



City of Prescott

Civic Enhancement Committee

September 17, 2026 | 3:00 PM

201 N. Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Civic Enhancement Committee** at their meeting to be held **September 17, 2026**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION & ACTION ITEMS

- A. Approval of the May 28, 2026 and the July 2, 2026, Civic Enhancement Committee Meeting Minutes.

Recommended Action: MOVE to approve the meeting minutes as presented

- B. Discussion & Possible Action Regarding Updates to Resolution No. 2024-1907 - Art Donation Policy.

Recommended Action: Following discussion, possible action regarding revisions to the city's Art Donation Policy

- C. Discussion & Action Regarding Appointment of Chair and Vice-Chair for the Civic Enhancement Committee for a One-Year Term.

Recommended Action: 1) MOVE to appoint a Chair for a one-year term; and 2) MOVE to appoint a Vice-Chair for a one-year term

4. UPDATES

- A. Presentation & Update from Recreation Services Director Kristy Diaz-Trahan Regarding the Department's Parks Master Plan Survey.

5. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding

contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));

(5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));

(6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));

(7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 9/10/26 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Thornhill

Sarah M. Thornhill, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: September 17 Civic Enhancement Committee
DATE: September 17, 2026
DEPT: City Clerk
ITEM #: 3.A
SUBJECT: Approval of the May 28, 2026 and the July 2, 2026, Civic Enhancement Committee Meeting Minutes.

ITEM SUMMARY

This item is for the approval of the May 28, 2026 and the July 2, 2026 Civic Enhancement Committee Meeting Minutes. Staff recommends approval of minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

MOVE to approve the meeting minutes as presented

ATTACHMENTS

1. May 28, 2026 CEC Minutes
2. July 2, 2026 CEC Minutes



City of Prescott

Civic Enhancement Committee

May 28, 2026 | 2:30 PM
201 N. Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chair Wiens called the meeting to order at 2:33 pm.

2. ROLL CALL

Susan Wiens, Chair
Christopher Briggs, Vice Chair
Linda Nichols, Member
George Snyder, Member
Mark Jacobs, Member

3. PRESENTATIONS

A. Presentation & Discussion Regarding an Update and Overview of Financials for the Acker Trust Grant Program.

Finance Director Lars Johnson gave an overview of the Acker Trust financials, explaining earnings, current investment strategies, and other potential investment strategies that could improve yearly earnings for the grant program.

Chair Wiens questioned what was being asked of the Committee as far as recommendations.

Mr. Johnson stated that he would like some direction from the Committee on how they would like to see the money invested.

Member Nichols questioned past investment strategies and asked about interest that was never allocated.

Mr. Johnson explained pooled investments versus purchasing a bond specific to the Acker Trust.

Member Jacobs asked about the total investment amount and the difference in a two or three year investment strategy.

Mr. Johnson responded that he could buy different increments of bonds and the rest could be with the pooled investments.

Vice Chair Briggs requested clarification on the types of funds that could be invested in.

Mr. Johnson stated the investments must be U.S. backed securities.

The Committee and Mr. Johnson continued to discuss different investment options until Mr. Johnson felt he had enough direction for future investment of the Acker Trust funds.

This item was for discussion only. No formal action was taken.

GRANT APPLICANT PRESENTATIONS

- B. Each presenter was allotted 10 minutes total for presentation / Q&A.

AZ Philharmonic Inc
One Stage Family Theatre
Prescott Alternative Transportation
Prescott Bluegrass Festival
Beyondthelabel
Festival of Trees Prescott
Camerata Chamber Choir Singers
Prescott Life School

AZ Philharmonic — Don Maltzer, representative from the AZ Philharmonic, gave a presentation highlighting the current program in place and what the upcoming year would entail for 3rd grade students at Prescott Unified School District, which includes providing a recorder for the student, practice and training and a final performance.

Member Jacobs asked for clarification on the use of funds to which Mr. Maltzer stated it would be for recorders, musicians and facilitators for the students.

Member Nichols asked if homeschooled students were part of the program and if not given the full amount, would it affect the program.

Mr. Maltzer stated homeschooled students were not included and he stated that if the full amount was not granted, it may affect the scale of the program.

One Stage Family Theater — Shawna Lupon, representative from One Stage Family Theater, gave a presentation on the various musicals performed by the group and what the Acker funding would be used for if awarded. She highlighted that the funding would be used for scholarships for local youth.

Member Nichols inquired about where the students come from to which Ms. Lupon stated there is some outreach through social media, but word of mouth was the major driver.

Member Snyder asked about the age of the youth served.

Ms. Lupon stated that the ages ranged from 3 to 18.

Member Briggs questioned the type of performances as it related to music to which Ms. Lupon stated that the group only performed musicals as it helped to get more children into the arts.

Member Jacobs asked for an explanation of the scholarships.

Ms. Lupon responded that the scholarships for the youth helped to pay for the rights to produce and perform various musicals.

Prescott Alternative Transportation — Sue Knaup, Vice President of Prescott Alternative Transportation, described a project at West Granite Creek Park to restore trails and to add musical elements to the park. She described the types of musical elements such as bamboo chimes and drums made from hollow logs.

Chair Wiens asked about the number of children using the park monthly to which Ms. Knaup stated that more people in general are using the park, and especially in the summer months.

Member Nichols asked about a timeline for installation of the musical elements and completion of the project.

Ms. Knaup stated that she expected within a year it could be done once the design was finished.

Member Snyder asked if all of these changes were approved by the Recreation Services Department to which Ms. Knaup stated they were working with the department on any changes being made and funding came from various sources over the years.

Prescott Bluegrass Festival — Crystal Stewart, representative for the Prescott Chamber of Commerce, gave an overview of the Prescott Bluegrass Festival, highlighting its 45 year existence, the number of attendees yearly, the family-friendly atmosphere, and the youth element involved with the festival.

Member Nichols asked about how many children would be involved with the festival to which Ms. Stewart stated that one band consisting of all youth members would be in the festival.

Member Jacobs asked about how the funding would be used to provide the opportunity for the youth to perform on stage.

Ms. Stewart stated the funding would help pay for their act at the festival and potentially other locations where they might perform.

Beyond the label — Zach and Joanna Sweeney, representing Beyond the Label, presented to the Committee their request to purchase iPads with specialty apps for non-verbal individuals to help them find their own voice.

Member Nichols asked about how many individuals were using this service to

which Zach responded that several different states had different groups involved.

Member Nichols asked for a breakdown of what the funding would be used for to which Ms. Sweeney stated it would be used to purchase several iPads.

Member Jacobs asked about popular apps for the non-verbal individuals and Ms. Sweeney stated that Lamp and Unity were the most used.

Member Snyder asked how the apps applied to music and Ms. Sweeney stated that all the apps could be used for music.

