



AGENDA

**PRESCOTT CITY COUNCIL
SPECIAL WORKSHOP MEETING
Thursday, October 22, 2015
3:00 PM**

**Council Chambers
201 South Cortez Street
Prescott, Arizona 86303
(928) 777-1100**

The following Agenda will be considered by the Prescott City Council at its **Special Workshop Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending this meeting through the use of a technological device.

- ◆ **CALL TO ORDER**
- ◆ **PLEDGE OF ALLEGIANCE**
- ◆ **ROLL CALL**

MAYOR AND CITY COUNCIL

Mayor Kuykendall

Mayor Pro Tem Kuknyo

Councilman Arnold

Councilman Blair

Councilman Lamerson

Councilman Lazzell

Councilwoman Wilcox

I. DISCUSSION ITEMS

- A Discussion of Fiscal Year 2016 General Fund Mid-Year Budget Adjustments

II. ADJOURNMENT

EXECUTIVE SESSION

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (ii) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (iii) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (iv) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. §38-431.03(A)(4));
- (v) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (vi) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (vii) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. §38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless City Council takes a legal action at a properly noticed open meeting to approve of such expenditures prior to incurring any such obligation or indebtedness. A.R.S. §38-431.07(A)(B).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on _____ at _____ m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Dana R. DeLong, CMC, City Clerk

MEETING DATE/TYPES: SPECIAL WORKSHOP MEETING 10-22-15

DEPARTMENT: City Manager

AGENDA ITEM: Discussion of Fiscal Year 2016 General Fund Mid-Year Budget Adjustments

Approved By:

Date:

Finance Director:	Woodfill, Mark	10/12/2015
City Manager:	McConnell, Craig	10/13/2015

Item Summary

On October 6, 2015, possible adjustments to the adopted FY 16 City budget were presented by General Fund departments, and other items identified for consideration as the FY 17 budget is formulated in Spring 2016.

Proposed to become effective January 1, 2016, the immediate goal for a combination of FY 16 expenditure reductions and revenue enhancements is \$1.2 million. The purpose of this October 22nd special workshop is to commence more detailed discussion of the potential budget adjustments, within the overall process described below.

Process for Budget Adjustments in Fiscal Year 2016 and 2017

09/01/15	Executive Session Liability Aspects of Service Level Reductions
09/08/15	Budget Reductions - Background and Approach
10/06/15	Presentations by General Fund Department Heads - Reductions in Expenditures, Revenue Enhancements, and Impacts to Services
10/22/15	<i>Discussion of Budget Adjustments (this meeting)</i>
November	PSPRS to Release Updated Actuarial Costs for Fiscal Year 2017
11/03/15	Discussion of Budget Adjustments (continued)
11/10/15	Discussion/Direction re Budget Adjustments
01/01/16	Fiscal Year 2016 Mid-Year Budget Adjustments Effective
January 2016	Fiscal Year 2017 Budget Process Begins – Additional Expenditure Reductions Required; Employee Classification, Compensation and Pay Plans to be Addressed
June 2016	Adoption of Fiscal Year 2017 Budget

Recommended Action: Council discussion - no formal action to be taken.