing a list of transportation needs and priorities, noting that grant opportunities may help fund transportation needs that extend beyond available budget resources.

Mr. Mattingly agreed and discussed the importance of establishing an appropriate timeline for Committee review of upcoming transportation projects and budget planning efforts. He noted that earlier communication would provide additional opportunities for Committee input and future involvement.

This item was for discussion only; no formal action was taken.

C. Presentation & Discussion Regarding Basic Traffic Engineering Principles.

Transportation Manager Ian Mattingly presented an overview of basic traffic engineering principles to provide the Committee with background information for future transportation discussions and recommendations. He reviewed roadway operations, traffic calming, traffic studies, and engineering considerations related to pedestrian, bicycle, and vehicle safety.

Mr. Mattingly described Prescott's existing traffic signal system, noting that the City operates 60 signals, some functioning independently and favoring mainline traffic flow, with two interconnected signal systems currently in service. He explained that while tools such as permissive and protected left turns, right-turn overlaps, and time-of-day signal timing improve operations, the City's roadway network presents challenges due to the lack of a traditional street grid, uneven side-street demand, and limited communication infrastructure although improvements in the area are underway.

Mr. Mattingly reviewed the guidance documents used to support transportation decisions, including the Manual on Uniform Traffic Control Devices (MUTCD), Arizona Revised Statutes, the City's Traffic Calming Policy, Roadway Classification Map, and General Engineering Standards. He also discussed traffic engineering concepts including roadway classifications, traffic circulation, travel demand, roadway capacity and level of service, speed studies, access management, traffic calming strategies, and the use of average daily traffic and peak-hour volumes to evaluate roadway performance. Additional discussion included roadway network planning, roadway cross-sections, intersection control, signal coordination, bicycle and pedestrian facilities, and sight distance considerations.

Mr. Mattingly concluded the presentation by reviewing Prescott's 2025 crash statistics and discussing how crash data, engineering improvements, targeted enforcement, and public education are used to improve transportation safety. He also explained how roadway capacity and projected traffic demand influence transportation planning and project prioritization.

Member Brown asked about arterial roadway ratings and when roadway improvements should be planned.

Mr. Mattingly explained that transportation needs are identified as early as practical; however, implementation depends on project-specific circumstances, available funding, and long-range planning efforts. He also noted that the City's Bicycle and Pedestrian Master Plan will likely require future updates.

Member Hotchkiss asked whether electric bicycles have contributed to an increase in collisions.

Mr. Mattingly explained that electric bicycle and electric scooter crashes are tracked separately and that approximately four to five incidents were reported during the previous year. He noted that higher operating speeds and rider experience may contribute to some of those crashes.

Member Godbold commented that some jurisdictions have implemented measures to hold parents accountable when minors operate electric bicycles unsafely.

Mr. Mattingly responded that while reported incidents have recently declined, continued evaluation of electric bicycle safety remains important.

At the request of Chair Koven, Officer Doty discussed bicycle safety and enforcement efforts. He explained that many bicycle-related collisions involve rider behavior, including sidewalk riding, traveling against traffic, and visibility challenges at driveways and intersections. He noted that education differs for children and adults, as younger riders are often encouraged to use sidewalks while adults using bicycles or e-bikes for transportation should generally operate within the roadway where appropriate.

Officer Doty emphasized the importance of continued education for both cyclists and motorists, noting that while enforcement remains an important tool, improving rider behavior and public awareness are equally important components of transportation safety.

This item was for discussion only; no formal action was taken.

5. UPDATES FROM STAFF

A. Presentation & Discussion Regarding Grants & Project Updates.

Mr. Mattingly presented the following grant and project updates:

- Prescott Dexter/Near North Business District Vulnerable Road Users Safety Plan

Existing conditions analysis had been completed, and the project had entered its second phase of public outreach. The consultant team continues to evaluate public input and develop recommendations for future pedestrian and bicycle improvements.

- Streetlight LED Upgrade Project - EECBG Grant

Installation of approximately 210 LED streetlights is anticipated to begin in August.

- Willow Creek Road Middle Section Widening

Design of the Willow Creek Road widening project associated with the Deep Well Ranch development has progressed to approximately 15 percent completion.

- SR89 Left Turn Extension

Design of the southbound left-turn lane extension project had also reached approximately 15 percent completion.

This item was for discussion only; no formal action was taken.

- B. Presentation & Discussion Regarding Development & Traffic Infrastructure Updates.

Mr. Mattingly provided an update regarding the Whispering Rock development located near Willow Creek Road and Haas Boulevard. He reported that the property has changed ownership and that no new development applications have been submitted. Staff will continue to monitor the project and provide updates as additional information becomes available.

This item was for discussion only; no formal action was taken.

6. ADJOURNMENT

There being no further items to discuss, the meeting was adjourned at 11:02 a.m.

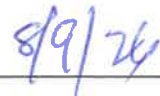


LOU KOVEN, Chairman

ATTEST:



MARIKAY ANDERSON, Administrative Coordinator



Date