Festival of Trees Prescott — Donna Falk, representing the Festival of Trees Prescott, described their event, which is a gathering of Christmas trees professionally designed that can then be purchased, with all proceeds going to different beneficiaries yearly.

Chair Wiens inquired about the various choirs or singing groups involved with the event.

Ms. Falk stated that different groups perform at the event.

Member Jacobs asked for clarification on the use of funds to which Ms. Falk stated that a sound system would be purchased and it would help to pay for marketing the event.

Member Nichols asked whether the group had applied for the tourism grant from the city to assist with marketing and Ms. Falk stated they have in the past.

Chair Wiens expressed concern that any money awarded for the grant would end up going to a different non-profit.

Vice Chair Briggs inquired about the revenue generated by the event.

Ms. Falk stated there are entry fees, sponsorships and a raffle for the trees at the end of the event.

Camerata Chamber Choir Singers — no representative for this group was at the meeting.

Prescott Life School — Marilyn and Mike Mott from Prescott Life School gave a presentation about the music classes they provide, and the need for musical instruments for the school, the type of classes and music theory taught to the students.

Chair Wiens asked about how many kids would be served, to which Ms. Mott stated that 40 to 50 students would benefit the program.

Member Snyder asked about instrument placement as it is an outdoor school.

Ms. Mott explained the storage situation but also stated the students take instruments home with them.

Member Jacobs asked about the grade level that classes were offered to.

Ms. Mott stated that the classes were for 5th grade through high school level.

This item was for discussion only. No formal action was taken.

DISCUSSION & ACTION ITEMS

4.

- A. Approval of the March 19, 2026 Civic Enhancement Committee Meeting Minutes.

MOTION BY VICE CHAIR BRIGGS TO APPROVE THE MEETING MINUTES AS PRESENTED; SECONDED BY MEMBER JACOBS (PASSED 4-0-1) MEMBER NICHOLS ABSTAINING

- B. Consideration of Recommendation(s) for Awards of Acker Trust Grant Program Funds.
Vice Chair Briggs suggested spending the interest only when funding the grant applications.

The Committee discussed various funding options that included interest only and a combination of interest and prior year funding that was unspent.

The Committee continued to discuss the funding amounts and decided to discuss the applicants and amounts requested by each to determine how much to fund.

Member Nichols was concerned that Prescott Alternative Transportation was not ready with their project, with other members in general agreement.

Chair Wiens stated support for Prescott Alternative Transportation, as its project pertains to parks.

The Committee generally agreed that Beyond the Label didn't meet the criteria for the grant.

The Committee decided not to fund Camerata Chamber Choir as they were not present at the meeting.

The Committee generally agreed not to fund the Prescott Festival of Trees.

Member Snyder expressed support for Prescott Life School and their music program.

Chair Wiens stated concerns of the school meeting the criteria.

The Committee generally agreed that the Prescott Bluegrass Festival did not serve enough children relative to the funding requested.

Deputy City Attorney Alane Moore stated that Prescott Life School met the criteria for the grant but deferred the final decision to the Committee.

MOTION BY MEMBER SNYDER TO AWARD PRESCOTT LIFE SCHOOL \$4,500.00 GRANT FUNDING; SECONDED BY MEMBER NICHOLS.

The Committee briefly discussed the motion regarding the amount of funding and which applicants would be funded.

Member Snyder was asked to amend his motion to include all applicants receiving funding .

AMENDED MOTION BY MEMBER SNYDER TO AWARD PRESCOTT LIFE SCHOOL \$4,500.00 IN GRANT FUNDING, ONE STAGE FAMILY THEATRE \$4,999.00 IN GRANT FUNDING, AND AZ PHILHARMONIC \$10,785.00 IN GRANT FUNDING; SECONDED BY MEMBER NICHOLS. (PASSED 3-2) VICE CHAIR BRIGGS AND CHAIR WIENS DISSENTING

5,

ADJOURNMENT

There being no further business to discuss, Chair Wiens adjourned the meeting at 4:44 p.m.

Susan Wiens, Chair

Board Secretary

City of Prescott

Civic Enhancement Committee

July 2, 2026 | 3:30 PM
201 N. Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chair Wiens called the meeting to order at 3:30 pm.

2. ROLL CALL

Susan Wiens, Chair
Christopher Briggs, Vice Chair
Linda Nichols, Member
George Snyder, Member
Mark Jacobs, Member

3. DISCUSSION & ACTION ITEMS

- A. Reconsideration Regarding Recommendation(s) for Award of Acker Trust Grant Program Funds to Prescott Life School per City Council Direction.

Chair Wiens asked Council Liaison Jay Ruby to clarify Council direction to the committee regarding the Prescott Life School application.

Mr. Ruby discussed the application and explained his review of the budget and highlighted items that were concerning to him.

Member Snyder mentioned the updated budget and letter provided by the applicant and asked if Mr. Ruby reviewed it.

Mr. Ruby stated he reviewed the updated financial portion but still had reservations with the application.

Vice Chair Briggs stated that there may be some confusion with the application process and the organizational budget versus the project scope budget, but the supplemental items provided at the last meeting helped to clarify that for the committee.

Mr. Ruby recommended that the committee consider an updated application and review process.

Deputy City Attorney Alane Moore stated that she would research the current application and process and bring the information to a future meeting.

Member Nichols stated that the current process had been in place for years and previously a training session was provided to the applicants.

Mr. Ruby agreed that something was missing in the process.

Member Jacobs asked if the Council was provided with the same financial breakdown that the committee had when making its decision, and he stated he thought it was very clear how the funds were to be spent.

Deputy City Attorney Moore suggested that the conversation be limited to the agenda item.

The committee and Mr. Ruby continued to discuss the Acker Grant funding and the appropriate uses for the funds, the application form, and the requested funding in the application from Prescott Life School.

Member Snyder made a motion to move forward with the original approval of the grant funding to Prescott Life School.

Member Nichols stated she was in favor of funding the sound system as well as the instruments.

Member Jacobs seconded the motion by Member Snyder.

Vice Chair Briggs stated his reservations on funding the sound system as potential infrastructure and the amount spent per student on the grant request.

Member Jacobs stated that the application was clear and met the requirements of the trust.

Chair Wiens stated in her review of the school website that she found no mention of music in the school documents and stated she would not approve of the grant funding.

Prescott Life School representative Brook Fremont stated that the school currently has a music elective program with music instruments being provided by the instructors from their own personal collection. She commented that the funding would pay for instruments that would be used for years and benefit all students that take the program.

MOTION BY MEMBER SNYDER TO APPROVE GRANT FUNDING IN THE AMOUNT OF \$4,500.00 TO PRESCOTT LIFE SCHOOL; SECONDED BY MEMBER JACOBS (PASSED 3-2) VICE CHAIR BRIGGS AND CHAIR WIENS DISSENTING.

