



CITY COUNCIL MEETING

STUDY SESSION MEETING AGENDA

TUESDAY, SEPTEMBER 26, 2017, 1:00 PM

Council Chambers, 201 South Cortez Street
Prescott AZ 86303
(928) 777-1100

Harry Oberg, Mayor

Jim Lamerson, Mayor Pro Tem

Steve Blair, Councilman

Greg Lazzell, Councilman

Billie Orr, Councilwoman

Steve Sischka, Councilman

Jean Wilcox, Councilwoman

The following Agenda will be considered by the Prescott **City Council** at its **Study Session Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION

- A. Presentation by Public Works on the Status of the Capital Improvement Program (CIP).
- B. Discussion on Creating a City Traffic Committee.

4. ADJOURNMENT

EXECUTIVE SESSION

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. §38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated

- representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6);
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. With 48 hours advanced notice, special assistance can be provided for sight and/or hearing-impaired persons at this meeting. Reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (928) 777-1272 to request an accommodation to participate in this public meeting. Prescott TDD number is (928) 445-6811. Additionally, free public relay service is available from Arizona Relay Service at 1-800-367-8939 and more information at www.azrelay.org

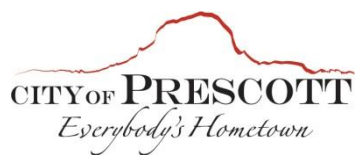
Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. §38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless City Council takes a legal action at a properly noticed open meeting to approve of such expenditures prior to incurring any such obligation or indebtedness. A.R.S. §38-431.07(A)(B).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on _____ at _____ m. in accordance with the statement filed by the Prescott City Council with the City Clerk

Maureen Scott, MMC, City Clerk

**COUNCIL AGENDA MEMO**

MEETING DATE/TYPE: **STUDY SESSION MEETING** **9-26-17**

DEPARTMENT: **Public Works**

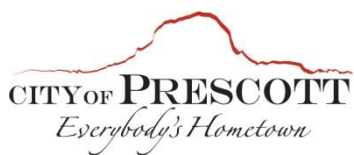
AGENDA ITEM: Presentation by Public Works on the Status of the Capital Improvement Program (CIP).

Approved By: Michael Lamar, City Manager

Item Summary

The presentation will provide an overview of current status of the approved Capital Improvement Program (CIP). The future schedule of CIP projects will be discussed for Council direction.

Recommended Action: Presentation for Council information, discussion, and comments.

**COUNCIL AGENDA MEMO**

MEETING DATE/TYPE: **STUDY SESSION MEETING** **9-26-17**

DEPARTMENT: **City Manager**

AGENDA ITEM: Discussion on Creating a City Traffic Committee.

Approved By: Michael Lamar, City Manager

Background

In the past, the City had a traffic committee who gave recommendations on various traffic items to the Council. The committee was discontinued once a professional traffic engineering staff was hired. It has been requested that Council look at forming a traffic committee once again. The following is some background:

- The Transportation Coordinating Committee (TCC), which began in 1992, served to advise the City Council on traffic engineering and transportation planning issues. At that time there was no professional staff and that role that was filled by a dedicated group of volunteers many of which had served for long periods and had retired from the traffic engineering field.
- City growth, development, and an increasingly complex transportation system led the City through its Public Works Department to form the Transportation Services group made up of professional staff.
- As a result, discussions between staff, the TCC, and management led to a decision to sunset the committee in November 2011 through a Council approved Resolution No. 4109-1219. This was supported by the TCC as well because of the addition of professional traffic engineering staff to the City.

Item Summary

This item is to discuss the potential formation of a Traffic Committee as well as the duties and other associated details of the committee in relation to City staff and other regional transportation planning efforts.

Attachments

1. Former Traffic Committee (Nov. 22, 2011 Coouncil Memo)

AGENDA ITEM: Discussion on Creating a City Traffic Committee.

Recommended Action: This is a discussion item only.

