



AGENDA

**PRESCOTT CITY COUNCIL
WORKSHOP**
Tuesday, October 7, 2014
3:00 PM

Council Chambers
201 South Cortez Street
Prescott, Arizona 86303
(928) 777-1100

The following Agenda will be considered by the Prescott City Council at its **Workshop Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending this meeting through the use of a technological device.

◆ **CALL TO ORDER**

◆ **INTRODUCTIONS**

◆ **INVOCATION** Church of Jesus Christ of Latter-Day Saints

◆ **PLEDGE OF ALLEGIANCE** Councilman Kuknyo

◆ **ROLL CALL**

MAYOR AND CITY COUNCIL

Mayor Kuykendall

Mayor Pro Tem Lamerson

Councilman Arnold

Councilman Blair

Councilman Kuknyo

Councilman Lazzell

Councilwoman Wilcox

◆ **ANNOUNCEMENTS**

◆ **PRESENTATIONS**

A. Prescott Chamber of Commerce - Introduction of new businesses

B. Sister City Program Presentation, presented by Bob Greninger and Margo Christensen

C. Courthouse Lighting Fundraising, presented by Tommy Meredith and Gary Edelbrock

I. DISCUSSION ITEMS

A. Presentation - Antelope Hills Golf Course operations management transition update

B. Presentation and discussion of City utilities (water and wastewater) rate

setting process

II. BOARDS AND COMMISSION REPORTS

III. ADJOURNMENT

EXECUTIVE SESSION

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (ii) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (iii) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (iv) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. §38-431.03(A)(4));
- (v) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (vi) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (vii) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. §38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless City Council takes a legal action at a properly noticed open meeting to approve of such expenditures prior to incurring any such obligation or indebtedness. A.R.S. §38-431.07(A)(B).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on _____ at _____ m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Dana R. DeLong, CMC, City Clerk

MEETING DATE/TYPES: WORKSHOP 10-7-14

DEPARTMENT: Recreation Services

AGENDA ITEM: Presentation - Antelope Hills Golf Course operations management transition update

Approved By:		Date:
Recreation Services Director:	Baynes, Joe	09/26/2014
City Manager:	McConnell, Craig	09/30/2014

Item Summary

This presentation will provide an update on programs and marketing efforts implemented by the Antelope Hills Golf Course operator, Billy Casper Golf. Information will include:

- FY 2014 year-end financials
- Snapshot of the first two months of FY15 operations
- Update from Billy Casper Golf regarding plans for programs and marketing

Recommended Action: Presentation for Council information and discussion. No formal action to be taken.

MEETING DATE/TYPES: WORKSHOP 10-7-14

DEPARTMENT: Finance

AGENDA ITEM: Presentation and discussion of City utilities (water and wastewater) rate setting process

Approved By:

Date:

Director:	Woodfill, Mark	09/24/2014
City Manager:	McConnell, Craig	09/30/2014

Item Summary

Raftelis Financial Consultants, Inc., will present the current rate setting process and levels necessary to support the FY15-19 Water and Wastewater Infrastructure Improvement Plan, Capital Improvement Plan, and operations.

Background

On October 23, 2012, the City entered into a contract with Raftelis Financial Consultants, Inc., for development of infrastructure improvement plans and impact fees, to be followed by analysis and development of utility rates. Impact fees for water and wastewater were adopted by City Council on May 13, 2014. These capital improvement (existing deficiency) fees provide the revenue source for the growth-related component of projects. With the impact fee portion of the project complete, the focus has turned to utility rates to support operational expenses and the non-growth components of projects.

The most recent updates of City's Water and Wastewater Models were completed in April 2014, to provide an understanding of utility system capabilities and deficiencies. The identified deficiencies (i.e., projects) were presented in the City's FY15-19 Capital Improvement Plan during the budget process.

Raftelis Financial Consultants, Inc., has prepared a financial plan based on the costs associated with the Capital Improvement Plan, Infrastructure Improvement Plan, and operations. The financial plan is used to calculate the rates necessary to sustain the Water and Wastewater Enterprise Funds. The presentation will convey the findings of the rate analysis and other project milestones going forward.

Recommended Action: This item is for presentation, discussion, and Council direction as deemed appropriate. No formal Council action is necessary.