4. ADJOURNMENT

There being no further business to discuss, Chair Wiens adjourned the meeting at 4:03 p.m.

SUSAN WIENS, Chair

Board Secretary



TO: MAYOR AND CITY COUNCIL
AGENDA: September 17 Civic Enhancement Committee
DATE: September 17, 2026
DEPT: City Clerk
ITEM #: 3.B
SUBJECT: Discussion & Possible Action Regarding Updates to Resolution No. 2024-1907 - Art Donation Policy.

ITEM SUMMARY

This item is for review and possible action regarding the city's Art Donation Policy.

At its July 14, 2026 Study Session, the City Council discussed the current Art Donation Policy and potentially updating it to be more in line with the needs of the city. At that time, direction was provided that the policy be reviewed by the Civic Enhancement Committee for potential updates and/or clarification of the policy and then be returned to Council for final review and adoption. No general direction was given but several general ideas were discussed including:

1. Commissioned versus donated art
2. The inability of the Prescott Public Library to handle more art pieces
3. Different city locations suitable for art
4. Potential expansion of the Civic Enhancement Committee to include members of the arts community
5. Revising the policy to no longer accept public art donations

At this time, the CEC should review the Policy and provide direction to staff regarding possible revisions to be made and forwarded to Council for consideration based on the July 14, 2026 direction.

BACKGROUND

None.

FINANCIAL IMPACT

RECOMMENDED ACTION

Following discussion, possible action regarding revisions to the city's Art Donation Policy

ATTACHMENTS

1. CC - Resolutions - 2024-1907 - 11_5_2024
2. July 14, 2026 Study Session Minutes

RESOLUTION NO. 2024-1907

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY'S POLICY GOVERNING THE PROCESS FOR ACCEPTANCE OF PUBLIC ART

RECITALS:

WHEREAS, Resolution No. 4279-1488 was adopted by the City Council on February 24, 2015; and

WHEREAS, this resolution established a document entitled "Guidelines for Acceptance of Public Art" (the "Guidelines") intended to govern the process for acceptance of works of art by the Art in Public Places Committee for recommendation to the City Council for inclusion in the public art collection of the city; and

WHEREAS, the Guidelines outlined the process for reviewing and evaluating works of art under consideration to determine the suitability of artwork, appropriate locations for possible installation and evaluating future maintenance and safety requirements; and

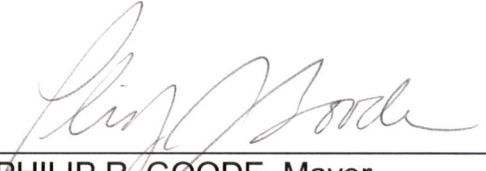
WHEREAS, since the time of adoption of Resolution No. 4279-1488 the Art in Public Places Committee was dissolved and folded into the Civic Enhancement Committee along with the Acker Trust Board, Library Advisory Board and Parks & Recreation Advisory Board; and

WHEREAS, due to the board changes and evolution of art donation requests and processes the Council now wishes to amend the Guidelines and adopt a new Art Donation Policy (the "Policy")

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, ARIZONA AS FOLLOWS

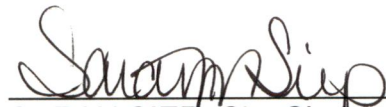
Section 1. THAT Resolution No. 4279-1488 is rescinded and the document entitled "Guidelines for Acceptance of Public Art" is revised as the "Art Donation Policy" and attached hereto as Exhibit A.

PASSED AND ADOPTED by the City of Prescott, Arizona, this 5th day of November 2024.



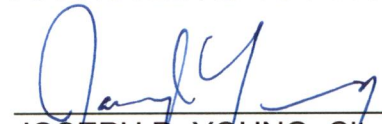
PHILIP R. GOODE, Mayor

ATTEST:



SARAH SIEP, City Clerk

APPROVED AS TO FORM:



JOSEPH D. YOUNG, City Attorney

o

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)
County of Yavapai) ss.

I, the undersigned Sarah M. Siep, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Resolution No. 2024-1907 is a true, correct and accurate copy of Resolution No. 2024-1907, passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the 5 day of November 2024, at which a quorum was present and, by a 5-2 vote, Five voted in favor of said resolution.

Given under my hand and sealed this 12 day of November, 2024.



Sarah Seip
City Clerk

EXHIBIT “A”

Art Donation Policy

This policy is intended to govern the process for acceptance of works of art by the Civic Enhancement Committee for recommendation to the City Council for inclusion in the city's public art collection. This policy outlines the process for reviewing and evaluating works of art under consideration to determine the suitability of artwork, appropriate locations for possible installation and evaluating future maintenance and safety requirements. These guidelines are intended to ensure that public art accepted by the city (i) is of the highest quality, (ii) enhances the aesthetic character of the community's public spaces, (iii) advances the public understanding of art, (iv) meets with the overall feel and themes of the city, and (iv) does not place an undue burden on the city for the artwork's maintenance, security or public safety.

A. General Standards

Public art is defined as the work of a visual artist located in a publicly accessible space. Public art includes, but is not limited to: paintings, murals, statues, stained glass, fiber art, relief or other sculpture, fountains, arches and other structures intended for ornament or commemoration, carvings, frescoes, mosaics, mobiles, photographs, drawings, collages, prints, landscape art, and crafts both decorative and utilitarian. Public art may be temporary or permanent in nature.

Regardless of the method of acquisition, certain fundamental criteria will be universally applied to any work of art under consideration including the following points:

- Artistic Merit
- Physical condition of the artwork
- History and provenance of the artwork as it relates to the city of Prescott
- Compatibility with the city's existing public art
- Availability of an appropriate location for siting on city property
- Requirements for installation, storage and maintenance
- Liability considerations and issues of public safety
- Final determinations related to acceptance of public art will be at the sole discretion of the City Council by a majority vote of its members

Acceptable forms of art ("Acceptable Art") shall include the following:

- All forms of limited edition or one-of-a-kind original creations of visual art created by an artist
- Project features and enhancements which are unique and produced by a professional artist such as benches and fountains
- Murals or mosaics covering walls
- Professional artist sculptures which can be freestanding, wall-supported or suspended and made of durable materials suitable to the site and the climate
- Other suitable artworks as presented in a catalogue and previously approved by the Civic Enhancement Committee

The following non-exclusive list describes those items not considered Acceptable Art ("Not Acceptable Art")

- Business logos or art that incorporates a logo for the primary purpose of advertising a business
- Directional elements such as supergraphics, signage or color coding except where these elements are integral parts of the original works of art
- Mass-produced art objects, such as fountains, statuary objects or playground equipment
- Reproduction by mechanical or other means of original works of art
- Art exhibitions and educational activities
- Security and publicity concerning works of art
- Standard landscape or hardscape elements that would normally be associated with another improvement project

B. Accepting Gifts, Bequests and Loans of Artwork

This process begins with the Civic Enhancement Committee and is finalized by the City Council. Upon receipt of an offer, the Civic Enhancement Committee will provide the prospective donor with a copy of this Policy.