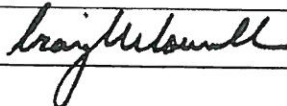
COUNCIL AGENDA MEMO – November 22, 2011

DEPARTMENT: Public Works

AGENDA ITEM: Adoption of Resolution No. 4109-1219 repealing Resolution No. 4013-1043 sunsetting the formal Transportation Coordinating Committee

Approved By:

Date:

Department Head: Mark Nietupski, Director of Public Works	
Finance Director: Mark Woodfill	
City Manager: Craig McConnell 	11-16-11

Item Summary

Resolution No. 4109-1219, attached, will sunset the Transportation Coordinating Committee.

Background

Since its inception as a standing committee in April 1992, the Transportation Coordinating Committee has served to advise City Council in the areas of traffic engineering and transportation planning. This effort was essential to the efficient operation of the City's transportation system since no specialized transportation/traffic engineer staff were in place to perform these functions. It has long been contemplated that the TCC would be sunsetted when the City gained the appropriate professional capability to assume this responsibility. With the City Traffic Engineer in place, this precondition has been satisfied for several years.

During several meetings over the last year, Public Works and TCC members discussed and agreed that the formal Committee be dissolved, with members continuing in an advisory capacity to the City's Public Works Department. This will allow professional staff to assume a more distinct role in advising Council, while still taking advantage of the experience and counsel of those individuals who have served on the TCC in an informal manner.

Attachments

- TCC Letter acknowledging sunsetting of the Committee.
- Resolution No.4109-1219

Recommended Action: MOVE to adopt Resolution No. 4109-1219.

RESOLUTION NO. 4109-1219

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA REPEALING RESOLUTION NO. 4013-1043 SUNSETTING THE TRANSPORTATION COORDINATING COMMITTEE

RECITALS:

WHEREAS, the City Council is authorized under the general powers found in A.R.S. §11-251 to establish advisory committees; and

WHEREAS, the City Council of the City of Prescott formed the Transportation Coordinating Committee as a Standing Committee pursuant to Resolution No. 2463, and subsequently amended by Resolution Number 3051, 3300 and 4013-1043; and

WHEREAS, the Committee provided essential services in the area of traffic engineering and transportation planning which now can be provided by professional staff; and

WHEREAS, it is the desire of the Prescott City Council that the Transportation Coordinating Committee be sunsetted as an advisory committee of the Council to allow more flexibility, to work in conjunction with the Public Works Department.

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Prescott, Arizona that Resolution No. 4013-1043, establishing the Transportation Coordinating Committee, be repealed (sunsetting) effective January 1, 2012.

PASSED AND ADOPTED by the Mayor and Council of the City of Prescott on this 22nd day of November, 2011.

MARLIN D. KUYKENDALL, Mayor

ATTEST:

APPROVED AS TO FORM:

ELIZABETH A. BURKE, City Clerk

GARY D. KIDD, City Attorney

Attachment: Former Traffic Committee (Nov. 22, 2011 Council Memo) (1683 : Traffic Committee)

November 10, 2011

The Honorable Mayor and City Council
City of Prescott
201 S. Cortez Street
P.O. Box 2059
Prescott, Arizona 86302

Re: Sunsetting of the Transportation Coordinating Committee

Dear Mayor and Council:

During the nearly 20 year history as a standing committee the Transportation Coordinating Committee (TCC) and its volunteer members have served the City of Prescott in providing a venue for concerned citizens to appear and be heard on traffic conditions, issues, and concerns within Prescott. It has been a primary goal during this time that the City develop a professional staff to serve these and other needs in the area of traffic engineering and transportation planning. We are pleased to have worked closely with the Public Works Department to secure a full-time professional traffic engineering staff that can fulfill this role.

During several meetings over the last year the TCC members and staff have discussed and agreed that it is beneficial to have the formal Committee dissolved and allow the members to continue serving in an advisory manner to the City's Public Works Department. This will allow professional staff to assume greater role in advising Council, while still being able to solicit input as needed, in a more informal and timely manner apart from the statutes required when it was a standing committee.

We thank you the opportunity to have positively impacted the citizens of Prescott and look forward to continuing to work with staff on these important issues.

Sincerely,



Robert Meyer, Chairman
For Transportation Coordinating Committee Members

Attachment: Former Traffic Committee (Nov. 22, 2011 Coouncil Memo) (1683 : Traffic Committee)