Eligible offers of artworks from artists, owners, businesses, organizations, individuals or other entities shall be submitted by the donor to the Civic Enhancement Committee for processing. Eligible offers shall include the following:

- A letter of intention stating that the donor wishes to donate, loan and/or bequest art to the city. The donor may suggest locations for the artwork's placement on city property
- A written description of the artwork, including a definition (ie painting, sculpture, fabric, hanging, etc); the date medium was created; the name of the artist who

created the artwork; the artwork's dimensions, physical condition and any relevant background information about the artwork and the artist

- The name, address and phone number of the donor
- Visual documentation of the artwork (ie color photographs or videotapes) and shall include electronic copies
- Donor may be asked to provide additional documentation to verify originality and legal title of the work

Once all items have been received for processing, the Civic Enhancement Committee will review the offer at their next available quarterly meeting, and notify the donor in writing of the date and time of such meeting. The donor will have an opportunity to make a brief informational presentation to the Committee.

Following review and examination of the artwork and donation proposal, the Civic Enhancement Committee shall make a recommendation to the City Council regarding acceptance or non-acceptance of the artwork, placement and cost of the artwork, and responsible party for any ongoing maintenance costs to be considered at the next available Voting Meeting following a 60-day public comment period.

The City Clerk's Office will open the 60-day public comment period regarding the proposed donation within one week of the Civic Enhancement Committee recommendation; collect any received public comments and compile along with the recommendation regarding acceptance or non-acceptance of the artwork (including placement and maintenance requirements), a draft Art Donation Agreement and any other supplemental materials to be presented to the City Council.

The City Council will consider the Civic Enhancement Committee recommendations at a regular Voting Meeting and shall accept or decline acceptance of the artwork for the city. After the Council's determination, the City Clerk's Office will notify the donor.

Prospective donors should understand that artwork will not be accepted by the city with attached conditions or restrictions. Neither the Civic Enhancement Committee nor the city is obligated to accept bequeathed items that, in its opinion, would be an inappropriate fit for the city's public art collection. No object will be accepted for the city's art collection if ownership is in question. Art objects will be accessioned only when they have been collected, exported and imported in full compliance with the laws and regulations of the country or countries of origin, and with the laws and regulations of the city, Yavapai County, State of Arizona and the United States. Under no circumstances will individuals of the Civic Enhancement Committee or city personnel give appraisals of art objects.

C. Site Selection Requirements

Determination of Site Locations. When evaluating potential art sites it should be asked whether art at a particular location has the ability to: (i) reveal a unique or special quality about Prescott, (ii) enhance the daily routine of the commuter, pedestrian, worker or resident, (iii) contribute to awareness of Prescott's history and cultural identity, (iv) add aesthetic quality and interest to Prescott's infrastructure, (v) serve as a landmark or place-maker, (vi) engage the public in an entertaining, educational, or contemplative way, or (vii) make a statement about the identity, character or values of a particular area or community within Prescott.

Site location for the placement of donated works is also an involved process. All necessary parties including the Civic Enhancement Committee, city departments and staff will work to identify priority sites within the city limits that will be appropriate for the proposed donation. The location must be compatible with the piece to be donated. If no feasible site is identified for the proposed donation, the donation will not be accepted.

Stakeholder Review. Following recommendations being made by the Civic Enhancement Committee, the City Clerk's Office will open a 60-day public comment period during which citizens will be able to submit comments on the artwork and location recommended via the city website. These comments will be presented to the City Council will all appropriate documents and recommendations at the Voting Meeting during which they consider the donation of the artwork.

Interference with Other Facilities. The artwork must not interfere with other uses or with utility lines. Art pieces and related locations may be rejected because the artwork interferes with above or underground wiring or pipes, building maintenance or window washing activities, regular use or programming of a facility or with the normal flow of pedestrian traffic. For example, locations may be rejected because of interference with existing or future planned park uses.

ADA Compliance. The location of the artwork must conform to the American's with Disabilities Act including any applicable provisions relating to visual access and physical access to the installed artwork.

Site Maps. Site maps for the suggested location of the artwork will be required. In all cases, the final site for the artwork must be approved by the City Council and must meet required standards, and, if the artwork is to be located within a city facility the appropriate parties must also agree to placement. Any relocation of artwork must be approved by the City Council at the expense of the donor. Site approval must take place

concurrent with acceptance of the artwork donation; if a site cannot be identified the donation will not be accepted.

Relocation of Artwork. The initial placement of artwork is not necessarily permanent. If, in the future, a more appropriate location becomes apparent the Civic Enhancement Committee will review the possibility and present a recommendation to the City Council. Relocation of artwork is subject to approval of the City Council.

Engineering Requirements. If it is determined by the city that a particular installation of donated artwork requires the services of a licensed contractor, or professional engineering the donor will be required to cover all costs associated with installation.

D. Installation Costs

Installation costs shall be covered by the donor, unless otherwise agreed upon by the City Council and donor as part of the Art Donation Agreement.

E. Responsibility After Installation

Artwork located on city-owned property shall be dedicated to the city and the city shall be responsible for the costs of all future maintenance costs.

F. De-accession

Any proposal to remove or relocate artwork, art spaces or art concepts should be reviewed according to this Policy, except that, in cases of urgent need for de-accession, proposals may be submitted without following the formal process but meeting the following criteria:

- Extreme controversy
- Irreparable vandalism
- Artist request
- Irreparable damage from other causes

When all steps for de-accession recommendations have been taken, the recommendation shall be considered for approval by the Council. De-accession shall be implemented by the City Manager or his/her designee based on the following considerations:

- The site of the artwork has become inappropriate because it is no longer accessible to the public, the physical setting has changed or the site is to be destroyed
- Artwork has received adverse public reaction

- De-accession has been requested by agency displaying the artwork
- Artwork is discovered to be fraudulent or not authentic
- Artwork possesses faults of design or workmanship, and repair or remedy is unfeasible or impractical
- Artwork causes excessive or unreasonable maintenance or repair
- Artwork is damaged irreparably, or to the extent that repair is unreasonable or impracticable
- Written request from the artist has been received
- Security for the artwork cannot be reasonably guaranteed, and the work cannot be reasonably moved to a safer location

De-accession Recommendation Procedures:

- Review artist contract and other relevant agreements
- Obtain legal opinion from City Attorney
- Review written correspondence, media coverage and other evidence of public debate
- Investigate that no restrictions apply prior to de-accession
- Investigate if clear title exists to artwork prior to de-accession

De-accession Recommendation Checklist:

- Notification of donor
- Reasons for suggested de-accession, and acquisition method and cost
- Informed estimate of the current value of the work
- Hold a Committee meeting for input
- Recommend specific measures and timeframe for relocation or removal
- Review options for possible relocation
- Suggested and alternative courses of action
- Sale – proceed with sale of de-accessioned artwork according to the ARS Statute on disposal of public property, seek bona fide appraisal, advertise sale and seek competitive bids
- Alternatives – dispose through surplus property procedures, remove artwork from display and store it, if above is not feasible and all other de-accession steps have been taken, artwork will be destroyed

G. Artists' Rights

The artist retains all rights under 17 USC 106A (commonly referred to as the "Visual Artists Rights Act") and all other copyrights to the artwork under 17 USC 101, et seq.

(commonly referred to as the "Copyright Act of 1976") with the following exceptions: 1) ownership, 2) possession and 3) those rights limited by this policy.

The city shall have no liability for copyright infringement claims by third parties against the artist or donor. The city will not be responsible for prosecution of copyright infringement claims by any artists, individuals or entities. The city will not assume any liability for copyright infringement claims. The city will not defend or indemnify any artist, individual(s), or entity(ies) claiming a copyright interest in the public art, including but not limited to the donating artist.

City of Prescott

City Council - Study Session



July 14, 2026 | 2:00 PM
201 N Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Rusing called the meeting to order at 2:02 pm.

2. ROLL CALL

Cathey Rusing - Mayor
Lois Fruhwirth - Mayor Pro Tem
Mary Frederickson - Councilwoman
Ted Gambogi - Councilman
Jim Garing - Councilman
Patrick Grady - Councilman
Jay Ruby - Councilman

3. DISCUSSION

- A. Presentation & Discussion Regarding Possible Amendments to the City's Art Donation Policy.

Mayor Rusing discussed that she feels the art donation policy needs to be revised in order to provide clearer guidance for evaluating and accepting art donations. She noted that the Civic Enhancement Committee and the library have been involved in addressing these requests and invited the Library Services Director to provide additional input.

Library Director Melissa Orr discussed the status of art in the library, which has become difficult to manage and find the correct history. She would like to get the current art situated before they can move forward and consider acceptance of more art and make sure it is appropriate for the library and the city. Maintenance can also be a large expense.

Mayor Rusing commented that most art shows use a juried selection process and said the revised policy would incorporate a similar approach to help ensure donated artwork meets quality standards while continuing to support Prescott's arts community.

Councilman Grady asked for clarification on accepting commissioned art.

Mayor Rusing clarified that would be art that the city commissions.

Councilwoman Frederickson asked Ms. Orr for clarification on art on the books but not physically available and asked for clarification on the policy and if we would need two policies for art we already have and future commissioned art.

Ms. Orr explained that historical records of the library's art collection are incomplete and difficult to interpret, making it unclear what artwork remains in the collection or what happened to other pieces. She said the library's priority is to inventory the artwork currently on hand before determining the disposition of any missing items.

City Attorney Joseph Young clarified the policy in the agenda packet is the current policy adopted by Council in 2024. He stated that a single policy could address both donated and commissioned artwork, provided it clearly distinguishes how each type is managed. He noted that the policy should establish procedures for the acceptance and potential return of donated artwork, while commissioned pieces would be handled differently due to the city's investment in acquiring them.

Mayor Rusing commented that she was surprised other cities do not have an art policy.

Councilman Ruby commented that there is a big difference between commissioned and donated art. He sees this more as a problem with curation of art for the city.

Mayor Pro Tem Fruhwirth commented that she is concerned with using taxpayer money paying for art when there are other more important services to pay for. Art should be lent or donated. She cited some examples and challenges that the Prescott Downtown Partnership is working through. She would like art to be kept fresh and updated or moved around to various locations.

Mayor Rusing suggested that volunteers from Prescott's arts community could assist with evaluating artwork, noting their expertise would be valuable in the review process.

Councilman Gambogi added that he agrees with Mayor Pro Tem Fruhwirth that we should not pay for art and should rotate it.

Councilman Grady commented that there is a broader issue with art in the community. He was hoping for more art in more places.

Councilman Ruby emphasized the need for individuals with expertise in art curation and rotation to help develop a process for managing the City's art collection. He suggested establishing a citizen-led group or committee of local arts community members to oversee curation and provide guidance, noting that the community has qualified volunteers who could support these efforts.

Mayor Rusing commented that this is the beginning of the conversation. The library should not be an art museum.

Mayor Pro Tem Fruhwirth added that the Civic Enhancement Committee should continue to administer the art donation policy, with final acceptance of artwork remaining subject to City Council approval. She stressed the importance of ensuring donated artwork aligns with the City's standards and values and supported keeping the committee involved while recognizing that additional

artistic expertise could be beneficial.

Mr. Young clarified and provided background on the 2024 revisions to the art policy, explaining that they clarified City Council's authority to approve or deny all art donations and determine their placement. He noted the changes also eliminated donor-imposed location requirements and explained that Council previously chose not to limit donations to specific artistic themes, leaving acceptance decisions to Council's discretion.

Mayor Pro Tem Fruhwirth added that there are other city buildings that can display art. There is an art community in Prescott that is more knowledgeable about all things art. She proposed the idea of a subcommittee on art under the Civic Enhancement Committee.

Councilman Ruby added maybe could also expand the Civic Enhancement Committee if they are taking on more duties.

Member of the public John Lutes commented that a subcommittee sounds like a good idea, with maybe members from current galleries and museums. It is important to elevate the artists in the community, which there are many in the community. Prescott has a vibrant, active art community. Use local sculptors and feature local artists to invest in community.

Mayor Rusing requested to have the Civic Enhancement Committee review the policy and provide feedback before coming back to Council.

This item was for discussion only; no formal action was taken.

4. ADJOURNMENT

There being no further business to discuss, Mayor Rusing adjourned the meeting at 2:41 pm.

Cathey Rusing

CATHEY RUSING, Mayor

ATTEST:

Sarah M. Thornhill

SARAH M. THORNHILL, City Clerk



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on July 14, 2026. I further certify the meeting was duly called and held and that a quorum was present.

Sarah M. Thornhill

Sarah M. Thornhill, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: September 17 Civic Enhancement Committee
DATE: September 17, 2026
DEPT: City Clerk
ITEM #: 3.C
SUBJECT: Discussion & Action Regarding Appointment of Chair and Vice-Chair for the Civic Enhancement Committee for a One-Year Term.

ITEM SUMMARY

This item is for the appointment of a Chair and Vice-Chair for the Civic Enhancement Committee to serve one-year terms.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

1) MOVE to appoint a Chair for a one-year term; and 2) MOVE to appoint a Vice-Chair for a one-year term

ATTACHMENTS

1. Resolution No. 2026-1969

RESOLUTION NO. 2026-1969

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, RESCINDING RESOLUTION NO. 2023-1865 IN ITS ENTIRETY AND RE-ESTABLISHING A FIVE (5) MEMBER CIVIC ENHANCEMENT COMMITTEE AS A STANDING COMMITTEE OF THE CITY OF PRESCOTT

RECITALS:

WHEREAS, Chapter 1-13 of the Prescott City Code authorizes the Mayor and Council to form Standing Committees of the City to act in an advisory role to the Mayor and Council; and,

WHEREAS, the Mayor and Council wish to create a Civic Enhancement Committee (CEC) that will convene on a quarterly basis in order to address the following subjects: review applications received and make recommendations to Council for award of funds related to the Acker Trust Grants; review and make recommendations to Council regarding acceptance of public art, proposed donations and public art projects; review and make recommendations to Council regarding matters pertaining to enhancing the development and advancement of public services provided by the Prescott Public Library; and review and make recommendations to Council regarding matters pertaining to the parks and recreational needs of the citizens of Prescott with the objective of developing and maintaining facilities, activities and services for the general public; and,

WHEREAS, the establishment of a CEC is in the best interest and promotes the welfare of the citizens of Prescott.

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

Section 1. THAT, City of Prescott Resolution No. 2023-1865 is hereby rescinded in its entirety.

Section 2. THAT, there is hereby formed the Civic Enhancement Committee (the "CEC"), which shall be comprised of five (5) members. The CEC shall function as a standing committee pursuant to Prescott City Code Chapter 1-13.

Section 3. THAT, the role of the CEC is as follows:

- (a) Review applications received and make recommendations to Council for award of funds related to the Acker Trust Grants;

- (b) Review and make recommendations to Council regarding acceptance of public art, proposed donations and public art projects;
- (c) Make recommendations to Council regarding matters pertaining to enhancing the development and advancement of public services provided by the Prescott Public Library; and,
- (d) Review and make recommendations to Council regarding matters pertaining to the parks and recreational needs of the citizens of Prescott with the objective of developing and maintaining facilities, activities and services for the general public

Section 4. THAT, The CEC will meet quarterly in March, May, September, and December with an additional meeting being held in June to review and make recommendations regarding the Acker Trust Grants.

Section 5. THAT, the CEC shall operate in conformance with the policies and procedures for all other City advisory committees.

Section 6. THAT, the City Council shall appoint CEC members for three (3) year staggered terms that begin on the first day of April the year of appointment and continue to the last day of March at term completion.

Section 7. THAT, a quorum of three (3) CEC voting members shall be required to conduct business before the CEC.

Section 8. THAT, the officers of the CEC shall include a chair and vice-chair, each of whom shall serve for one (1) year and until his or her successor is elected and qualified. The CEC will elect officers annually at their first regularly scheduled meeting after April 1st. A majority of the quorum present is sufficient to elect the officers. Upon vacancy in the position of chair, the vice-chair shall succeed as chair until the next annual election for the position. Vacancies for any other position, created by any cause, shall be filled for the unexpired term by a new election.

Section 9. THAT, all meetings of the CEC shall be open to the public and members shall comply with Arizona Open Meetings Law.

Section 10. THAT, the CEC may establish its own rules of procedure that are not inconsistent with this Resolution or applicable laws.

PASSED AND ADOPTED by the Mayor and Council of the City of Prescott this 10th day of February, 2026.

Resolution No. 2026-1969

Page 3

Cathey Rusing
CATHEY RUSING, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah M. Thornhill
SARAH M. THORNHILL
City Clerk

Joseph D. Young
JOSEPH D. YOUNG
City Attorney



TO: MAYOR AND CITY COUNCIL
AGENDA: September 17 Civic Enhancement Committee
DATE: September 17, 2026
DEPT: City Clerk
ITEM #: 4.A
SUBJECT: Presentation & Update from Recreation Services
Director Kristy Diaz-Trahan Regarding the
Department's Parks Master Plan Survey.

ITEM SUMMARY

This item is for Recreation Services Director Kristy Diaz-Trahan to provide an update to the Committee regarding department's Parks Master Plan Survey and other current projects.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

1. Prescott_Master_Plan_Community_Engagement_CEC_Expanded(1) (1)



City of Prescott Parks and Recreation Master Plan

Connecting People, Parks & Possibilities

What Prescott Told Us

Community Engagement Highlights | Citizens Enhancement Committee Meeting 9/17/26

Project Goals, Approach, Schedule & Engagement Strategy

9



Project Goals

Develop a Strategic Vision

- Create a roadmap to guide parks, amenities, and programming over the next 10 years.

Incorporate Community Feedback

- Use a resident-driven approach to ensure the Master Plan reflects collective needs and aspirations.

Identify Strengths and Needs

- Highlight what's working, uncover areas for improvement, and refine strategies for effectiveness.

Support Future Growth

- Establish a foundation to adapt to changing needs and trends while driving meaningful progress.

Deliver Lasting Success

- Create a Master Plan that enhances recreation opportunities and aligns with community goals.

Engagement Strategy

Engagement Booths (5)

Focus Group Sessions (4)

Public Workshops (2)

Project Website

Statistical Survey

Guide the future of parks and recreation

CITY OF PRESCOTT ARIZONA

Prescott is developing a 10-year Parks and Recreation Master Plan focused on connecting people, parks, and possibilities—and we want your input.

bit.ly/prescottparksplan

Scan the QR code to learn more, find meeting dates, and take the survey to help shape the future of Prescott's parks and recreation system.

Connecting PEOPLE + PARKS + POSSIBILITIES

Engagement Strategy

Prescott Disc Golf Club
Highlands Center for Natural History
Central Arizona Wildlife Alliance (CAWA)
Prescott Unified School District
OJB Football Club
Prescott Youth Football and Cheer
Prescott Mountain Bike Alliance
Yavapai Trails Association
Granite Mountain Archers / Youth Archery
Prescott Little League
AYSO Soccer
Prescott Pickleball Association
Prescott Pine Sox
Yavapai Exploration and Science

User Groups

Little League
Opening Day

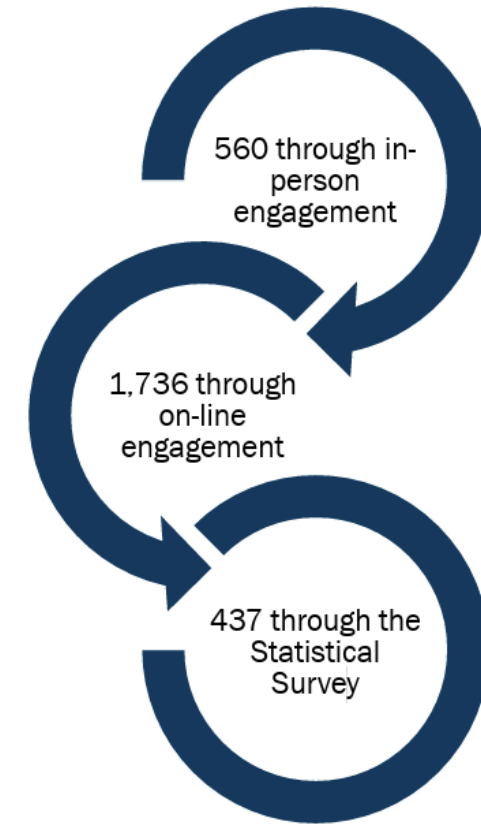
Prescott
Farmers Market

Prescott Egg
Hunt

Prescott
Punisher

Earth Day

Events



Total Touch Points:
2,733

Prescott values its parks and trails

- ▶ The strongest message was not “start over.”
- ▶ It was “protect what works and thoughtfully improve it.”

92%

Used a City park in the last
year

86%

Used a City trail in the last
year

85%

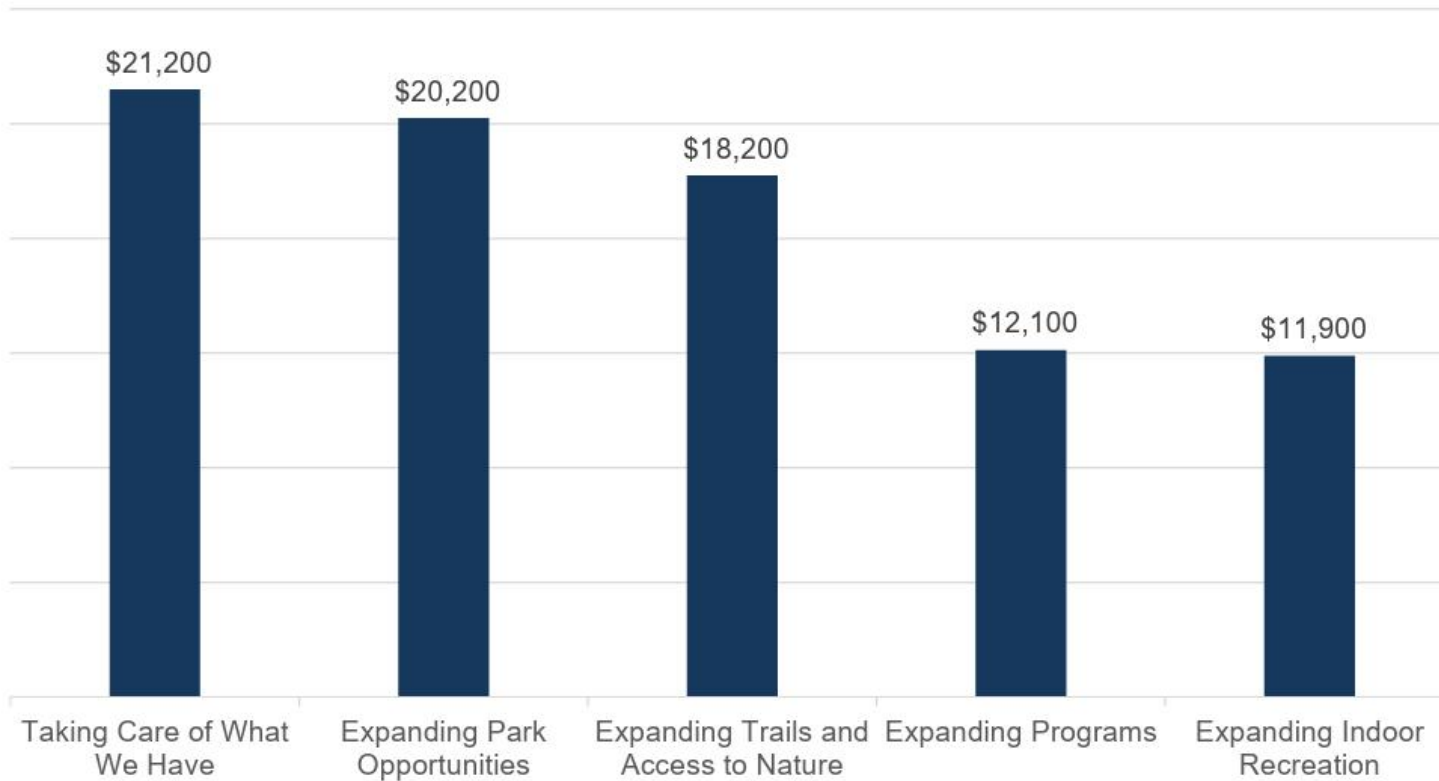
Rated parks good/excellent

77%

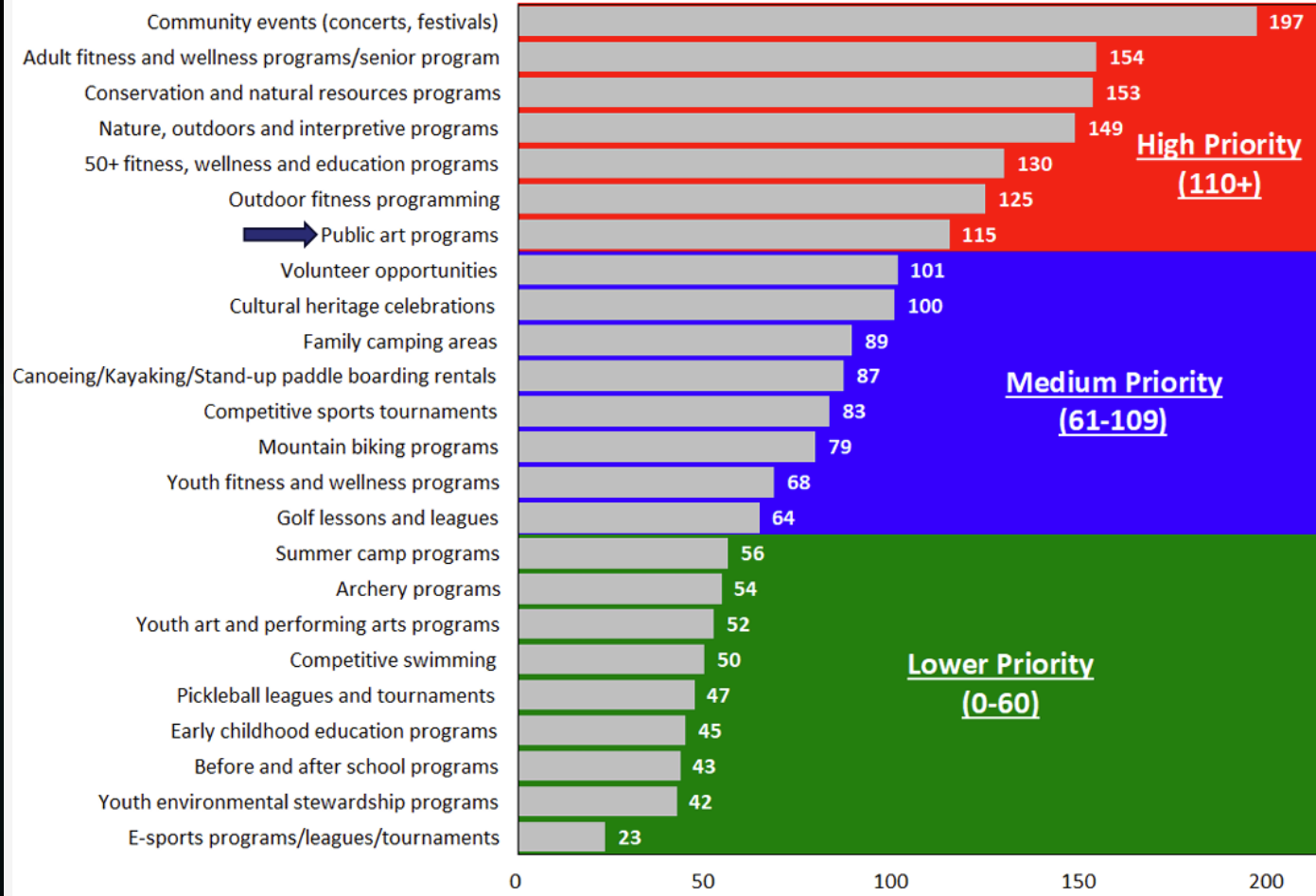
Overall satisfied / very
satisfied

Investment Priorities

316
Contributions



Top Priorities for Investment for Programs/Activities Based on Priority Investment Rating



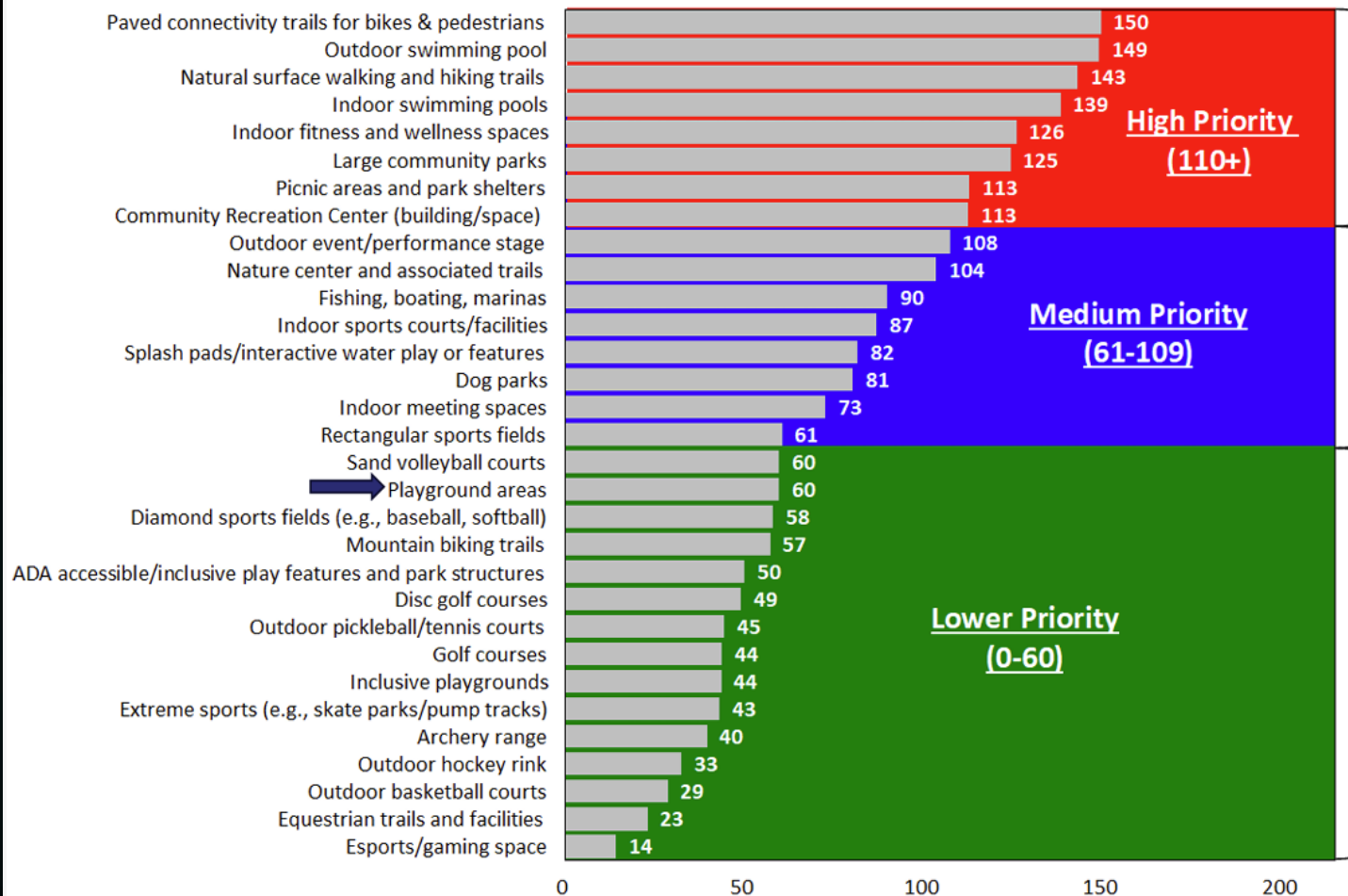
Top Priorities
(high importance/higher unmet need)

Continued Emphasis
(high importance/lower unmet need)

Lower Need
(lower importance/lower unmet need)

Program Activity Priorities

Top Priorities for Investment for Facilities/Amenities Based on Priority Investment Rating



Top Priorities

(high importance/higher unmet need)

Continued Emphasis

(high importance/lower unmet need)

Lower Need

(lower importance/lower unmet need)

Facility
Amenity
Priorities

The takeaway for the Master Plan

COMMUNITY ENGAGEMENT GIVES US A CLEAR DIRECTION FOR THE
NEXT 10 YEARS

Protect

Maintain and reinvest in the parks, trails and facilities residents already value.

Address aging assets before they become larger liabilities.

Connect

Improve trail connectivity, wayfinding, parking, restrooms and comfort amenities.

Create stronger connections among neighborhoods, parks and natural areas.

Expand strategically

Respond to gaps in sports fields, aquatics, indoor recreation and family spaces.

Use partnerships and data to phase investments where they create the greatest community benefit.

Next Steps

- ▶ Draft Master Plan
 - ▶ Community input via website and user group meetings – early October
 - ▶ City Council Study Session - October 13
- ▶ Master Plan Adoption
 - ▶ City Council meeting - November 3